

# **DEFENCE SERVICES REGULATIONS**

## **PENSION REGULATIONS FOR THE ARMY**

**Part-II**

**(2008)**



सत्यमेव जयते

**GOVERNMENT OF INDIA  
MINISTRY OF DEFENCE**

**(Orders issued upto 30.06.2008 have been incorporated in this book)**



## PREFACE

The Pension Regulations for the Army are divided into two parts as under: -

**Part I-** Containing Regulations regulating the pensionary awards of personnel of the Regular Army, the Defence Security Corps, Emergency/Short Service Commissioned Officer and the Territorial Army.

**Part II-** Containing Regulations relating to pension procedure affecting the personnel whose pensions are regulated by the Regulations in Part I.

2. The Regulations in this Part supersede the Regulations in Pension Regulations for the Army, Part I & Part II (1961 Edition) and have been issued under the authority of the Government of India.

3. Except as otherwise provided in these Regulations or elsewhere, the Regulations contained in this book apply to personnel who were in Army Service on 1<sup>st</sup> October, 2008 and take effect from that date. Those who are not so governed or for whom no provision is made in these Regulations will continue to be governed by the Pension Regulations for the Army, Part I & II (1961) and Govt. Orders issued from time to time.

4. No deviation from the Regulations in this book is permissible without the prior sanction of the Government of India.

5. Permanent orders of only general application have been incorporated in these Regulations. Sanctions having a purely transitory interest have, however, not been included, and where such sanctions are at variance with these Regulations, the sanctions should be viewed as operative for only so long as they remain in force.

6. The disposal of the Regulations in Pension Regulations for the Army, Part I & II (1961) and authority for each Regulation are shown in two explanatory memoranda at the end of this book.

New Delhi  
The 1<sup>st</sup> July, 2008

Secretary to the Government of India  
Ministry of Defence



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## CHAPTER-I

### SECTION-1: General

#### EXTENT OF APPLICATION

1. Unless otherwise provided, the Regulations in this part shall apply to all individuals whose pensions are regulated under Pension Regulations for the Army, Part I (2008).

#### DELAY IN SETTLEMENT AND PAYMENT OF PENSION TO BE AVOIDED

2. All Officers dealing with pension claims shall bear in mind that delay in the payment of pension may involve great hardship and shall do everything in their power to prevent or shorten to the utmost such delays.

#### COUNTING OF FORMER SERVICE FOR PENSION/GRATUITY—OFFICERS

3. (a) Commissioned officer who has previous service to his credit, shall be allowed by the Principal Controller of Defence Accounts (Pensions) to reckon their previous service towards pension and gratuity to the extent specified in Regulation 19 of Pension Regulations for the Army, Part I (2008) subject to the conditions laid down therein, provided he was not dismissed from his previous service and has declared his previous service and cause of release/discharge at the time of grant of commission.

(b) Officer who has rendered previous service shall submit his claim in duplicate on the form prescribed in **Appendix I** to these Regulations to his Officer Commanding Unit within one year of grant of Commission. The Commanding Officer shall forward the same to the Principal Controller of Defence Accounts (Pensions) with copy to Additional Directorate General of Manpower Planning, Adjutant General Branch, Army Head Quarters, West Block-IV, R.K.Puram, New Delhi- 110066 to count his former service duly supported by the documents detailed below:-

(i) **For previous Commissioned Service:-**

- (1) Details of commissioned service from Services Headquarters.
- (2) Full Pay Commissioned Service certificate from the Controller of Defence Accounts (Officers), Pune or Principal Controller of Defence Accounts (Navy), Mumbai or Controller of Defence Accounts (Air Force), New Delhi, as the case may be, together with number and date of Gazette Notification for grant of Commission as Emergency Commission/Short Service Commission/ Regular Commission/SC.

(ii) **For previous service rendered as Personnel Below Officer Rank-**

Sheet Roll/Record copy of Sheet Roll/Service Certificate, as the case may be, along with Enrolment Form completed in all respect including number and date of Gazette Notification, if any, for grant of commission as Junior

Commissioned Officer, sanction of Principal Controller of Defence Accounts (Pensions) regarding grant of pension and in the case of gratuity from Pay Accounts Office (Other Ranks) concerned.

**Note:** In case of an Officer whose pre-commissioned service documents have been lost, the claim to former service should be accompanied by duplicate Sheet Roll/service documents prepared on the basis of records available in the Long Roll/Part II Orders and such collateral evidence, as may be procurable.

(iii) **For previous regular civil service under Central or State Govt.-** Service Book containing record of civil service.

(iv) **For previous regular service rendered in Central Autonomous Bodies-**

(1) Service Book/Service Records.

(2) A letter from previous employer indicating the amount of gratuity/employer's contribution for the service rendered in the Central Autonomous Body and date on which it was paid.

**Note:** Resignation from previous civil post/service to take up commission in the Armed Forces with proper permission shall be treated as a technical formality and benefit of previous service, if otherwise admissible under rules, shall be allowed.

(c) If the claim relates to counting of previous service rendered as Personnel Below Officer Rank, Commanding Unit shall forward the claim to concerned Record Office for supporting the claim with the requisite documents mentioned in clause (b) (ii) above and for onward transmission to the Principal Controller of Defence Accounts (Pensions). If the claim relates to counting of service in Central or State Government or Central/State Autonomous Body, the Officer Commanding shall obtain the Service Book/record of service for the period of service rendered with them by the Officer before forwarding the claim to the Principal Controller of Defence Accounts (Pensions). Where the Officer has previously served with an Autonomous Body, the Officer shall write to the concerned Pay Controller enteralia indicating the amount of gratuity/employer's contribution and the date on which it was received, to work out the interest payable by him

The claim for counting of previous service as in **Appendix I** to these Regulations shall also be forwarded through the concerned Pay Controller who shall furnish, a certificate that the gratuity/employer's contribution has been refunded with interest.

(d) In the absence of necessary documents in respect of previous service, the Principal Controller of Defence Accounts (Pension) may admit the claim if he is satisfied with the corroborative evidence of former service produced by the individual concerned.

(e) In case where the circumstances of release/discharge from previous service were such as to entitle the person concerned to receive gratuity in respect of that service and there is no evidence to prove that gratuity was paid to him, it should invariably be assumed that the gratuity was paid, and the amount of gratuity to which he was entitled

shall be recovered from the individual's pay and allowance through the Controller of Defence Accounts (Officers) in one lump sum or in installments as may be considered justified but not more than 36 installments, before the former service is allowed to count.

(f) Notwithstanding the claim for counting of previous service is accepted by the Principal Controller of Defence Accounts (Pensions), the previous service so accepted shall be subject to the conditions laid down in Regulation 19 of Pension Regulations for the Army, Part-I (2008) for determining the pensionary benefits.

(g) Doubtful cases shall, however, be submitted to the Government.

#### **COUNTING OF FORMER SERVICE FOR PENSION/GRATUITY— PERSONNEL BELOW OFFICER RANK.**

4. (a) The Record Office concerned shall forward the claim for counting of former service for pension/gratuity on IAFA-365 along with Sheet Rolls/Service Certificate/Record of Service and Enrolment Form in respect of previous and present service to the respective Pay Accounts Office attached to that Record office, who shall admit the claim, if otherwise in order.

(b) In the absence of necessary documents in respect of former service, the respective Pay Accounts Office shall submit the claim to his Controller of Defence Accounts who may admit the claim, if he is satisfied with the corroborative evidence of former service produced by Record Office concerned.

(c) In case where the circumstances of discharge from former service were such as to entitle the person concerned to gratuity in respect of that service and there is no reliable documentary evidence to prove that the gratuity was paid to him, it should invariably be assumed that the gratuity was paid and the amount of gratuity to which he was entitled shall be recovered from the individual in one lump-sum or in instalments as may be considered justified, but not more than in 36 instalments before the former service is allowed to count.

(d) Except otherwise provided all claims to count former service for pension/gratuity submitted by Record Office concerned shall, if otherwise in order, be admitted by the Pay Accounts Office concerned. In case, however, where delay in preferring a claim exceeds 12 months from the date when it fell due, the claim shall be admitted in full by the Pay Accounts Office concerned and a report of the late submission of claim shall be made to the next superior administrative authority for such action as may be deemed necessary by the later.

(e) Doubtful cases shall, however, be submitted to the Government.

#### **COUNTING OF FORMER SERVICE OF INDIVIDUALS IN RECEIPT OF PENSION AND RE-EMPLOYED IN DEFENCE SECURITY CORPS AND TERRITORIAL ARMY**

5. (a) Individuals re-employed/re-enrolled in Defence Security Corps or Territorial Army and who opts to count former service under Regulations 174(b) (ii) or 185 (a) (ii)

of Pension Regulations for the Army, Part I (2008) shall be required to refund the pension or gratuity including retirement gratuity received in respect of previous military service in monthly instalments not exceeding 36 in number beginning from the month in which he exercises the option.

Provided that-

- (1) the element of pension which was ignored for fixation of his pay including the element of pension which was not taken into account for fixation of pay on re-employment shall be refunded by him,
- (2) the element of pension equivalent of gratuity including the element of commuted part of pension, if any, which was taken into account for fixation of pay shall be set off against the amount of retirement gratuity and the commuted value of pension and the balance, if any, shall be refunded by him.

(b) In cases of personnel who, having elected to refund the pension, or gratuity, dies before the entire amount is refunded, the un-refunded amount of pension or gratuity shall be adjusted against the death gratuity which may become payable to his family.

#### **WHEN APPLICATION FOR PENSION OR GRATUITY TO BE SUBMITTED**

**6.** (a) An application for pension or gratuity shall be submitted immediately after the occurrence of the casualty which gives rise to the claim.

(b) In order to minimize, as far as possible, delay in issue of Pension Payment Order for payment of retiring/service pension or gratuity, applications for such awards accompanied by necessary documents may be submitted to Principal Controller of Defence Accounts (Pensions) in advance of their anticipated date of transfer to the pension establishment as laid down in Regulation in Chapter III to these Regulations.

(c) In the cases referred to in clause (b), the sanctioning authority may sanction pension at least one month in advance of the retirement of an Officer and at least two months before the date of discharge/release in case of Personnel Below Officer Rank.

#### **VERIFICATION OF SERVICE BY THE ACCOUNTS OFFICER**

**7.** An individual's qualifying service shall normally be verified by the Accounts Officer concerned on the basis of the audited Army List in the case of Officers and sheet roll in the case of Personnel Below Officer Rank, before reporting on a claim for pension or gratuity or sanctioning the award:

#### **AUTHORITY COMPETENT TO EXERCISE POWERS**

**8.** The authorities competent to exercise powers for the purpose of various Regulations in respect of Officers and Personnel Below Officer Rank shall be as indicated in column 3 of **Appendix- II** to these Regulations.

#### **COMMUNICATION OF SANCTION**

9. Every sanction to the grant of a pension, allowance or gratuity shall be communicated to the Accounts Officer concerned who will arrange for its payment.

### **SECTION-2 : Limitation of Claims**

#### **CLAIMS FOR INITIAL GRANT OF PENSION/FAMILY PENSION REVISION AND RE-ASSESSMENT OF PENSION OR GRATUITY**

10. (a) First claim for pension, allowance and gratuity, under these Regulations, preferred within 12 months of the date on which they fell due shall be entertained and paid with full arrears, if otherwise in order;

(b) Claims which are not preferred within that period, may be admitted with full arrears, if the Principal Controller of Defence Accounts (Pensions) is satisfied with the claimant's explanation for the delay in their submission. Where not satisfied with the reasons for delay, shall be reported to Adjutant General's Branch, Integrated Headquarters, Ministry of Defence (Army) for orders.

(c) In case of death of individual who is invalided out of service and who die prior to the settlement of his disability pension claim, the time limit of 12 months for the purpose of special family pension claims shall be reckoned from the date of the pension payment order in which the award of disability pension is notified.

**Note:-1.** In regard to claim for transfer of special family pension to the widow, however, the period of 12 months shall reckon from the date on which intimation regarding the death or disqualification of the recipient of the special family pension is received by the Record Office concerned from the Principal Controller of Defence Accounts (Pensions) or from any other source.

2., In case where the death of a pensioner who was in receipt of a disability pension for a limited period, occurs before the grant of continuance of disability pension notified in a pension payment order, the time limit of 12 months for the purpose of family pension claim shall be reckoned from the date of the individual's death.

