

**OFFICE OF THE PR. CONTROLLER OF DEFENCE ACCOUNTS
(PENSION), DRAUPADI GHAT, ALLAHABAD – 211014**

Circular No. 414

Dated: 07.07.2009

To

**The OI/C,
Records/
PAO (ORs)**

Subject: LPC-Cum datasheet for Corrigendum Pensionary Award for Armed Forces Personnel below Officer Rank (PBOR) retiring or dying in harness on or after 01.01.2006.

Reference: This Office Circular No. 400 dated 05.12.2008, No. 406 dated 31.03.2009, and 408 dated 24.04.2009

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Kindly refer this Office Circular No. 400 under which LPC-cum-Data Sheet bearing DS No. 201/2008 for Army (PBOR) for post 01.01.2006 retiree and DS No. 203/2008 for DSC/TA personnel for post 01.01.2006 retiree for initial pension claims had already been forwarded.

Now LPC-cum-Data Sheet for Corrigendum has been prepared. LPC-cum-Data Sheets bearing No. 202/2009 for Corrigendum Pensionary Award for Army and No. 204/2009 for Corrigendum Pensionary Award for DSC/TA personnel alongwith Instructions for filling the same are forwarded herewith for necessary action at your end. LPC-cum-Data Sheet for Corrigendum for those whose 6th CPC revision had not been carried out and Pre-2006 cases will continue in the existing format.

2. A revised Annexure-3 for rank-code, ACP-CODE and showing their BAND-PAY and Grade PAY is also enclosed for necessary action.

3. No software programme for Data-entry and Validation check will be provided in Corrigendum case. If there is bulk no. of cases you may design

Punching program at your level and send the data through magnetic media after checking of Data with reference of Data Sheets. The Data should be in ASCII (Fixed length) to this office for processing. Files may please be prepared year wise except DSC/TA.

4. A **separate communication** will follow for submission of LPC-cum datasheet for corrigendum Family Pension & Disability Pension for post 2006 retirees case

5. The Orders/Circulars/Formats etc. in this connection are also available on the Website of this Office i.e. www.pcdapension.nic.in .

R. K. SAROJ

(R. K. SAROJ)
Dy. C.D.A. (P)

No. Gts/Tech/0165-VI,
Dated: 07.07.2009

Copy to:

1. The Dy. Secretary, Govt. of India, Ministry of PPG & P (Deptt. of P & PW), Lok Nayak Bhawan, New Delhi.
2. Director (Pensions), Govt. of India, Ministry of Defence D(Pen/Sers), Sena Bhawan, Wing 'A' New Delhi.
3. Army HQrs AG's Branch, PS-4(b) DHQ, PO New Delhi – 110011.
4. AHQ GS Branch, TA Directorate, DHQ PO New Delhi – 110011.
5. Naval HQrs, PP & A, DHQ PO New Delhi.
6. DPA, Vayu Bhawan, New Delhi – 11.
7. Air HQrs Ad PP & P – 3, West Block-VI, R. K. Puram, New Delhi – 110066.
8. Shri A. K. JENA, IDAS, Sr. Dy. CGDA(AT-II), O/O the CGDA, West Block-V, R. K. Puram, New Delhi – 110066.
9. PCDA(Navy) No.-1, Cooperage Road, Mumbai – 400039.
10. CDA(AF), West Block-V, R. K. Puram, New Delhi – 110066.
11. JCDA(AF) Subroto Park, New Delhi – 110010.
12. Director of Audit, Defence Service, New Delhi
13. All Record Offices/Regiment. Corp.
14. Bureau of Sailors, Cheetah Camp, Mumbai.
15. Air Force Record, Dhaula Kunwa, Delhi Cantt.
16. Director MP8(I of R)Integrated HQ of MOD(Army)AG's Branch, Addl Dte Gen of MP/MP8(I of R) West Block-III, RK Puram ,N-Delhi 110066
17. All Addl CsDA/Jt. CsDA in Main Office.
18. All GOs in Main Office.
19. The OI/C, G-1(M), AT(ORs)-Tech. & G-1/Civil (Tech.)
20. All SAOs/AOs/AAOs/SOs(A) in Gts/Ors Complex.
21. The OI/C, EDP Manual.
22. The OI/C, EDP Centre.
23. Defence Pension Liaison Cell.
24. All Sections in Main Office.
25. Spare copies in file No. Gts/Tech/0148, 148, 0162 & 0158
26. OI,C,G -2 Section
27. OI/C, G - 3 Section.
28. OI/C, G - 4 Section.
29. OI/C O & M Cell
30. OI/C Complaint Cell
31. The OI/C, Reception Centre
32. The OI/C, EDP Centre (Website)
33. The OI/C, DPTI Cell
34. Spare