#### **DEFINITION OF "CLAIMANT" IN RESPECT OF PERSONNEL BELOW OFFICER RANK**

11. The term "claimant" for the purpose of Regulation 10 shall mean Record Office.

## CHAPTER –II

### SPEEDY PAYMENT OF FAMILY GRATUITY AND PENDING ENQUIRY AWARD

#### SECTION-1

#### SPEEDY PAYMENT OF FAMILY GRATUITY

**12.** (a) To ensure speedy payment of family gratuity in case of death in service, during wounds sustained in action, flying accidents or parachute jumping or while employed on civil aid to civil power etc., as enumerated in Chapter IV of Pension Regulations for the Army, Part I (2008), highest priority shall be given to the completion of proceedings of Court of Inquiry, which have a vital bearing on the finalisation of the liberalised/special family pensionary awards. It shall be ensured by all concerned that no delay occur at any stage in forwarding the proceedings, with necessary remarks of the competent authority, to the Principal Controller of Defence Accounts (Pensions) through prescribed channels. All assistance shall be given by the concerned Record Office/Service Headquarters to the claimants in filling up the details in the prescribed pensionary forms.

The initial action and reporting for finalisation of the family gratuity claim is set down in **Appendix-III** to these Regulations.

(b) The payment of family gratuity shall be made by Controller of Defence Accounts (Officers) in the case of Officer and Pay Accounts Office concerned in case of Personnel Below Officer Rank. While initiating special family pension/liberalised family pension claims, these authorities should intimate to the Principal Controller of Defence Accounts (Pensions), if any payment of family gratuity at their end has been made to widow/ heir.

#### PROVISIONAL PAYMENT OF FAMILY GRATUITY

**13.** The Controller of Defence Accounts (Officers) in the case of Officer, Controller of Defence Accounts under whose jurisdiction the Pay Accounts Office (Other Ranks) attached to Record Office in the case of Personnel Below Officer Rank shall make provisional payment of family gratuity to the following extant immediately receipt of the prescribed report accompanied by the relevant documents, to the eligible member of the family of the individual.

- (i) Cases falling under circumstances (i) , (iv), (v), (vi), (vii) &(viii) of Regulation 137 of Pension Regulations for the Army , Part I (2008)- 75 percent of Family Gratuity.
- (ii) Cases falling under circumstances (ii) & (iii) of Regulation 137 of Pension Regulations for the Army , Part I (2008) - 75 percent of Family Gratuity.

#### PAYMENT OF FAMILY GRATUITY- OFFICERS

**14.** (a) As soon as Integrated Headquarters, Ministry of Defence (Army), Adjutant General Branch (MP-5&6) in the case of non-medical Officers, Medical Personnel Record Service (Officers) in the case of Army Medical Corps, Army Dental Corps and Military Nursing Service and Territorial Army Directorate in the case of Territorial Army receives information that an Officer has been killed or has died, they shall issue a casualty report which shall indicate rank last held, name and unit of the deceased, as well as circumstances, date and place of the casualty. The casualty report shall also indicate name, age, whether married or unmarried, and the address of the next of kin. Copies of the casualty report shall, inter alia, be forwarded to the Principal Controller of Defence Accounts (Pensions) and the Controller of Defence Accounts (Officers). This report shall be followed by another report intimating name of the branch of the Bank from which the payment of gratuity is desired by the next of kin.

(b) The Controller of Defence Accounts (Officers) shall make payment of family gratuity through a crossed cheque/demand draft in favour of the claimant for the appropriate amount.

(c) The payment of the family gratuity will be made subject to the claimant signing the declaration as per **Annexure-I to Appendix IV** to these Regulations.

(d) The Controller of Defence Accounts (Officers) shall inform the concerned branch/Directorate of Integrated Headquarters of Ministry of Defence (Army) of the action taken under the preceding clauses. He shall also indicate the amount of the family gratuity paid, in the Last Pay Certificate cum-Data Sheet of the deceased Officer issued to the Principal Controller of Defence Accounts (Pensions) for eventual adjustment.

#### **PAYMENT OF FAMILY GRATUITY- PERSONNEL BELOW OFFICER RANK**

**15.** (a) The Pay Accounts Office (Other Ranks) concerned shall sanction payment of family gratuity and intimate the particulars to the Record Office concerned and to the Principal Controller of Defence Accounts (Pensions).

(b) The Record Office shall remit the amount of family gratuity through Money Order/Demand Draft/Crossed Cheque to the heir nominated for family pension or if the nominated heir is dead or there is no nomination, to the living heir standing highest among the relatives specified in Regulation 107 of Pension Regulations for the Army , Part-I (2008) without verification in either case as to his or her eligibility for special family pension except to the extent that such verification can be made on the basis of the entries in the service records. The money orders commission/ Bank charges will be borne by State

(c) Simultaneous to the remittance of family gratuity under clause (b) above, the Record Office shall also send intimation to the recipient as per **Annexure-II to Appendix IV** to these Regulations.

(d) The Record Office shall indicate the amount of family gratuity paid on the form for grant of family pension as in Part-II of **Appendix VIII** to these Regulations

whereas the Pay Accounts Office (Other Ranks) shall note that amount on the Last Pay Certificate cum-Data Sheet for eventual adjustment.

### **ADJUSTMENT OF PROVISIONAL PAYMENT OF FAMILY GRATUITY**

**16.** (a) Where the deceased was an Officer, the Principal Controller of Defence Accounts (Pensions) shall adjust the provisional payment of family gratuity against the final award admissible to the family under these Regulations.

(b) Where the deceased was a Personnel Below Officer Rank, the provisional payment of the family gratuity will be adjusted in accordance with the procedure laid down in Regulation 28 against the final award admissible to the family under these Regulations.

(c) Individual reported missing as a result of operations against enemy and who untimely presumed or established to have been killed in action or to have died of wounds received in action and it is subsequently found that the individual is alive, his case shall be referred to Government for orders regarding adjustment of family gratuity.

(d) Any outstanding public claim against the deceased shall not be recovered from family gratuity.

## **SECTION-2 Pending Enquiry Award**

### **Sub-section-I-General**

#### **OBJECT AND NATURE OF PENDING ENQUIRY AWARD**

**17.** (a) The Pending Enquiry Award scheme is intended to relieve the financial difficulties of Personnel Below Officer Rank and their dependents when such personnel are invalidated out of service provisionally or die, and the invaliding disability or cause of death is considered, prima facie, due to military service or is accepted as such by the competent authority with reference to the applicable Entitlement Rules. Under this scheme, interim award shall be made, pending completion of enquiry and other steps which may be necessary before a pension claim can be finally admitted.

(b) The scheme does not affect the provisional payment of family gratuity.

## **Sub-section-II-Pending Enquiry Award of disability pension**

### **CONDITIONS FOR GRANT OF PENDING ENQUIRY AWARD**

**18.** A Pending Enquiry Award of disability pension shall be authorised by the Principal Controller of Defence Accounts (Pensions) from the date following that of discharge from a hospital to the individual suffering from Pulmonary Tuberculosis/Leprosy, who is provisionally invalidated out of service but was undergoing treatment in authorized Military Hospital, provided disability is assessed at 20 per cent or more in case of Pulmonary Tuberculosis / Leprosy. The Record Office concerned shall ascertain the date of discharge in consultation with the hospital authorities.

### **AMOUNT DATE OF EFFECT AND DURATION**

**19.** An award shall be made to the individual undergoing treatment in Military Hospital at a monthly rate equal to the appropriate rate of disability pension based on the degree of disablement assessed by the medical board for a period of 12 months.

The award shall be made with effect from the date following the provisional invalidment from the service.

### **SANCTION OF PENDING ENQUIRY AWARD**

**20.** (a) The Record office will submit to the Principal Controller of Defence Accounts (Pensions) case for authorization of Pending Enquiry Award of disability pension as soon as the disease and degree of disability assessed 20% or more is recorded on AFMSF-16 by the provisional medical board and approved by next higher medical authority.

(b) The Principal Controller of Defence Accounts (Pensions), on receipt of the request from Record office, sanction the Pending Enquiry Award subject to conditions laid down in Regulation 18 of these Regulations.

### **PAYMENT OF PENDING ENQUIRY AWARD**

**21.** (a) Record office shall arrange payment of Pending Enquiry Award through ordinary Money Order/Crossed Cheque/ Demand Draft after obtaining fund from Principal Controller of Defence Accounts (Pensions). The money order charges/commission shall be borne by the State.

(b) In remitting the Pending Enquiry Award to the claimant, the Record Office shall explain to the payee the object and the nature of the award as stated in Regulation

17 and make it clear that the award is provisional only and shall cease if and when the pension is sanctioned or the claim to pension is rejected.

(c) In a case where Pending Enquiry Award is sanctioned to a claimant to disability pension who lives in Nepal, the award, instead of being remitted by Money Order, shall be paid to the claimant in lump sum when he visits the Recruiting Office, Kunraghat or Ghoom or any of the pension paying offices of the Indian Embassy, Nepal, as the case may be, provided that during the time that lapses between the sanctioning of the Pending Enquiry Award and the claimant's visit, the claim is not finally rejected or sanctioned.

(d) The Record Office shall stop further payment of Pending Enquiry Award to the individual immediately on rejection of disability pension claim. In all such cases, the Record office shall inform the Principal Controller of Defence Accounts (Pensions) as to the month upto and for which the Pending Enquiry Award has been paid.

### **ADJUSTMENT OF PENDING ENQUIRY AWARDS**

**22.** (a) If the disability pension claim is rejected, the amount paid, as Pending Enquiry Award, shall be adjusted by the Principal Controller of Defence Accounts (Pensions) against the final award of invalid pension.

(b) If the claim is accepted, the amount paid as Pending Enquiry Award shall be adjusted by the Principal Controller of Defence Accounts (Pensions) against the award of disability pension.

### **Sub-section-III-Pending Enquiry Award of family pension**

### **CIRCUMSTANCES IN WHICH THE PENDING ENQUIRY AWARD TO BE MADE**

**23. (a) Pending Enquiry Awards of Ordinary Family Pension -**

A Pending Enquiry Award of ordinary family pension shall be authorised by the Record Office on receipt of the death intimation of serving individual except in case of those killed in action or war like operations or killed in battle accidents or flying accidents. Pending Enquiry Award of ordinary family pension shall not be authorised where details of spouse/child are not recorded in the Sheet Roll and death intimation of the individual is received after one year of occurrence. The award shall be made to the heir to whom the ordinary family pension, if otherwise admissible, is payable.

**(b) Pending Enquiry Awards of Liberalised Family Pension-**

A Pending Enquiry Award of liberalised family pension shall be authorised by the Record Office after publication of the casualty report, if the death of the individual has

taken place in the circumstances mentioned in Regulation 132 of Pension Regulations for the Army, Part-I (2008).

**(c) Pending Enquiry Awards of Special Family Pension-**

- (i) In case of death arising from flying accidents, a Pending Enquiry Award of special family pension shall be authorised by the Record Office, pending decision regarding attributability of death due to military service, on receipt of certificate to the effect that the individual was on flying duty in an aircraft, or was being carried on duty under proper authority from the Officer Commanding station/Unit.
- (ii) Where the Record Office has not authorised the Pending Enquiry Award of ordinary family pension to the widow and the Principal Controller of Defence Accounts (Pensions) is unable to sanction final award of special family pension within one month of the date of decision on entitlement, Pending Enquiry Award of special family pension may be sanctioned by the Principal Controller of Defence Accounts (Pensions).
- (iii) The Pending Enquiry Award of special family pension or liberalised special family pension as the case may be, shall be made to the heir nominated for special family pension as shown in the sheet roll, or if the nominated heir is dead, or if there is no nomination, to the living heir standing highest amongst the relatives specified in Regulation 107 of Pension Regulations for the Army, Part- I (2008) without verification in either case as to his/her eligibility for family pension under these Regulations, except to the extent that such verification can be made on the basis of the entries in the service records

**SANCTION OF THE PENDING ENQUIRY AWARD**

**24.** (a) The Record Office concerned, immediately on receipt of the death certificate of the deceased pensioner or a serving personnel, shall determine the eligible heir and send family pension claim form in triplicate as in **Appendix-VIII** to these Regulations for completion and return.

(b) Unless the Record office is himself to authorise Pending Enquiry Award, it shall submit to the Principal Controller of Defence Accounts (Pensions) special family pension claim as soon as possible after the receipt of casualty report/death certificate. The Record office while forwarding the claim shall state in such case whether family allotment was being paid and if so, the name and relationship of the allottee and the date upto and for which it was paid.

(c) The Principal Controller of Defence Accounts (Pensions) shall, on receipt of the claim, sanction the award subject to the conditions laid down in Regulation 23.

(d) In case where Record office itself can sanction Pending Enquiry Award, it shall sanction it as soon as the casualty report is published or death certificate is received.

(e) The Record Office shall also send to the Principal Controller of Defence Accounts (Pensions) two copies of the authorization memo (over the signature of an Officer whose specimen signatures are held on record in the office of the Principal Controller of Defence Accounts (Pensions) along with the following information, to enable him to keep a note as also to watch the submission of family pension claims-

- (i) Date of enrolment of the individual
- (ii) Date of death of the individual
- (iii) Name and relationship of the heir in whose favour Pending Enquiry Award has been authorised.
- (iv) If he was a pensioner, the number and date of the Pension Payment Order and also date of discharge.
- (v) The name and relationship of the senior most eligible heir for grant of ordinary family pension as per entry in the kindred Roll portion of service documents.
- (vi) Details of the pay and allowances which the individual was drawing at the time of death or at the time of discharge.
- (vii) The rate of Pending Enquiry Award and dearness relief etc., authorised by the Record Officer.
- (viii) Date of commencement of Pending Enquiry Award.
- (ix) Certificate to the effect that:
  - (1) Family Allotment/Special Family allowance is not in issue
  - (2) Enfacement has been made in the Sheet Roll.

#### **AMOUNT DATE OF EFFECT AND DURATION**

**25.** (a) The award under Regulation 23 shall be made at a monthly rate equal to the appropriate amount of the ordinary family pension, special family pension or liberalised family pension as the case may be together with dearness relief thereon, as admissible from time to time.

(b) The award shall be made with effect from the date following that of the death of the individual.

(c) The award shall be authorised for a period of 6 months only in the first instance. During this period the beneficiary must submit the family pension claim. The Pending Enquiry Award may be extended by the Principal Controller of Defence Accounts (Pensions) further only if the family pension claim has been submitted and it is certified that the claimant, has not been disqualified.

- (d) (i) in a case where family allotment has been paid, and the allottee is the recipient of the award, the award shall commence from the date following that upto and for which family allotment has been paid.
- (ii) in case where special family allowance is payable under rules in force, the Pending Enquiry Award will take effect from the date from which the payment of special family allowance is discontinued.

#### **Explanation:-**

The term “Family Allotment” means the amount allotted to be sent to the family of the individual and the term ‘allottee’ means the person who receives the amount allotted.

### **PAYMENT OF PENDING ENQUIRY AWARD**

**26.** (a) The Record Office shall arrange payment of Pending Enquiry Award through ordinary Money Order/Cross Cheque/Demand Draft.

(b) The Money Order charges/commission charges for Demand Draft shall be borne by the State.

(c) The amount of Pending Enquiry Award shall be sent by the Record Officer to the claimant after obtaining the funds from Principal Controller of Defence Accounts (Pensions).

(d) In remitting the Pending Enquiry Award to the claimant, the Record office shall explain to the payee the object and the nature of the award as stated in Regulation 17 and make it clear that the award is provisional only and shall cease, if and when the pension is sanctioned or the claim to pension is rejected.

(e) In the case of claimant to the family pension, who live in Nepal, the Recruiting Officer for Gorkhas at Kunraghat and Ghoom or the Indian Embassy, Nepal, as the case may be, shall disburse the Pending Enquiry Award at their discretion in lump sum for the period during which, in their opinion, the individual remained eligible for family pension. All payments of Pending Enquiry Awards and also all amounts which have been sanctioned and which are not paid, shall be notified to the Record office concerned. The amount of the Pending Enquiry Award and the period for which payment has been made shall also be recorded in the Family Pension claim. In case where no payment had been made, a note to that effect shall be made in the family pension claim.

### **TERMINATION OF PENDING ENQUIRY AWARD**

**27.** (a) In all cases the Pending Enquiry Award shall be stopped by the Record office on receipt of definite information, duly verified through service sources, the local civil authorities or the Zila Sainik Boards or offices of Recruiting organisation, regarding the death of the recipient or his/her ineligibility for a family pension.

(b) In cases where the certificate of attributability/aggravation by Military Service approved by the Officer-in Charge Record Office has been submitted to the Principal Controller of Defence Accounts (Pensions), the Pending Enquiry Award shall continue to be paid for another 3 months from the date of memo submitting the requisite certificate or upto the date indicated by Principal Controller of Defence Accounts (Pensions), in the Pension Payment Order, whichever is earlier, provided that in case where the claimant is found to be ineligible for family pension, the continuance of Pending Enquiry Award for another 3 months shall not be allowed.

## **ADJUSTMENT OF THE PENDING ENQUIRY AWARD OF FAMILY PENSION**

**28.** (a) The amount paid as Pending Enquiry Award of family pension shall be adjusted against the final award of family pension admissible to the widow or other eligible heir. No recovery shall be made in other cases where final award of family pension of any kind is not admissible.

(b) If the claim for special family pension or liberalised family pension is rejected, the amount paid as Pending Enquiry Award shall be adjusted by the Principal Controller of Defence Accounts (Pensions) against the final award of ordinary family pension admissible to the widow or other eligible heir. However, no recovery shall be made in other cases where no final award is admissible.

(c) If the claim for special family pension or liberalised family pension is accepted, the amount paid as Pending Enquiry Award shall be adjusted as indicated below:

- (i) when the recipient of the Pending Enquiry Award and the special family pension finally sanctioned is the same, the amount paid as Pending Enquiry Award shall be adjusted against the final award of special family pension.
- (ii) In cases where:-
  - (1) the recipient of the Pending Enquiry Award and the special family pension/liberalised family pension finally sanctioned are father and mother (or vice-versa), or
  - (2) the recipient of the Pending Enquiry Award is the father of the deceased and special family pension/liberalised family pension is sanctioned to the widow or the child of the deceased, or
  - (3) the recipient of the Pending Enquiry Award waives his/her claim in favour of the widow and special family pension/liberalised family pension is sanctioned to the latter, the amount paid as Pending Enquiry Award shall be adjusted against the arrears of the special family pension/liberalised family pension due and the balance, if any, recovered from the special family pension/liberalised family pension sanctioned, in instalments not exceeding one third of the pension.

## **REVIEW OF CASES**

**29.** The Principal Controller of Defence Accounts (Pensions) shall review every month all cases of Pending Enquiry Awards to ensure that there has been no avoidable delay in finalisation of cases and in sanctioning of pensions.

### CHAPTER-III

#### PROCEDURE FOR GRANT OF PENSION, COMMUTATION OF PENSION, FAMILY PENSION AND GRATUITY

##### SECTION-1: sanction of Pensionary Awards in the case of Officers

#### RETIRING PENSION /RETIRING GRATUITY/COMMUTATION OF PENSION ORDINARY FAMILY PENSION AND RETIREMENT GRATUITY

**30.** Procedure detailed below shall be followed by all concerned for grant of retiring pension, commutation of pension, retirement gratuity, ordinary family pension and retiring gratuity to the Officer.

##### **(I) Retiring Pension, Commutation of Pension and Ordinary Family Pension-**

(a) The Military Secretary Branch of the Integrated Headquarters, Ministry of Defence (Army) in the case of Service Officer/Director General Armed Forces Medical Service, in the case of Army Medical Corps , Army Dental Corps and Military Nursing Service and Territorial Army Directorate in the case of Territorial Army shall-

- (i) issue the retirement order 10 months before the date of retirement of the Officer,
- (ii) forward 4 copies of the retirement orders along with the following information/documents to the Controller of Defence Accounts (Officers) not later than 6 months before the date of retirement and immediately after premature retirement: -
  - (1) Effective date of retirement of the Officer, if this is not indicated in the retirement notification and also in the cases of premature retirement,
  - (2) In premature retirement cases, a certificate that provisions of Regulation 29 of Pension Regulations for the Army, Part I (2008) are not attracted.
  - (3) Whether or not any disciplinary/quasi-judicial/Judicial proceedings are pending against the Officer.

(b) Discipline and Vigilance Directorate/Unit/Formation concerned will promptly report the fact to the Controller of Defence Accounts (Officers), if subsequent to the forwarding of the information/documents referred to in clause (a) (ii) above, it comes to notice that the Officer is involved in a disciplinary/quasi-judicial/judicial proceedings, or any other event occurs which has a bearing on the amount of pensionary benefits admissible to the Officer.

(c) The Integrated Headquarters, Ministry of Defence (Army), Adjutants General's Branch, (MP-5&6) in the case of Service Officer, Medical Personnel Record Service (Officers) in the case of Army Medical Corps, Army Dental Corps and Military Nursing service or Territorial Army Directorate in the case of Territorial Army Officers will forward to the Controller of Defence Accounts (Officers)-

- (i) Nomination for death gratuity,
- (ii) Family details as per their records,

- (iii) In case Officer being in low medical category, the Release Medical Board proceedings (AFMSF-16) duly approved by competent medical authority.
  - (iv) Sanction of competent authority for grant of disability element as per **Annexure C to Appendix VI** to these Regulations on the aspect of attributability to/aggravation of the disability by military service.
  - (v) Nomination made by the Officer for payment of arrears of pension on **Form A to Appendix XXI** to these Regulations duly attested as required.
- (d) The retiring Officer shall-
- (i) Submit 3 copies of nomination made for payment of arrears of pension on **Form A to Appendix XXI** of these regulations to concerned branch of Integrated Headquarters, Ministry of Defence (Army).
  - (ii) Furnish information relating to the advance taken by him or any other public dues, in the form as in **Annexure-I to Appendix V** to these Regulations to the Officer Commanding of his unit, 8 months before his retirement.
  - (iii) Furnish the following information/documents in an application in duplicate as per **Annexure-II to Appendix-V** to these Regulations to the Controller of Defence Accounts (Officers) at least 4 months before his retirement: -
    - (1) Two copies of the joint photographs along with his spouse in civil dress, name of spouse and her date of birth together with signature of his spouse along with mark of identification duly attested in duplicate.
    - (2) Details of pre-commissioned service, if any, and allowed to be counted for pension by the Principal Controller of Defence Accounts (Pensions).
    - (3) Address of the Officer after retirement.
    - (4) Details of family as on date.
    - (5) Particulars of the Pension Disbursing Authority from where he would like to draw his pension. In case he desires to draw his pension through an authorised bank to disburse pension, he shall indicate the name, address of the bank as well as his Saving Bank/Current Bank account number (joint account with spouse/single).
    - (6) Extent to which a portion of pension is desired to be commuted.
  - (iii) Nomination to receive commuted value of pension as at **Appendix-XII**
- (e) The Officer Commanding of the unit where the Officer is serving while forwarding the application from the Officer as in **Annexure-II to Appendix- V** shall: -
- (i) Check the demands listed by the Officer and forward to the Controller of Defence Accounts (Officers) at least six months before retirement of the Officer.