R. K. SAROJ

(R. K. SAROJ)
Dy. C.D.A. (P)

ANNEXURE -3

RANK	RANK CODE	ACP CODE	INITIAL RANK	BAND CODE	GRADE PAY	REMARK
SEPOY Hon. NK	1 2	N N	1	1	2000	Initially appointed as sepoy
SEPOY NAIK TS NAIK Hon Havildar	1 3 H 4	A N N N	1	1	2400	Sepoy Granted 1 st ACP Sepoy promoted as NAIK
SEPOY NAIK HAVILDAR HON NB SUB	1 3 5 6	B A N N	1 5 5	1	2800	Sepoy Granted 2nd ACP Sepoy promoted as NAIK and granted 1 st ACP Initially appointed as havildar or a sepoy Promoted as havildar after promotion of NAIK
SEPOY NAIK HAVILDAR Nb Subedar Nb Sub Clk	1 3 5 7 K	C B A N N	1 5 7	2	4200	Sepoy Granted 3rd ACP Sepoy promoted as NAIK and granted 2 nd ACP Initially appointed as havildar and granted 1 st ACP Appointed directly /promoted from havildar
Havildar Nb Subedar Subedar	5 7 8	B A N	5 7	2	4600	Initially appointed as havildar and granted 2 nd ACP Nb subedar granted 1 st ACP
Havildar Nb Subedar Subedar Subedar Maj	5 7 8 9	C B A N	5 7	2	4800	Initially appointed as havildar and granted 3rd ACP Nb subedar granted 2 nd ACP Subedar granted 1 st A CP
Nb Subedar Sub Maj Hony LT Sub Hony LT	7 M L	C N N	7	3	5400	Nb subedar granted 3rd ACP
Sub Maj Hony CAPT Sub Hony CAPT	N G	N N		3	6100	

In addition to Band pay & Grade Pay mentioned, the under mentioned types of pay and allowances are also admissible :-

- | | | |
|----|-----------------------|---|
| A. | Military service pay- | Rs 2000 for pay band-1 & 2 and Rs 6000/- for pay band-3 |
| B. | Group PAY | Rs 1400/- to Group 'X' only |
| C. | Class ALW | AS admissible upto the rank of havildar |

Note: It is designed as according to DATA received from maximum no. of PAOS not based On any Govt order.

If Col No.47 (Average Pay) of the data sheet has been filled then details of the pay for last 10 months is to be filled.

Details of Pay For Last 10 Months

From	Period	To	Band Pay	Grade Pay	Class Allwce
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

TO BE COMPLETED BY THE RECORD OFFICE

Certificate :

(A) Name _____
 Regtl. No. _____
 Rank _____
 PPO.No. _____

- (B) Certified that original service pensionary awards were notified at new rates through computer on implementation of recommendation of 6th Pay Commission on Pension in this case
- (C) Certified that noCorr. PPO has been issued through manual process in this case
- (D) Certified that no amendment to LPC-Cum-Data Sheet (Final) has been sent to the PCDA(P) for issue of a Corrg. PPO through manual process in this case.