- (ii) Report to Controller of Defence Accounts (Officers) within one month of retirement of the Officer, such of the demands which come to notice or arise subsequent to the forwarding of report under sub-clause (i) above, and which could not be recovered and adjusted before the final dues are paid to the Officer.
- (f) The Controller of Defence Accounts (Officers) shall forward the following document in respect of the retiring Officer to the Principal Controller of Defence Accounts (Pensions) at least two months before his retirement: -
- (i) Last Pay Certificate cum Data sheet on the form approved by Principal Controller of Defence Accounts (Pensions).
  - (ii) Release/retirement order with effective date of release/retirement.
  - (iii) Certificate that no judicial/disciplinary proceedings are pending against the Officer.
  - (iv) Application from Officer in duplicate as in **Annexure-II to Appendix V** to these Regulations, together with Release Medical Examination (AFMSF-18) or Release Medical Board Proceedings (AFMSF-16) for consideration of commutation of pension.
  - (v) Nominations made for payment of arrears of pension on Form A.
  - (vi) Nomination for death gratuity.
  - (vii) Nomination to receive commuted value of pension
  - (viii) In case the Officer being in low medical category or any disability being found or claimed by him at the time of release, a copy of Release Medical Board (AFMSF-16) approved by next higher medical authority together with sanction of competent administrative authority that the disability is attributable to or aggravated by military service, if the Officer was brought before the Release Medical Board before his release/retirement.
- (g) The Principal Controller of Defence Accounts (Pensions) on receipt of information/documents from the Controller of Defence Accounts (Officers) as in clause (f) above, shall-
- (i) finalise the retiring pension and retirement gratuity of the Officer after proper audit check of Last Pay Certificate/cum Data sheet and supporting documents and issue the Pension Payment Order not later than one month before the date of retirement of the Officer. The Pension Payment Order shall also indicate the amount of the ordinary family pension that would be admissible to the spouse in the event of the death of the Officer after retirement and the capitalized value of pension, if one has applied for commutation of pension before the stipulated period of retirement. The disability element, if any, as may be admissible shall also be authorised for payment in addition to retiring pension, where the Officer was brought before Release Medical Board and his disability has been accepted as attributable to or aggravated by Military Service.
  - (ii) recover from the retirement gratuity payable to the Officer, all dues outstanding against him (Officer) and also withhold 10 percent of retirement gratuity or Rs.1000/- whichever is less to cover unassessed

dues, if any. Release automatically the withheld amount of retirement gratuity after the expiry of six months from the date of retirement in case any letter conveying further demand is not received from Controller of Defence Accounts (Officers).

- (iii) adjust the amount of retirement gratuity withheld under sub clause (ii) above against the outstanding dues, if any, on receipt of any demand outstanding against the individual and authorise the balance amount.

**Note -** The name(s) of handicapped child, if any, shall also be notified in the Pension Payment Order so that in future the handicapped child may not face the difficulty in establishing his claim.

**(II). Retiring Gratuity and Retirement Gratuity-**

Where the Officer is entitled for retiring gratuity and retirement gratuity-

(a) The Officer shall furnish the following documents to the Controller of Defence Accounts (Officers) through his unit:-

- (i) A pre-receipted contingent bill (IAFA-115) duly stamped claiming retiring gratuity and retirement gratuity and countersigned by his Officer Commanding of the Unit, last served.
- (ii) Furnish information relating to the advance taken by him or any other public dues, in the form as in **Annexure-I to Appendix V** to these Regulations to the Officer Commanding of his unit, 8 months before his retirement.
- (iii) Name and address of his banker with saving or current account number.
- (iv) Details of pre-commissioned service, if any, and allowed to be counted for pension by the Principal Controller of Defence Accounts (Pensions).
- (v) Address of the Officer after retirement.

(b) The Controller of Defence Accounts (Officers) shall forward the following documents to the Principal Controller of Defence Accounts (Pensions) in respect of the Officer concerned-

- (i) Information/documents mentioned at (2)(a) above,
- (ii) Last Pay Certificate interalia indicating demand, if any, outstanding against the Officer, and
- (iii) Full pay commissioned service certificate.

(c) The Principal Controller of Defence Accounts (Pensions) on receipt of documents as at (a) and (b) above shall-

- (i) arrange payment of retiring gratuity and retirement gratuity, as may be due, by cheque payable to Officer's banker for credit to his saving/current account at the station where the bank account is held.
- (ii) recover from the retirement gratuity and also from the retiring gratuity if entire demand on account of dues outstanding against him is not set off from the retirement gratuity payable to Officer.

**Note:-** The Commanding Officer of unit shall also check and intimate the details of demands outstanding against the Officer as at (1) (e) (i) above to the Controller of Defence Accounts (Officers).

### **INVALID PENSION/ INVALID GRATUITY DISABILITY PENSION WAR INJURY PENSION RETIREMENT GRATUITY AND FAMILY PENSION**

**31.** Procedure detailed below shall be followed by all concerned for the sanction of invalid pension or disability Pension or war injury Pension, retirement gratuity and family pension or invalid gratuity in respect of Officer.

(a) The MP-5&6 of Adjutant General's Branch of Integrated Headquarters, Ministry of Defence (Army) in the case of Service Officers, Medical Personnel Service Record (Officers) in the case of Army Medical Corps, Army Dental Corps and Military Nursing Service or Territorial Army Directorate in the case of Territorial Army Officers after issue of orders of invalidment of the Officer, shall forward a copy thereof, within two months, to the-

- (i) Controller of Defence Accounts (Officers)
- (ii) Principal Controller of Defence Accounts (Pensions), along with a copy of the
  - (1) Nomination for death gratuity
  - (2) Family details as per their record
  - (3) Sanction of competent authority regarding attributability to /aggravation of the disability by military service as per **Annexure – III to Appendix VI** to these Regulations.
  - (4) Invaliding Medical Board proceedings (AFMSF-16) containing assessment with regard to percentage of disability as recommended by the Invaliding Medical Board and approved by next higher medical authority.
  - (5) In case of disablement due to injury attributability certificate from Brigade Commander/Sub-area Commander as per **Annexure- I to Appendix VI** to these Regulations.
  - (6) Copy of DO Part-II order notifying invalidment of the Officer
  - (7) Nomination made by Officer for payment of arrears of pensions on Form A, duly attested as required.
- (iii) In case of injuries -
  - (1) Injury report (IAFY-2006), if any,
  - (2) Findings of Court of Inquiry (IAFD-931), if any, with the opinion of the competent authority with regard to attributability.

In case of disease-

  - (3) Report of Officer Commanding Unit and Medical Officer report on AFMSF-81

In case of battle casualties and battle accidents-

  - (4) Injury report (IAFY-2006), if any,

- (5) Findings of Court of Inquiry (IAFD-931), if any, with the opinion of the competent authority with regard to attributability.
  - (6) Casualty Report.
- (b) The Officer invalidated out from service shall-
- (i) furnish information relating to the advance taken by him or any other public dues, in the form as in **Annexure-I to Appendix V** to these Regulations to the Officer Commanding of his unit.
  - (ii) submit 3 copies of nomination made for payment of arrears of pension on Form A to **Appendix XXI** to these Regulations to Integrated Head Quarters, Ministry of Defence (Army) AG's Branch.
  - (iii) furnish the following information/documents in an application in duplicate as per **Annexure-II to Appendix-V** to these Regulations (in duplicate) consisting of the following to the Controller of Defence Accounts (Officers) through his unit :-
    - (1) Two copies of the joint photographs along with his spouse in civil dress duly attested, name of spouse and her date of birth together with signature of his spouse along with mark of identification.
    - (2) Details of pre commissioned service, if any, and allowed to be counted for pension by the Principal Controller of Defence Accounts (Pensions).
    - (3) Address of the Officer after invalidment from service.
    - (4) Details of family, as on date.
    - (5) Particulars of the Pension Disbursing Authority from where he would like to draw his pension. In case he desires to draw his pension through a bank, he shall indicate the name, address of the bank authorised to disburse pension to Defence pensioners as well as his Saving Bank/Current Bank account number (joint with spouse/ single).
  - (iv) Application for commutation of invalid/disability pension on Form A as per **Annexure I to Appendix XII** to these Regulations and nomination to receive commuted value of pension, if he so desires.
- (c) The Officer Commanding of the Unit where the Officer is serving shall: -
- (i) check the demands listed by the Officer in **Annexure-I to Appendix V** and forward to the Controller of Defence Accounts (Officers).
  - (ii) report to Controller of Defence Accounts (Officers) within 1 month of invalidment of the Officer, such of the demands which come to notice or arise subsequent to the forwarding of report under sub-clause (i) above, and which could not be recovered and adjusted before the final dues are paid to the Commissioned Officer.
  - (iii) certify that no judicial/disciplinary proceedings are pending against the Officer.
  - (iv) Forward DO Part II order with effective date of invalidment

(d) The Controller of Defence Accounts (Officers) shall forward the following documents in respect of the Officer to the Principal Controller of Defence Accounts (Pensions).

- (i) Certificate that no judicial/disciplinary proceedings are pending against the Officer.
- (ii) Application from Officer in duplicate as in **Annexure-II to Appendix- V** to these Regulations.
- (iii) Demand, if any, against the Officer
- (iv) Full pay commissioned service certificate.

(e) On receipt of documents from Adjutant's General Branch and from Controller of Defence Accounts (Officers) the Principal Controller of Defence Accounts (Pensions) shall authorise in Pension Payment Order-

- (i) invalid pension or gratuity within 30 days and also the retirement gratuity, on receipt of the Invaliding Medical Board proceedings and other documents from the Controller of Defence Accounts (Officers) and the Officer concerned, without waiting for the decision of the competent authority regarding attributability to/aggravation of disability by military service. The Principal Controller of Defence Accounts (Pensions), shall adjust against the retirement gratuity all dues outstanding against the Officer as intimated by the Controller of Defence Accounts (Officers) and also, withhold 10 percentage of the retirement gratuity or Rs.1000/- whichever is less, for adjustment of unassessed dues, if any; release automatically the withheld amount of retirement gratuity after the expiry of 6 months from the date of invalidment, in case final last pay certificate is not received by then,
- (ii) disability pension or war injury pension within 30 days as the case may be, if the disability has been accepted as attributable to or aggravated by military service, subject to adjustment of invalid pension, if any, already authorised at (i) above,
- (iii) invalid pension or invalid gratuity together with retirement gratuity if not already authorised where the disability is accepted as neither attributable to nor aggravated by military service,
- (iv) ordinary family pension that would be admissible to the spouse in the event of the death of the Officer after invalidment.
- (v) Where an officer has applied for commutation of his disability/invalid/war-injury pension, commuted value of pension, as may be admissible, be authorised for payment.
- (vi) Adjust the amount of retirement gratuity withheld under sub clause (i) above, against the outstanding dues, if any, on receipt of the further demand against the Officer and authorise payment of the balance amount.

**COMPENSATION IN LUMP SUM IN LIEU OF THE DISABILITY ELEMENT OF DISABILITY PENSION OR WAR-INJURY ELEMENT OF WAR-INJURY PENSION-**

**32.** The following procedure shall be followed for the payment of compensation in lump sum in lieu of the disability element of disability pension or war-injury element of war-injury pension.

(a) Integrated Headquarters of Ministry of Defence (Army), Adjutant's General Branch (MP-5) shall forward the Compensation Medical Board proceedings in AFMSF-15B duly approved by next higher medical authority and decision of the competent authority regarding attributability to/aggravation of the disability by military service together with-

- (i) option from the Officer that he opts for lump sum compensation in lieu of disability element/war injury element as in **Annexure-I to Appendix-VII** and;
- (ii) an undertaking from the Officer as per **Annexure-II to Appendix -VII** to these Regulations.

(b) The Principal Controller of Defence Accounts (Pensions) on receipt of sanction of the competent authority regarding attributability and Disability Compensation Medical Board proceeding shall calculate capitalised value of disability element or war injury element taking into account the age next birth day with reference to the date of onset of disability with loading in age, if any, and date of birth as per Audited Army List and issue to the Controller of Defence Accounts (Officers) an authority letter indicating therein lump sum amount in lieu of disability element or war-injury element of pension that would be payable to the Officer. The Controller of Defence Accounts (Officers) shall make payment to the Officer and make suitable endorsement in his service record to avoid double payment.

**DISABILITY ELEMENT WHEN DISABILITY MANIFESTS AFTER RETIREMENT OR SUBSTANTIAL INCREASE IN DISABILITY**

**33.** In case where disability manifests after retirement of Officer or substantial increase in the disability is claimed under Regulation 86 or Regulation 92 of Pension Regulations for the Army, Part-I (2008), as the case may be, the following procedure shall be followed:-

(a) The Officer concerned shall send an application, together with a medical certificate with clinical notes, if any, from a Registered Medical Practitioner who last attended upon the Officer, indicating the nature of disease, to the Adjutant General Branch (MP-5) Medical Personnel Record Service (Officers)/ Territorial Army Directorate of Integrated Head Quarters of Ministry of Defence (Army).

(b) The aforesaid Branch of Directorate on receipt of the application and the medical certificate etc. referred to in sub-clause (a) above, shall, examine within a period

of two months, and decide, in consultation with the Director General of Armed Forces Medical Services, where necessary, whether a prima facie justification for bringing the claimant before a Review Medical Board, exists or not. If it is decided to bring the claimant before a Review Medical Board, the Director General Armed Forces Medical Services shall make necessary arrangements for the same.

(c) On receipt of the Review Medical Board proceedings as per sub-clause (b) above Directorate shall forward Review Medical Board proceedings to the Principal Controller of Defence Accounts (Pensions) within 3 months for increase/decrease/discontinues in disability element, if any or sanction disability element in addition to pension already notified if, the disability has been accepted as attributable to or aggravated by military service and the disability is 20 percent or more as assessed by Review Medical Board.

### **ORDINARY FAMILY PENSION SPECIAL FAMILY PENSION, LIBERALISED FAMILY PENSION AND DEPENDANT PENSION WHEN DEATH OCCURRED IN SERVICE**

**34.** (a) Officer who die while in service, the Integrated Headquarters Ministry of Defence (Army), Adjutant General's Branch (MP-5&6) Medical Personnel Record Service (Officers)/ Territorial Army Directorate of Integrated Head Quarters of Ministry of Defence (Army) in the case of service officer, Director General Armed Forces Medical Service, in the case of Army Medical Corps, Army Dental Corps and Military Nursing Service and Territorial Army Directorate in the case of Territorial Army shall publish the casualty report and forward a copy thereof to the-

- (i) next of kin of the deceased Officer, along with the blank application form for family pension (MPB-501) for completion and submission to the Principal Controller of Defence Accounts (Pensions) under intimation to above mentioned Directorate as the case may be.
- (ii) the Controller of Defence Accounts (Officers), asking him to send the Last Pay certificate and No Demand Certificate in respect of the deceased Officer, direct to the Principal Controller of Defence Accounts (Pensions).
- (iii) the Principal Controller of Defence Accounts (Pensions) along with –
  - (1) the nomination made by the deceased for death gratuity.
  - (2) **in case of death due to injury/accident-**
    - I. Injury report (IAFZ-2006), if any,
    - II. Finding of the Court of Inquiry, if any, with the opinion of the competent authority
    - III. Death Certificate (AFMSF 93 Part I)
    - IV. Certificate of attributability in case of death due to injury as per **Annexure II to Appendix VI** to these Regulations.
  - (3) **in case of death due to disease-** AFMSF-81

(4) **in case of death in battle accident/ battle casualty** - Copy of DO Pt II order/battle casualty report.

(5) Statement of the case for grant of ex-gratia lump-sum compensation in case death of the Officer took place in the circumstances stated in Regulation 141 of Pension Regulations for the Army, Part- I (2008).

(b) The Controller of Defence Accounts (Officers) shall forward the Last Pay certificate and No Demand Certificate to the Principal Controller of Defence Accounts (Pensions) within one month from the date of receipt of casualty report.

(c) Next of Kin shall complete the application for family pension and send the same to the Principal Controller of Defence Accounts (Pensions) along with details of Pension Disbursing Authority viz. place and channel of payment of family pension. In case of Bank, the full and complete address of the paying branch and saving/current bank account number (single only).

(d) The Principal Controller of Defence Accounts (Pensions) shall--

(i) on receipt of the application duly completed from the next of kin, and sanction of the competent authority regarding attributability of death due to military service and the nomination for death gratuity from the concerned branch Directorate as per clauses (a) (ii), (a) above, authorise in Pension Payment Order sanction special family pension to the spouse as per entitlements where cause of death of the Officer has been accepted as attributable to or aggravated by military service for grant of special family pension as per **Annexure IV to Appendix VI** to these Regulations.

(ii) In case death due to battle casualty, liberalised family pension shall be granted.

(iii) Where there is delay and in case death of the Officer has neither been accepted as attributable to nor aggravated by military service by competent authority, the spouse will be granted ordinary family pension.

(iv) Before issue of Pension Payment Order, shall adjust against the death gratuity all dues outstanding against the deceased Officer and also withhold 10 percent of the death gratuity or Rs. 1000/- whichever is less for adjustment of any unassessed dues but release automatically the withheld amount of death gratuity after the expiry of six months from the date of death in case the intimation about the outstanding dues is not received by then.

(v) Adjust the amount of death gratuity withheld under sub clause (i) above, against the outstanding dues, when intimated.

(vi) Sanction dependant pension to parent/brother/sister in case Officer dies as a bachelor or widower with no children after ensuring that the parent/brother/sister have claimed dependant pension duly supported by a self-declaration on the form prescribed in **Appendix VII** to Pension Regulations for the Army, Part-I (2008).

- (vii) Authorise ex-gratia lump-sum compensation simultaneously in the Pension Payment Order, where payable.

### **SPECIAL FAMILY PENSION OR DEPENDANT PENSION WHEN DEATH OCCURRED AFTER RELEASE/ RETIREMENT/INVALIDMENT**

**35.** (a) In case of death of an Officer within 10 years after release/retirement/invalidment, the next of kin shall send an intimation of death, to the Principal Controller of Defence Accounts (Pensions) and to the Army Headquarters/AG(MP-5&6) in case of Service Officers, Medical Personnel Service Record (Officers) in case of Army Medical Corps, Army Dental Corps and Military Nursing Service Officers or Territorial Army Directorate in the case of Territorial Army Officers.

- (i) Death certificate issued by competent registering authority.
- (ii) A death certificate of the deceased in prescribed form as at **Annexure I to Appendix IX** if he was treated by a medical practitioner. or  
with the following documents-  
His/her statement duly verified by two reliable witnesses in the prescribed form as at **Annexure II to Appendix IX** if the deceased was not treated by a medical practitioner. or  
Death certificate (AFMSF-93 Part I) in case of death in the Military Hospital.
- (iii) Claim form for family pension duly completed together with
  - (1) Certificate that the diseased Officer was not re-employed after release/retirement/invalidment as per **Annexure-I to Appendix-X**.
  - (2) Certificate from the Pension Disbursing Authority of the deceased Officer to the effect that arrears of pension in respect of the deceased Officer have been paid indicating the date upto and for which paid and the name of the recipient as per **Annexure II to Appendix X** to these Regulations.

(b) The Army Headquarters/AG (MP-5&6) in case of Service Officers, Medical Personnel Service Record (Officers) in case of Army Medical Corps, Army Dental Corps and Military Nursing Service Officers, Territorial Army Directorate in case of Territorial Army Officers shall forward within one month, service/medical documents of the deceased Officer along with the death intimation/certificate, etc. received from the next of kin, to Army Headquarters (G S Branch) for the adjudication of death of the retired Officer whether attributable to or aggravated by military service.

(c) The Principal Controller of Defence Accounts (Pensions) shall, on receipt of completed application forms from the Next of Kin and other necessary documents, authorise ordinary family Pension, if the same was not authorised in the Pension Payment Order of the deceased Officer. In case death has been accepted as attributable to or aggravated by military service. Authorise special family pension/dependent pension in lieu of the ordinary family pension already granted.

**SECTION-2: Procedure for sanction of Pensionary Awards in the case of Personnel Below Officer Rank.**

**SERVICE PENSION/SERVICE GRATUITY RETIREMENT GRATUITY COMMUTATION OF PENSION AND ORDINARY FAMILY PENSION**

**36.** Procedure detailed below shall be followed by all concerned for the grant of service pension, special pension or service gratuity and retirement gratuity to Personnel Below Officer Rank including Defence Security Corps and Territorial Army personnel:-

**(1) Service Pension/Special Pension and Retirement Gratuity**

(a) The Unit concerned shall forward Discharge Roll (IAFY-1948-A) of the individual together with Medical Examination report (AFMSF-18) or Release Medical Board proceedings (AFMSF-16) to the Record Office at least 6 months in advance of the date of discharge.

(b) The individual to be discharged shall furnish the following information/documents through his unit to the Record Office at least 8 months before his discharge:-

- (i) Nomination for payment of life time arrears of pension on Form A to **Appendix XIX** to these Regulations in triplicate, and
- (ii) Three copies of **Annexure-III to Appendix V** to these Regulations consisting details of family as on date, joint photograph with spouse in civil dress, spouse descriptive details, her signature or thumb impression together with marks of identification and extent to which a portion of pension is desired to be commuted.
- (iii) Nomination to receive commuted value of pension as at **Appendix XII**

(c) The Record Office concerned shall,

- (i) check the record of service of personnel due to be discharged within the next 18 months and initiate preliminary action 12 months in advance of their discharge/ retirement, required for the grant of service pension and retirement gratuity to them,
- (ii) verify the service of the individual and record a certificate to this effect, at least 9 months in advance of the discharge of the individual,
- (iii) obtain sanction of the Competent authority for the Condonation of deficiency in service/rank, where ever necessary,
- (iv) prepare a Last Pay Certificate-cum-Data Sheet in triplicate on the form approved by Principal Controller of Defence Accounts (Pensions) containing the service particulars and other details of the individual and

forward the same in duplicate along with the Sheet Roll and Enrolment Form of the individual to the Pay Accounts Office (Other Ranks) concerned for check and completion at least 5 months in advance of the date of discharge .

- (v) Submit the Last Pay Certificate-cum-Data Sheet duly checked and verified by Pay Accounts Office (Other Ranks) concerned along with the following documents/information to Principal Controller of Defence Accounts (Pensions) at least 3 months before discharge of the individual.
  - (1) Roll of Pension documents for service pension (IAFY-1948A),
  - (2) Medical Examination Report (AFMSF-18) or a copy of Release Medical Board proceedings (AFMSF-16) consisting of annotation made about longevity of the individual for the purpose of commutation of pension, if the individual was brought before Release Medical Board proceedings due to being in low medical category, for commutation of pension.
  - (3) In case individual being in low medical category or any disability being found, or claimed by him at the time of release, the Release Medical Board proceeding duly approved by competent medical authority together with sanction of Officer-in-Charge Record Concerned on the aspect of attributability to/aggravation of the disability by military service.
  - (4) Nomination for death gratuity.
  - (5) Sanction for condonation of deficiency in service/in a particular rank for service pension by competent authority where shortfall in service or rank is required under these Regulations,
  - (6) One copy of **Annexure-III to Appendix V** to these Regulation together with recent joint photograph with spouse in civil dress, duly verified together with wish to commute a portion of service pension..
  - (7) Certificate to the effect 'whether or not any disciplinary/quasi judicial/judicial proceedings is pending against the individual'.
  - (8) Request for payment of medical allowance from such individual to whom Ex-Serviceman Contributory Health Scheme does not apply.
- (vi) Promptly report the fact to the Principal Controller of Defence Accounts (Pensions) if subsequent to the forwarding of pension claim as per clause (v) above, it comes to notice that the individual is involved in a disciplinary/quasi-judicial/judicial proceedings, or any other event occurs which has a bearing on the amount of the pension admissible to the individual.
- (vii) In case of Territorial Army Personnel under mentioned documents shall be submitted in addition to clause (1)(c) above.
  - (1) Last Pay Certificate-cum-Data Sheet showing the maximum of pay scale of the rank last held for an aggregate period of last 10 months in embodied capacity,

- (2) Option of the individual for counting of former military service towards Territorial Army Service and necessary entries in the sheet Roll by the concerned Pay and Accounts Office (Other Ranks) regarding counting of former service.
- (3) Details of embodied service in Territorial Army, duly verified by the Pay and Accounts Office (Other Ranks).
- (d) On receipt of the pension claims from the Record Office, Principal Controller of Defence Accounts (Pensions) shall-
  - (i) authorise the pension and retirement gratuity of the individual in the Pension Payment Order not later than one month in advance of the date of discharge/retirement of the individual. The Pension Payment Order shall also indicate the amount of ordinary family pension that would be admissible to the spouse in the event of the death of the individual after discharge and the capitalized value of pension, if one has applied for commutation of pension before the stipulated period of retirement/discharge. The disability element, if any, as may be admissible shall also be authorised for payment in addition to service pension,
  - (ii) recover from the retirement gratuity payable to the individual all dues intimated by the Record Office/Pay Accounts Office (Other Ranks) and withhold 10 percent of the retirement gratuity or Rs. 1000/- whichever is less, from the retirement gratuity, to cover unassessed dues, if any. Authorise payment of the balance amount but release automatically the withheld amount of retirement gratuity, after the expiry of six months from the date of discharge,
  - (iii) adjust the amount of retirement gratuity withheld under sub clause (ii) above, against the outstanding dues, if any reported later.