Seal

Date:

Place

Officer-In-Charge
Pension Group

ENDORSEMENT BY THE PCDA(P)

Pension case revised vide this Office PPO No. S/Corr/ _____ /20 _____ agasinst CDR

Auditor

SO(A)/AAO

AO/SAO(P)

For Data sheet 202/2009

Instruction for filling of Data sheet in r/o SERVICE PENSION (Corrigendum PPOS) who discharge from service on or after 1/1/2006 AND PENSION Revised/Fresh PPO issued under 6th CPC Order.

Field no	Field Name	Field length	Field* Character	Description
	<u>SL NO.</u>	3	N	Left blank
	<u>TR-CODE</u>	1	X	
A	<u>ORIGINAL PPO NO.</u>			S to be filled
	PPO-PRE	1	A	
	PPO-NUM	6	N	
	PPOYEAR	4	N	
B	<u>DE PPO NO.</u>			DE to be filled (If no ppo issued for payment of DE These field should be blank), This Field will be only those Cases where filled for revision of 6 th cpc. No corr. Will be Made for DE PPO
	PPO-PRE	2	A	
	PPO-NUM	6	N	
	PPOYEAR	4	N	
C	Regimental no.	9	X	Current Regimental NO. Notified in the PPO mentioned in A above
D	R O CODE	2	N	As notified in the original PPO and subsequently amended
E	Pensioner's Name	35	A	As printed in the original PPO and subsequently amended
F	ACTION CODE	1	A	'Y' should be filled for cancellation of Original PPO in TOTO
1	R O CODE	2	N	R O CODE as per code list annexure -1'
2	Rank last	1	X	As per rank code list annexure-3 A for 1 st ACP 'B' for 2 nd ACP & 'C' for 3 rd ACP & 'N' for NO ACP granted/applicable.
2A	Whether ACP granted	1	X	
3	Group pension	1	A	Filled with 'X' or 'Y'
4	NATIONALITY	1	A	"I" "N" "B" as the case may be
5	Regimental no.	9	X	Current Regimental NO.
6	Pensioner's Name	35	A	
7	DATE OF BIRTH,	8	N	These Fields are to be filled as "YYYYMMDD"
8	DATE OF Enroll.	Each		
9	Date of Discharge/ Last Date upto paid	Field		
10	TOTAL NQS	6	N	This Field is to be filled as "YMMDD" and a detail showing all the spell of NQS should be filled in the col. Given on the reverse side of Data sheet. If spells are more Than the space provided separate sheet may be Attached with the claim duly attested.
11	Total Former service to be counted	6	N	This Field is to be filled as "YMMDD" if any.
12	Service condoned	4	N	This Field is to be filled as "MMDD" and Max Limit of condonation is "1200".
13	Clause of Discharge	1	X	
14	Pension reccom. Code	1	A	'F' for full pension/gratuity, 'T' for 2/3 rd of pension/gratuity , H' for Half pension/gratuity & 'P' for provisional pension Where gratuity and Family Pen. not to be sanctioned
15	DCRG reccom code	1	A	
16	OPTION FOR COMM.	1	N	This should be > option exercised earlier