**(2). Service Gratuity/Special Gratuity and Retirement Gratuity.**

- (a) Where a Personnel Below Officer Rank is entitled for service gratuity, or special gratuity and retirement gratuity, the Record Office shall submit a claim for service gratuity or special gratuity and retirement gratuity on contingent bill (IAFA-370) together with the following documents to the Pay Accounts Office (Other Ranks) attached to Record Office-
  - (i) Discharge Roll (IAFY-1948A)
  - (ii) Sheet Roll including Enrolment Form
- (b) The Pay Accounts Office (Other Ranks) shall, on receipt of claim for gratuity from the Record Office, adjust the demand if any, against the individual and authorise payment, as may be due, to the Record Office.

**DISABILITY ELEMENT IN ADDITION TO SERVICE GRATUITY**

**37.** In case of Personnel Below Officer Rank being in low medical category or any disability being found or claimed at the time of discharge on completion of term of

engagement, the Release Medical Board proceedings duly approved by competent medical authority together with sanction of the Officer-in-Charge Records concerned on the aspect of attributability to /aggravation of the disability by military service shall be submitted to Principal Controller of Defence Accounts (Pensions) by the concerned Record office together with Sheet Roll of the individual provided the degree of disability assessed by the Release Medical Board is 20% or more for grant of disability element in addition to the service gratuity paid by the concerned Pay Accounts Office (Other Ranks).

### **INVALID PENSION DISABILITY PENSION OR WAR-INJURY PENSION**

**38.** (a) The procedure detailed below shall be followed by all concerned for grant of invalid pension, disability pension or war-injury pension, and ordinary family pension together with retirement gratuity: -

- (i) The Unit concerned shall forward all hospitalisation documents of the individual, to the Record Office immediately after invalidment of the individual.
- (ii) The individual invalided out shall furnish the following information/documents to the Record Office through his unit.
  - (1) Three copies of **Annexure-III to Appendix V** to these Regulations consisting of family details, the descriptive particulars of spouse and joint photographs (in duplicate) along with the spouse, in civil dress, duly attested.
  - (2) Nomination for payment of arrears of pension in triplicate on Form A as in **Appendix XXI** to these Regulations.
  - (3) Application for commutation of pension on Form A as per **Annexure I to Appendix XII**, if he so desires.
- (iii) The Record Office shall prepare a Last Pay Certificate-cum-Data Sheet in triplicate on the form approved by the Principal Controller of Defence Accounts (Pensions) containing the service particulars and other details of the individual and forward immediately the same in duplicate to the Pay Accounts Office (Other Ranks) concerned. On receipt from Pay Accounts Office (Other Ranks), after check and completion, submit the Last Pay Certificate-cum-Data Sheet along with under mentioned documents to the Principal Controller of Defence Accounts (Pensions).

- (1) Sheet Roll (IAFK-1155)
- (2) Copy of D. O. Part II order notifying invalidment from service of the individual.
- (3) Invaliding Medical Board/Release Medical Board proceedings duly approved by next higher medical authority
- (4) Nomination for death gratuity
- (5) One copy of **Annexure-III to Appendix V** to these Regulations containing descriptive particulars of spouse and joint

- photographs (in duplicate) along with the spouse, in civil dress, duly attested etc.
- (6) Decision of the Brigade/Sub-Area/Station Commander on the aspect of the attributability in injury cases as per certificate at **Annexure I to Appendix VI** of these Regulations.
  - (7) Sanction for grant of disability pension as per Annexure III to Appendix VI of these Regulations.
  - (8) Court of Inquiry proceedings, (IAFD-931) if any,
  - (9) Injury Report (IAFY-2006), if any
  - (10) A copy the order of the competent authority in support of the injuries sustained in organised games or other specified duties
  - (11) In case of battle casualties/accidents- casualty report.

(b) The Principal Controller of Defence Accounts (Pensions) shall authorise disability pension if the disability has been accepted as attributable to or aggravated by military service, otherwise the individual shall be authorised invalid pension or invalid gratuity, as soon as possible. Also authorise retirement gratuity, commuted value of a portion of pension desired to be commuted under rules and the ordinary family pension that would be admissible to wife in the event of death of the personnel after invalidment.

#### **PAYMENT OF COMPENSATION IN LUMP SUM IN LIEU OF THE DISABILITY ELEMENT OR WAR-INJURY ELEMENT OF PENSION**

**39.** The following procedure shall be followed for the payment of compensation in lump sum in lieu of the disability element or war-injury element of disability pension or war-injury pension.

(a) The service personnel shall submit an option to receive lump-sum compensation in lieu of disability element or war-injury element of pension and an undertaking on the format as per **Appendix VII** to these Regulations to his Record Office through his unit.

(b) The Record Office concerned shall initiate claim and shall forward the Disability Compensation Medical Board proceedings in AFMSF-15B duly approved by the next higher medical authority together with the certificate of Brigade/Sub-Area/Station Commander on the aspect of attributability to/aggravation of the disability by military service in the case of injury and sanction of the Officer-in-Charge Record office concerned as per **Annexure III to Appendix VI** of these Regulations together with option and undertaking from the individual as per **Appendix VII** to the Principal Controller of Defence Accounts (Pensions).

(c) The Principal Controller of Defence Accounts (Pensions) shall issue to Pay Accounts Officer (Other Ranks) through the Record Office an authority letter indicating therein the lump sum amount in lieu of disability element of pension that would be payable to the individual in terms of Regulation 104 of Pension Regulations for the Army, Part I (2008). The Compensation Medical Board proceedings shall also be returned to the Record Office duly endorsed.

(d) The Record Office shall submit the authority letter received from Principal Controller of Defence Accounts (Pensions) and service documents to the Pay Accounts Office (Other Ranks) attached to his office.

(e) The Pay Accounts Office (Other Ranks) on receipt of above documents shall authorise payment through Individual Running Ledger Accounts (IRLA). He shall make necessary endorsement in the service documents/IRLA to avoid double payment before returning back the documents to the Record Office.

**DISABILITY ELEMENT WHEN DISABILITY MANIFESTS AFTER DISCHARGE OR SUBSTANTIAL INCREASE IN DISABILITY CLAIMED AFTER DISCHARGE/INVALIDMENT.**

**40.** In case where disability manifests within 10 years after discharge of service personnel or substantial increase in the disability is claimed after discharge/invalidment under Regulation 87 or Regulation 93 of Pension Regulations for the Army, Part-I (2008) as the case may be, the following procedure shall be followed: -

(a) The individual concerned shall send an application, together with a medical certificate with clinical notes, if any, from a Registered Medical Practitioner who last attended upon the individual, indicating the nature of disease to the concerned Record office.

(b) The Record Office on receipt of the application and the medical certificate referred to above, shall examine and decide, in consultation with the Director General of Armed forces Medical Services, where necessary, whether a prima facie justification for bringing the claimant before a Review Medical Board, exists or not. If it is decided to bring the claimant before a Review Medical Board the Director General Armed Forces Medical Service shall make necessary arrangements for the same.

(c) On receipt of the Review Medical Board proceedings, the decision of the competent authority regarding attributability to /aggravation of the disability by the military service as per **Annexure III to Appendix VI** to these Regulations shall be sent to the Principal Controller of Defence Accounts (Pensions), for increase in disability element, if any, or sanction disability element in addition to pension already sanctioned, if the disability has been accepted as attributable to or aggravated by military service; and the disability is 20% or more.

**COMPLETION OF PENSION CLAIM AND SANCTION OF PENSION TO PERSONNEL BELOW OFFICER RANK FOUND INSANE AND INVALIDED OUT OF SERVICE**

**41.** (a) In case of Personnel Below Officer Rank found insane and invalided out of service, the signature/thumb and finger impressions of the individual on Invaliding Medical Board proceedings (AFMSF-16) and Descriptive Roll (IAFA 369) shall be dispensed with and pension shall be sanctioned.

(b) If and when the pensioner, on regaining sanity, comes to draw his pension, he shall be required to produce to the Pension Disbursing Authority, a certificate from a Magistrate to the effect that he has regained sanity. His signature/thumb and finger impressions shall then be obtained by the Pension Disbursing Authority on the Descriptive Roll (IAFA 369).

### **SPECIAL/LIBERALISED FAMILY PENSIONARY AWARDS WHEN DEATH OCCURRED IN SERVICE**

**42.** (a) The Unit concerned shall publish the casualty, complete the Court of Inquiry proceedings, wherever required and Military Hospital shall send death certificate (AFMSF-93 Part I), attributability certificate (AFMSF-93 Part II) and other medical documents to the Record Office concerned.

(b) The Record Office shall-

- (i) inform the nominated heir or the senior most eligible heir as the case may be and also forward application form for family pension in triplicate as per **Appendix VIII** for completion and return,
- (ii) on receipt of the death certificate authorise the Pending Enquiry Award of ordinary family pension, if admissible, without waiting for the decision about attributability of death to military service,
- (iii) forward application form for grant of family pension completed by nominated heir or senior most eligible heir as at (i) above and Pay Accounts Office concerned in duplicate duly countersigned along with the under mentioned documents to the Principal Controller of Defence Accounts (Pensions).

(I) The nomination made by the deceased for death gratuity.

(II) **In case of death due to injury/accident-**

- (1) Injury report (IAFZ-2006), if any,
- (2) Finding of the Court of Inquiry, if any, with the opinion of the competent authority
- (3) Death Certificate (AFMSF 93 Part I), if any,
- (4) Certificate of attributability in case of death due to injury as per **Annexure II to Appendix VI** to these Regulations.

(III) **In case of death due to disease-**

- (1) AFMSF-81
- (2) Death Certificate (AFMSF 93 Part I), if any,

(IV) **In case of death in battle accident/ battle casualty**

- (1) Casualty report,
- (2) DO Pt II order.

(V) Statement of the case for grant of ex-gratia lump-sum compensation in case death of the individual took place in the circumstances stated in Regulation 147 of Pension Regulations for the Army, Part- I (2008).

(c) The Principal Controller of Defence Accounts (Pensions), on receipt of the claim from the Record Office shall take the following action: -

- (i) On receipt of the claim from the Record Office authorise payment of family pension as per entitlement in Pension Payment Order. Adjust the Pending Enquiry Award of the ordinary family pension already sanctioned by the Record Office.
- (ii) Authorise death gratuity after adjusting outstanding dues, if any, and also withhold 10 percent of the death gratuity or Rs. 1,000/- whichever is less, from the death gratuity for adjustment, if any, unassessed dues reported subsequently. Authorise payment of the balance amount, but release automatically the withheld amount of death gratuity after the expiry of six months from the date of death in case any demand is not received by then. The amount of Pending Enquiry Award already paid or to be paid shall be adjusted against the final award.
- (iii) Adjust the amount of death gratuity withheld under sub clause (i) above, against the outstanding dues, if any, on receipt of demand, if any, and authorise ex-gratia lump-sum compensation simultaneously in the Pension Payment Order, where payable

#### **SPECIAL FAMILY PENSIONARY AWARDS WHEN DEATH OCCURRED AFTER DISCHARGE/ INVALIDMENT**

**43.** (a) In case of death of Personnel Below Officer Rank after discharge/invalidment from service, the next of kin shall send an intimation of death along with a copy of the following documents to the concerned Record office: -

- (i) Death certificate issued by the competent registering authority,
- (ii) A death certificate in the prescribed form as at **Annexure-I to Appendix IX** to these Regulations, if the deceased was treated by Registered Medical Practitioner.

Or

His statement duly verified by two reliable disinterested witnesses in the prescribed form as at **Annexure-II to Appendix IX** to these Regulations, if the deceased was not treated by a Registered Medical Practitioner.

Or

- (iii) Death certificate (AFMSF-93 Part I) in case of death in Military Hospital.
- (iii) Claim form for family pension, duly completed together with
  - (1) Certificate that the diseased individual was not re-employed after release/retirement/invalidment as per **Annexure-I to Appendix-X** to these Regulations.
  - (2) Certificate obtained from the Pension Disbursing Authority of the deceased individual to the effect that arrears of pension in respect of the deceased has been paid indicating the date upto & for which paid and the name of the recipient as per **Annexure II to Appendix X** to these Regulations.

(b) The Record Office shall--

- (i) in case ordinary family pension has not already been notified in the Pension Payment Order, in respect of deceased ex-service man, forward blank application to claim family pension in triplicate as per **Appendix VIII** to these Regulations, to the claimant for completion and return, and
- (ii) on receipt of the completed claim for family pension
  - (I) authorise Pending Enquiry Award of ordinary family pension, if ordinary family pension was not jointly notified along with pension of the deceased pensioner , and
  - (II) forward to the Principal Controller of Defence Accounts (Pensions), family pension claim in duplicate duly countersigned. together with the under mentioned documents for grant of family pension.
    - (1) Death certificate indicating cause of death
    - (2) Post Mortem Report/Police Investigation report, where applicable
    - (3) Sheet Roll
    - (4) Sanction accorded by Officer in Charge Records concerned for grant of special family pension as per **Annexure VI to Appendix VI** to these Regulations.

(c) The Principal Controller of Defence Accounts (Pensions) shall, if the death has been accepted as neither attributable to nor aggravated by service factors, shall authorise ordinary family pension in Pension Payment Order. In cases where the death has been accepted as either attributable to or aggravated by service factors, he shall take action as under for the grant of special family pension: -

- (i) If the eligible heir is other than the widow, the Principal Controller of Defence Accounts (Pensions) shall cancel the award of the ordinary family pension if jointly notified ab initio or the Pending Enquiry Award authorised by the Record office as per clause (c) (ii) above, and issue a fresh Pension Payment Order for special family pension in favour of the eligible heir payable from the due date. The amount of ordinary family pension or Pending Enquiry Award and dearness relief already paid to the widow on the authority of the joint pension payment order or the Pending Enquiry Award shall be shown as recovery in the pension payment order sanctioning the special family pension.
- (ii) If the nominated heir is the widow, the Principal Controller of Defence Accounts (Pensions) shall authorise the special family pension in the corrigendum pension payment order.

#### **TRANSFER OF SPECIAL/LIBERALISED FAMILY PENSION TO THE WIDOW**

**44.** (a) In case the recipient of the special/liberalised family pension other than the widow, has died or disqualified, the Pension Disbursing Authority shall inform the Principal Controller of Defence Accounts (Pension) about the fact.

(b) The Principal Controller of Defence Accounts (Pensions) on receipt of the information from the Pension Disbursing Authority about the death or disqualification of

the recipient other than the widow as per clause (a) above, shall immediately pass on the information to the Record Office concerned.

(c) The Record Office on receipt of the information as per clause (b) above, or from any other sources, shall initiate the claim for the transfer of special/liberalised family pension and send family pension claim form as per Appendix VIII to these Regulations in triplicate to the widow and on receipt of the claim form duly completed by the widow, forward the claim along with the following documents to the Principal Controller of Defence Accounts (Pensions): -

- (i) Certificate of death/disqualification of the original recipient based on investigation by the civil authorities.
- (ii) Explanation for the delay by the Record Office in case of belated claim together with the original application of the widow, if any, received.
- (iii) Sheet Roll

(d) Principal Controller of Defence Accounts (Pensions) within one month of the receipt of the claim from the Record Office, notify the transfer of the special/liberalised family pension to the widow, if otherwise admissible.

#### **CONTINUANCE OF SECOND LIFE AWARD OF SPECIAL/LIBERALISED FAMILY PENSION TO PARENTS, BROTHERS AND SISTERS**

**45.** (a) On receipt of the intimation of the death or disqualification of the first life awardee of special/liberalised family pension, the Record Office shall forward 3 copies of claim form for family pension as per **Appendix VIII** to these Regulations to the heir eligible for the second life award, for completion and return.

(b) On receipt of the application forms for family pension duly completed from the claimant, the Record Office shall forward within one month the claim (in duplicate) to the Principal Controller of Defence Accounts (Pensions) along with the following documents: -

- (i) Death certificate, (an extract from the village or municipal death register) in respect of the original recipient, if such a recipient is dead or certificate of disqualification for payment of special family pension.
  - (ii) Sheet Roll
  - (iii) Delay report of the Record Office or explanation of the claimant in case of belated submission of the claim.
  - (iv) A self-declaration as per **Appendix VII** to Pension Regulations for the Army, Part I, (2008) from the claimant that he was dependent on the deceased soldier for pecuniary need.
- (c) The Principal Controller of Defence Accounts (Pensions) after examining the case shall sanction the continuance of special/liberalised family pension in favour of the claimant, if otherwise admissible.

### **SECTION-3: Provisions applicable to service personnel**

#### **DIVISION OF SPECIAL/LIBERALISED FAMILY PENSION**

**46.** (a) In case there is a claim for division of special/liberalised family pension between the eligible heirs, the Integrated Headquarter Ministry of Defence (Army) in case of Officers and the Record Office in the case of Personnel Below Officer Rank shall investigate the claim through the Branch Recruiting Officer/Recruiting Organisation/Zila Sainik Board.

The following documents will be forwarded to the Principal Controller of Defence Accounts (Pensions)-

- (i) In case of Officer-
  - (1) Application from the claimant requesting division of special family pension.
  - (2) Sanction letter for division of special family pension from AG /PS-4
- (ii) In case of Personnel Below Officer Rank-
  - (1) Application from the claimant requesting division of special family pension
  - (2) Family pension claim in the prescribed form in duplicate as at **Appendix VIII** to these Regulations.
  - (3) Sheet Roll
  - (4) Investigation report with the recommendations of the Recruiting Organisation/Zila Sainik Board showing percentage of division of special/liberalised family pension.

(b) The Principal Controller of Defence Accounts (Pensions) shall then authorise division of special/liberalised family pension through Pension Payment Order in favour of claimants for division of family pension, if other wise admissible.

#### **AUTHORISATION OF PENSIONARY BENEFITS IN CASES OF MISSING SERVICE PERSONNEL/ PENSIONER**

**47.** (a) Where a serving personnel / pensioner is declared missing his family shall be authorised, after the lapse of one year from the date of declaration of disappearance/presumption of death, ordinary family pension as admissible in the normal conditions after the observance of the following formalities: -

- (i) The family shall lodge a report with the concerned police station and obtain a report that the serving personnel or the pensioner has not been traced after all efforts had been made by the police.
- (ii) The claimant shall be required to furnish an indemnity bond as per **Appendix XI** to these Regulations with two solvent sureties to the effect that all payments thus made shall be recovered from the amount due to the person if he re-appears and makes any claim.

(b) In case, a service personnel is missing, death gratuity will also be payable to the family but not exceeding the amount which would have been payable as retirement gratuity if the individual had retired. The difference between the retirement gratuity and death gratuity shall be subsequently payable after the death is conclusively established or on expiry of seven years period from the date of missing.

(c) In the case of missing pensioners, the family pension at the rates indicated in the Pension Payment Order shall be authorised for payment by the Principal Controller of Defence Accounts (Pensions). Where the Pension Payment Order of the missing pensioner does not contain rate of ordinary family pension payable to the spouse, the Principal Controller of Defence Accounts (Pensions) shall take necessary action to sanction the family pension, as due. The retirement gratuity, commuted value of pension and arrears of pension, if any, shall be paid to the nominee after expiry of one year from the date of first information report (FIR).

(d) Any outstanding dues in respect of the missing service personnel/pensioner shall be adjusted against the death gratuity.

(e) The eligible heir shall apply for ordinary family pension in the prescribed form (MPB-501) in duplicate to the Army Headquarters in the case of Officer and to the concerned Record Officer in the case of Personnel Below Officer Rank on **Appendix VIII** to these Regulations in triplicate along with the documents mentioned in clause (a) above. The Army Headquarters/Record Officer shall then prepare a claim and forward the same along with the service records, nomination made by the individual for death gratuity and family details to the Principal Controller of Defence Accounts (Pensions).

**Notes: -1.** The date of disappearance of the service person/pensioner will be reckoned from the date the first information report is lodged with the police and the period of one year after which the family pension and gratuity are to be sanctioned, will also be reckoned from this date.

- 2.** The benefits to be sanctioned to the family of the missing service person will be based on and regulated by the reckonable emoluments drawn by him and

rules/orders applicable to him as on the last date he was on duty including authorised period of leave.

### **COMPLETION OF FAMILY PENSION CLAIM IN CASE OF INSANE NOMINATED/ ELIGIBLE HEIR**

**48.** Family Pension claim forms of insane claimants shall be completed by the person or the agency in whose custody such a claimant is held. A certificate from a Magistrate certifying that the claimant is an insane person shall be obtained and attached to the claim form.

### **PAYMENT OF INTEREST DELAYED PAYMENT OF RETIREMENT/DEATH GRATUITY**

**49.** (a) If the payment of retirement / death gratuity has been authorised after its payment become due, and it is clearly established that the delay in payment was attributable to administrative lapse and for no fault of the retiring individual/claimant, interest at the rate applicable to Defence Services Officers Provident Fund or Armed Forces Personnel Provident Fund deposits on the type of cases mentioned in clause (e) below .

(b) The interest shall be payable till the end of the month preceding the month in which the payment of gratuity is actually authorised to the claimant.

(c) In every case in which it is established that the delay in the payment of gratuity was attributable to administrative lapses and there was no fault of retiring/service personnel or the claimant concerned, the interest shall be authorised by the Ministry of Defence in consultation with the Service Headquarters and audit authorities concerned through a Government sanction without waiting for the outcome of the disciplinary proceedings against the defaulting official(s).

(d) In all case where interest has been paid, action shall be taken to fix responsibility for the delay in the payment of gratuity and disciplinary action shall be taken against the official(s) responsible for it.

(e) Types of cases where interest may be claimed on delay in payment of retirement or death gratuity, are as given below.

<b>Type of cases</b>	<b>When the interest on delayed payment of gratuity becomes due</b>
<b>(i). In the case of normal retirement/discharged-</b> An individual retired/discharged on completion of tenure, or on completion of service limits, or on completion of term of engagement, or the prescribed age limit, the payment of gratuity becomes due (on the date of retirement/discharge),	If the payment of retirement gratuity has been authorised after 3 months from the date of his retirement/discharge, interest may be allowed (beyond the period of 3 months from the date of retirement/discharge).

<p><b>(ii). Individual against whom disciplinary/judicial proceedings are pending on the date of retirement/discharge-</b></p> <p>(1). If the individual is exonerated of all charges and where the gratuity is paid on the conclusion of such proceedings, the payment of gratuity shall be deemed to have fallen due on the date following the date of retirement/discharge.</p> <p>(2). Where the disciplinary/judicial proceedings are dropped on account of death of the individual during the pendency of disciplinary/judicial proceedings, the payment of gratuity shall be deemed to have fallen due on the date following the date of death</p> <p>(3). Where the individual is not fully exonerated on the conclusion of disciplinary/judicial proceedings and where the competent authority decide to allow payment of gratuity, in such case, the payment of gratuity shall be deemed to have fallen due on the date of issue of orders by the competent authority for payment of gratuity</p>	<p>If the payment of gratuity has been authorised after 3 months from the date of his retirement/discharge, interest may be allowed beyond the period of 3 months from the date of retirement/discharge.</p> <p>If the payment of gratuity has been delayed, interest may be allowed for the period of delay beyond 3 months from the date of death.</p> <p>If the payment of gratuity is delayed in such cases, interest shall be payable for the period of delay beyond 3 months from the date of issue of the above mentioned orders by the competent authority.</p>
<p><b>(iii). On retirement/discharge other than in normal course:-</b></p> <p>In case an individual is released/retired/discharged on compassionate grounds or, personal reasons or, discharged in pursuance of Government policy or invalided out of service or called upon to retire, cashiered, dismissed, removed from service or discharged under Army Act, the payment of gratuity, if delayed beyond 6 months from the date of release/retirement/discharge/invalidment,</p>	<p>Interest may be paid for the period of delay beyond 6 months from the date of release/retirement/ discharge/ invalidment. For those cashiered/dismissed/ removed from service, the period of six months shall reckon from the date of issue of the orders of the competent authority releasing to grant of gratuity</p>
<p><b>(iv). On death of the individual while in service:-</b></p> <p>Where the payment of death gratuity is delayed beyond 6 months from the date of death.</p>	<p>Interest may be paid for the period of delay beyond 6 months from the date of death. if in any case the payment of death gratuity is held up on account of more than one claimant taking his claim to the same, such case shall not automatically qualify for payment of interest under these Regulations. Such case may be examined on the merit by Ministry of Defence, in consultation with the Principal Controller of Defence Accounts (Pensions).</p>