• For Data sheet 202/2009

16a	Date for option	8	N	To be filled only when value of field no. 15 is 3
17	Percentage commuted..	2	N	Maximum limit is 50%
18	Loading in Age	2	N	"YY"
19	Extension of SERVICE	1	A	Y OR N TO BE FILLED
20	Medical Option	1	A	'Y' applicable only in the case of Nepalese pensioner Otherwise 'N' will be filled.
21	Med pyt date	8	N	If Field no. 20 filled by 'Y' date must be filled
22	ECHS-CODE	1	A	'Y' OR 'N' as the case may be. In case erroneously Recovered the same will be refunded through corr. PPO by filling 'R'. in the Data Sheet for corr. PPO.
23	Whether Handicapped Child	1	A	"Y" or "N" as the case may be.
24	Relation of H Child	1	A	'S' for SON & 'D' for Daughter in case field no. 23 Is filled as 'Y' otherwise left blank.
25	Name of Handicapped Child	25	A	In case field no. 23 is filled as 'Y' otherwise left blank.
26	Married before discharge.	1	A	"Y" or "N" as the case may be.
27	Wife alive or NOT	1	A	'Y' in the case of wife alive and extension of ser. is not granted. 'E' in the case of wife alive and extension of ser. is granted. 'N' in the case where wife is not Alive, 'D' for Divorced cases. 'P' for Plural Marriage Cases 'U' for Disputed cases & Blank for Provisional Pen. Cases.
28	NATIONALITY OF WIFE	1	A	IF Field no. 27 is filled as 'Y' or 'E' it will be filled by 'I'/'N' 'B' .as the case may be.
29	Wife's Date of birth	8	N	IF Field no. 27 is filled as 'Y' or 'E' this Field is to be filled as "YYYYMMDD" .
30	WIFE'S NAME	25	A	IF Field no. 27 filled as 'Y' or 'E' this field will be filled. In Case name is having more than 25 character the same Will be abbreviated.
31	PDA CODE	1	N	1 to 9 as per annexure-5
32	DPDO CODE	2	N	As per annexure-6 if PDA CODE is '1' otherwise '00'
33	PDA STATE CODE	2	N	AS per annexure-7
34	PDA STATION	25	X	DISTRICT NAME OF PDA
35	Bank Code	3	A	As per annexure-8 Code or 'SUB' for sub treasury will be Filled if PDA Code is '3' and pensioner desire to Draw pension from sub treasury.
36	LINK BANK	40	X	Address of link bank
37	Bank A/C NO.	25	X	Filled from left side only. If the character is < 25 the Right hand boxes may be kept blank.
38	Bank Branch/Sub Treasury station	35	X	
39	BANK BSR CODE	7	N	The code allotted by RBI to each bank branch
40	LINK BANK BSR CODE	7	N	
41	PAY-BAND code	1	N	According to 6 th CPC i.e 1/2/3

• For Data sheet 202/2009

42	BAND PAY Last Drawn	5	N	Fixed under 6 th CPC
43	GRADE PAY	4	N	According to 6 th CPC also refer annexure '3'
44	Mily service PAY	4	N	According to 6 th CPC
45	GROUP PAY	4	N	According to 6 th CPC RS 1400/- applicable to Group 'X' Only According to 6 th CPC
46	CLASS ALW	3	N	
47	Average Pay	5	N	IN case where Last Pay Drawn < Average Pay it will Be filled and statement showing detail of Pay, Grade Pay for last 10 months may be filled on the reverse of data sheets/enclosed duly Authenticated .
48	Option for lump sum pyt	1	X	In case of nepalis awarded Gal. Award 'Y' should be filled other wise Left blank
,49,50'51	GALLANTRY AWARD	2,2,2,	X	First character pertain to award code & second character pertain no. of bars. Annexure - 4
52	AWD PYT DATE	8	N	Date from which AWARD payable in case of Other than nepalieas
52	RDR DEMAND	6	N	
53	OTR DEMAND	6	N	
	STATUS	3	X	

Method for preparation of Batches

Batches will be prepared as per existing

procedure viz as under:-

First 2 digit for ROCODE

Next 2 digit for month

Next 2 digit for batch no. Next one character "C" for showing the batch for issue of corr. PPO.

Batches will be prepared on the basis of year of ORIGINAL PPO NOT YEAR OF DISCHARGE.

***FIELD CHARACTER**

A = Alphabet **N** = Numeric **X** = Alpha-Numeric

NOTE: :-

1.FIELD NO. 16 & 16A not to be filled in the following condition

D. If pensionary award notified under 6th CPC order

E. Corr. Required on the previous percentage notified..

F. Date of discharge > 20090901 and pension revised under 6th cpc order.

2. Field No. 'A' 'C' 'D' & 'E' invariably be filled in all the cases as printed in the original PPO or subsequently amended.

3. Only those field should be filled where any correction required view that Data filled in previous Data sheets otherwise left blank. Numeric field will automatically filled by zero at the punching stage .

Details of Non-Qualifying Service

Date From	Date Upto	Period YY MM DD
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Total

Details of Pay For Last 10 Months

From	Period	To	Band Pay	Grade Pay	Class Allowce
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1. Certified that Col. Nos. 1 to 57 of LPC-Cum-Data Sheet in have been properly Checked with reference to the entries in the Enrolment Form, Discharge Roll, (Original) etc. And found correct.

2. Certified that former pensionary benifits of Ex-Pensioners including reservist, granted pension Post Re-Enrolment have been recovered in full along with interest except amount shown as demand in Col. 55 of LPC-Cum-Data Sheet.

Auditor

SO(A)/AAO

AO/SAO PAO(ORs)

Claim Notified Vide

PPO No. S/ /20

Adr/Sr.Adr. SO(A)/AAO AO/SAO(P)

For Data sheet 204/2009

Instruction for filling of Data sheet in r/o DSC/TA (SERVICE PENSION) who discharge from service on or after 1/1/2006
SUE OF CORRIGENDUM PPO whose pension revised or notified under 6th CPC order.

Field n	Field Name	Field length	Field* Character	Description
	<u>SL NO.</u> <u>TR-CODE</u>	3 1	N X	Left blank
A	<u>ORIGINAL PPO NO.</u> PPO-PRE PPO-NUM PPOYEAR	1 6 4	A N N	S to be filled
B	<u>DE PPO NO.</u> PPO-PRE PPO-NUM PPOYEAR	2 6 4	A N N	DE to be filled (If no ppo issued for payment of DE These field should be blank), This Field will be only those Cases where filled for revision of 6 th cpc. No corr. Will be Made for DE PPO
C	Regimental no.	9	X	Current Regimental NO. Notified in the PPO mentioned in A above
D	R O CODE	2	N	R O CODE as per code list annexure -1'
E	Pensioner's Name	35	A	
F	ACTION CODE	1	A	
1	First PPO NO If any	16	X	Previous PPO No. for cate-2,3 and 5 pensioner
2	R O CODE	02	N	R O CODE as per code list annexure -1'
3	Category of pension	1	X	Category no. as per code list annexure -2'
4 4a	Rank last Whether ACP granted	1 1	X X	As per rank code list annexure-3 A for 1 st ACP 'B' for 2 nd ACP & 'C' for 3 rd ACP & 'N' for NO ACP granted/applicable.
5	Group pension	1	A	Filled with 'X' OR 'Y'
6	NATIONALITY	1	A	"I" "N" 'B" as the case may be
7	Regimental no.	9	X	Current Regimental NO.
8	Pensioner's Name	35	A	
9 10 11	DATE OF BIRTH, DATE OF Enroll. Date of Discharge/ Last Date upto paid	8 Each Field	N	These Fields are to be filled as "YYYYMMDD"
12	TOTAL NQS	6	N	This Field is to be filled as "YMMDD" and a detail showing all the spell of NQS should be filled in the col. Given on the reverse side of Data sheet. If spells are more than the space provided separate sheet may be Attached with the claim duly attested.
13	Total Former service to be counted	6	N	This Field is to be filled as "YMMDD" if any.

For Data sheet 204/2008				
14	Service condoned	4	N	This Field is to be filled as "MMDD" and Max Limit is "1200".
15	Clause of Discharge	1	X	
16	Total period including Weightage if any for Which gratuity paid With 1 st pension (for cate-2 & 6 only)	6	N	Filled with YYMMDD
17 18	Pension recomm. code DCRG recomm. Code	1 1	A A	'F' for full pension/gratuity, 'T' for 2/3 rd of pension/gratuity, 'H' for Half pension/gratuity & 'P' for provisional pension Where gratuity and Family Pen. not to be sanctioned
19	Option for commutation	1	N	
19a	DATE FOR OPTION	8	N	
20	Percentage commuted..	2	N	Maximum limit is 50%
21	Loading in Age	2	N	"YY"
22	Medical Option	1	A	'Y' applicable only in the case of Nepalese pensioner Otherwise 'N' will be filled.
23	Med-PYT-DATE	8	N	IF Field no. 22 I filled with 'Y', Date for payment of Med. Allow to be filled.
24	Extension of service	1	A	"Y" or "N" as the case may be.
25	ECHS-CODE	1	A	'Y' OR 'N' as the case may be. In case erroneously Recovered the same will be refunded through corr. PPO by filling 'R'. in the DataSheet for corr. PPO.
26	Whether Handicapped Child	1	A	"Y" or "N" as the case may be.
27	Relation of H Child	1	A	'S' for SON & 'D' for Daughter in case field no. 26 Is filled as 'Y' otherwise left blank.
28	Name of Handicapped Child	25	A	In case field no. 26 is filled as 'Y' otherwise left blank.
29	Married before discharge.	1	A	"Y" or "N" as the case may be.
30	Wife alive or NOT	1	A	'Y' in the case of wife alive and extension of ser. is not granted. 'E' in the case of wife alive and extension of ser. is granted. 'N' in the case where wife is not Alive, 'D' for Divorced cases. 'P' for Plural MarriageCases 'U' for Disputed cases & Blank for Provisional Pen. Cases.
31	NATIONALITY OF WIFE	1	A	IF Field no. 30 is filled as 'Y' or 'E' it will be filled 'I'/'N' 'B'.as the case may be.
32	Wife's Date of birth	8	N	IF Field no. 30 is filled as 'Y' or 'E' this Field is to be filled as "YYYYMMDD".
33	WIFE'S NAME	25	A	IF Field no. 30 filled as 'Y' or 'E' this field will be filled. In Case name is having more than 25 character the same Will be abbreviated.
34	PDA CODE	1	N	1 to 9 as per annexure-5
35	DPDO CODE	2	N	As per annexure-6if PDA CODE is '1' otherwise '00'

For Data sheet 204/2008				
36	PDA STATE CODE	2	N	AS per annexure-7
37	PDA STATION	25	X	DISTRICT NAME OF PDA
38	Bank Code	3	A	As per annexure-8 Code 'SUB' for treasury will be Filled if PDA Code is '3' and pensioner desire to Draw pension from sub treasury.
39	LINK BANK	40	X	Address of link bank
40	BANK BSR CODE	7	N	The code allotted by RBI to each bank branch
41	LINK BANK BSR CODE	7	N	
42	Bank A/C NO.	25	X	Filled from left side only. If the character is < 25 the Right hand boxes may be kept blank.
43	Bank Branch/Sub Treasury station	35	X	
44	PAY-BAND code	1	N	According to 6 th CPC 1/2/3
45	BAND PAY Last Drawn	5	N	Fixed under 6 th CPC
46	GRADE PAY	4	N	According to 6 th CPC also refer annexure '3'
47	Mily service PAY	4	N	According to 6 th CPC
48	GROUP PAY	4	N	According to 6 th CPC RS 1400/- applicable to Group 'X' Only
49	CLASS ALW	3	N	According to 6 th CPC
50	Average Pay	5	N	IN case where Last Pay Drawn < Average Pay it will be filled and statement showing detail of Pay, Grade Pay for last 10 months maybe enclosed duly Authenticated . It will include only BAND PAY & GRADE PAY.
51	Lump sum indicator	1	A	IF Field no. 51 not = spaces and nationality CODE ' = 'N' This field should be filled as 'Y' otherwise left blank.
52,53 & 54	GALLANTRY AWARD	2,2,2	X	First character pertain to award code & second character pertain no. of bars. Annexure - 4
55	Date for payment of GAL AWARD	8	N	IF Field no. 51 not = spaces and nationality CODE ' NOT = 'N' This field should be filled
56	RDR DEMAND	6	N	
57	OTR DEMAND	6	N	
58	Amt of Pension comm.-uted from 1 st pension (for cat. 3 only)	5	N	
59	Date of Receipts (By PAO (ors)	8	N	
	STATUS	3	X	LEFT BLANK

Method for preparation of Batches

Batches will be prepared as per existing procedure viz as under:-

First 2 digit for ROCODE

Next 2 digit for month

Next 3 digit for batch no.

***FIELD CHARACTER**

A = Alphabet

N = Numeric

X = Alpha-Numeric