<p><b>(v). If as a result of Government decision taken subsequent to retirement/discharge of the individual, the amount of retirement gratuity already paid on his retirement/discharge is enhanced on account of:</b></p> <p>(1). Grant of emoluments higher than the emoluments on which retirement gratuity already paid was determined.</p> <p>(2). Liberalisation in the provisions of the rules from a date prior to the date of retirement/discharge of the individual concerned.</p>	<p>Interest on arrears of retirement gratuity may be paid if the payment of arrear of gratuity is delayed beyond three months from the date of receipt of revision claim by the Principal Controller of Defence Accounts (Pensions) submitted by the claimant/Record Office after the issue of instructions framed by the Principal Controller of Defence Accounts (Pensions) in the light of Government orders liberalising the award of gratuity</p>
<p><b>(vi). In cases of permanent absorption in Public Sector Undertaking /Autonomous Bodies:-</b> Payment of interest on delayed payment of gratuity in these cases may also be decided in the same manner as prescribed in clause (iii) above.</p>	<p>If the payment of gratuity has been delayed beyond 6 months from the date of permanent absorption the interest may be allowed for the period of delay beyond 6 months.</p>
<p><b>(vii). Individual declared as missing while in service:-</b> In case, where individual has been declared as missing while in service and the family has been paid the death gratuity not exceeding the amount of retirement gratuity, the period of 3 months referred to in sub-rule (i) above shall be taken from the date of application</p>	<p>The interest shall be paid only if the retirement gratuity is not paid within 3 months from the date of application.</p> <p>Provided that the delay in the payment was not caused on account of failure on the part of the service Officer/personnel or the claimant to comply with the procedure laid down in this regard.</p>

## SECTION-4 : Procedure for Commutation of Pension

### APPLICATION FOR COMMUTATION

**50.** (a) An Individual who could not express his desire to commute a portion of his pension before 3 months of his date of retirement/discharge while furnishing information/documents for grant of retiring/service pension and also those who are released /invalided out of service, shall submit an application for commutation of pension on Form-A as per **Annexure-1 to Appendix XII** to these Regulations to the Authorities mentioned below.

(b) The individual may nominate a person if he so desire under Regulation 52 to receive commuted value of pension on his demise as in **Appendix XIII** to these Regulations.

(c) In order to ensure that the payment is made at the rate shown for the specified age, it is essential that the commutation application of those residing in India should reach Principal Controller of Defence Accounts (Pensions) at least 2 months before the date on which the applicant will attain such age. Such applications from individuals residing outside India should reach Principal Controller of Defence Accounts (Pensions) at least 3 months before the date on which the applicant will attain such age.

<b>Officers</b>		
	<b>In India</b>	<b>Outside India</b>
<b>(i)</b> If apply for commutation of pension within one year of the date of release/retirement.	Principal Controller of Defence Accounts (Pensions) through Pension Disbursing Authority	The Secretary to the Government of India, Ministry of Defence through the Indian Mission and Controllers of Defence Accounts (Officers)
<b>(ii)</b> If apply for commutation of pension after invalidment from service but within one year thereon	Principal Controller of Defence Accounts (Pensions) direct	The Secretary to the Government of India, Ministry of Defence through the Indian Mission and Principal Controllers of Defence Accounts (Pensions)
<b>(iii)</b> If apply for commutation of pension after one year of release/retirement/invalidment from service	Principal Controller of Defence Accounts (Pensions) direct	The Secretary to the Government of India, Ministry of Defence through the Indian Mission and

		Principal Controllers of Defence Accounts (Pensions)
<b>Personnel Below Officer Rank</b>		
(i) If apply for commutation of pension within one year of discharge/invalidment from service	Principal Controller of Defence Accounts (Pensions) through respective Pension Disbursing Authority	The Secretary to the Government of India, Ministry of Defence through the Indian Mission and Principal Controllers of Defence Accounts (Pensions)
(ii) If apply for commutation of pension after one year of discharge/invalidment from service	Principal Controller of Defence Accounts (Pensions) through respective Pension Disbursing Authority.	The Secretary to the Government of India, Ministry of Defence through the Indian Mission and Principal Controllers of Defence Accounts (Pensions)

#### AGE FOR COMMUTATION OF PENSION

**51. (a) Officer-**The age for the purpose of commutation of pension shall be in accordance with the date of birth indicated in the audited Army List. Where the date of birth has not been verified in audit, the Officer shall submit the original Matriculation Certificate or the Secondary School Leaving Certificate, or a certificate recognized by an Indian University as equivalent to Matriculation or the School Transfer/Leaving Certificate for verification of the date of birth by the Principal Controller of Defence Accounts (Pensions).

(b) **Personnel Below Officer Rank-** The following documents, in original, shall be accepted as proof of the date of birth for the purpose of commutation of pension:

- (i) The Matriculation Certificate or the Secondary School Leaving Certificate, or a certificate recognised by an Indian University as equivalent to Matriculation, or failing that,
- (ii) Municipal birth certificate or an extract from the Municipal Birth Register, duly certified by the proper authority.
- (iii) Where documentary evidence required above is not available, the date of birth shall be verified with reference to the assessed apparent age given in the Enrolment Form. For purposes of calculating the date of birth in such cases, it shall be assumed that the individual has completed the assessed apparent age on the date of enrolment. In cases, in which the year and

month in which the individual is born are known but not the actual date the latter will be taken as the 16<sup>th</sup> of the month.

## **NOMINATION**

**52.** (a) An individual shall make a nomination on the prescribed form as specified in **Appendix-XIII** to these Regulations, along with the commutation application conferring on one or more persons the right to receive the commuted value of pension in case he dies without receiving commuted value of his pension after the date on which commutation became absolute.

(a) If there is no such nomination or the nomination made does not subsist, the commuted value of pension shall be paid to the legal heirs of the deceased in equal shares.

## **RECOVERY OF PUBLIC CLAIM FROM THE COMMUTED VALUE**

**53.** Before the capitalised sum is paid, Principal Controller of Defence Accounts (Pensions) shall ascertain whether any public claim is outstanding against the applicant and deduct the amount of any such claim from the lump sum which would, but for the claim, be payable to him..

## **AUTHORISATION OF COMMUTED VALUE OF PENSION**

**54.** (a) If it is certified either in medical examination report (AFMSF-18) that the individual is in SHAPE 'I' /category 'AYE' or on the basis of annotation on Release/Invaliding Medical Board proceedings (AFMSF-16) that the individual has an average expectation of life, the capitalised sum shall be computed taking into account the age next birth day after the date on which the commutation becomes absolute and authorise payment of commuted value of pension through Pension Payment Order. Where an addition to the age (loading) of the applicant has been recommended in the annotation on Release/Invaliding Medical Board proceedings, it shall also be taken into account in computing commuted value of pension.

(b) (i) Where the individual has applied for commutation of pension after one year of release/ retirement/ discharge/ invalidment on receipt of Commutation Medical Boards findings, the Principal Controller of Defence Accounts (Pensions) shall notify the capitalised sum through a Pension Payment Order and send it to the concerned Pension Disbursing Authority for payment .

(ii) Where an addition to the age (loading) of the applicant has been recommended by the Commutation Medical Board, the Principal Controller of Defence Accounts (Pensions) shall inform the applicant by registered post, with acknowledgement due of the recommendations of the Medical Board and of the revised capital sum payable in lieu thereof. The applicant may withdraw the application by a written notice to the

Principal Controller of Defence Accounts (Pensions) dispatched within two weeks from the date on which he receives an intimation of the revised sum payable on commutation. If the applicant does not withdraw in writing his application within the period of two weeks prescribed above, he shall be presumed to have accepted the revised sum offered. In such cases, payment of commuted value shall be authorised only after expiry of the period of 2 weeks in which case the application for commutation may not be treated as withdrawn, or earlier if the written acceptance of commutation is received.

#### **DOCUMENTS ACCOMPANYING WITH COMMUTATION APPLICATION IF APPLIED WITHIN ONE YEAR OF RELEASE /RETIREMENT/DISCHARGE/INVALIDMENT**

**55.** An individual who could not express his desire to commute of his pension before 3 months of his retirement/discharged on completion of prescribed age/service limit/tenure/term of engagement shall apply on prescribed Form-A (**Annexure-I to Appendix XII** to these Regulations) but within one year of his release /retirement/discharge/invalidment with a copy of-

- (i) Medical Examination Report (AFMSF-18) in case of release/retirement/discharge where in he was found in SHAPE '1' /category 'AYE'-
- (ii) an extract of annotation made by Release Medical Board about the longevity together with Release Medical Board proceeding (AFMSF-16) and Medical Examination Report (AFMSF-18)- in case of release/retirement and was brought before Release Medical Board being in low medical category-
- (iii) the annotation made about longevity by the Invaliding Medical Board where the individual was brought before Invaliding Medical Board.

#### **COMMUTATION OF PENSION AFTER ONE YEAR OF RELEASE/RETIREMENT/DISCHARGE/INVALIDMENT**

**56.**

(a) A pensioner who applies for commutation, after one year from the date of release/retirement/invalidment shall submit a commutation application in the prescribed Form-A (**Annexure-I to Appendix XII** to these Regulations) along with two, duly attested copies of his passport size photographs (one copy to be pasted on the application form itself at the appropriate place while the other is to be loosely attached to the form).

(b) Principal Controller of Defence Accounts (Pensions) on receipt of application for commutation of pension shall take necessary action for arranging medical examination of the applicant by the competent medical authority of Civil Administration or by a Services Medical Board as desired by the pensioner through Command Headquarters concerned in the case of Officer and by it self in the case of Personnel

Below Officer Rank. For this purpose Command Headquarters concerned/ Principal Controller of Defence Accounts (Pensions) will approach the Chief Administrative Medical Authority of the State or Union territory as specified in **Appendix XIV** to these Regulations. Where it is not possible to arrange medical examination by the Chief Administrative Medical Authority, Principal Controller of Defence Accounts (Pensions) shall make arrangements for the applicant to be examined by a Service Medical Board in authorised Military Hospital as per **Appendix XIV**. If the applicant is residing outside India, the Principal Controller of Defence Accounts (Pensions) will approach the Indian Mission concerned through Ministry of Defence for arranging a Medical Board at any station in that country convenient to the applicant as well as to the Mission.

(c) The Principal Controller of Defence Accounts (Pensions) while approaching the Command Headquarters/Chief Administrative Medical Authority of the State/Union Territory or the Mission or the Services Medical Authority, shall forward to him the following documents: -

- (i) Application of the individual (Form A) duly completed in original.
- (ii) Two copies of the applicant's photograph of which one shall be an attested copy.
- (iii) A copy of Form-C with a spare copy of Part III of Form-C.
- (iv) Proceedings of the Release/Invaliding Medical Board together with annotation made about the longevity of the individual if he was retired/discharged in low medical category or invalided out of service, as the case may be.
- (v) Copies of previous medical reports, if the applicant has previously commuted any portion of his pension based on medical examination or declined to accept commutation on the basis of an addition of years to his actual age, or has refused commutation on medical grounds.

(d) Simultaneously the applicant shall be informed the capital sum which will be payable to him in the event of his being found to have an average expectation of life and also instructed to appear for a medical examination, before a specified authority on hearing from the medical authority the date and place of his medical examination. A copy of Form C, Part I of which shall be filled in by him before his medical examination and handed over to the competent medical authority shall also be forwarded to the applicant. He shall have the option of withdrawing his application at any time before the date fixed for his medical board.

#### **COMPETENT MEDICAL AUTHORITY**

**57.** (a) The Competent Medical Authority to examine an applicant for commutation of pension shall be a Medical Board where he-

- (i) seeks commutation of invalid pension or disability pension or war-injury pension or liberalised disability pension, or
- (ii) seeks commutation of pension other than at clause (i) above but the amount of pension to be commuted together with the amount or amounts previously commuted exceeds Rs. 2000/- per mensem, or

- (iii) has been refused commutation on medical grounds or if he having once declined to accept commutation on the basis of addition of years to his actual age recommended by the medical authority, applied for a second medical examination in accordance with provisions of Regulation 62.

(b) In any other case not covered by clause (a) above, the medical authority shall be a Medical Officer not lower than that of a Chief Medical Officer or District Medical Officer.

(c) If the applicant is a person residing in Nepal and drawing a pension through the Indian Embassy in Nepal, the competent medical authority shall be the Medical Officer of the Indian Embassy in Nepal. When more convenient, medical examination of an applicant who is a resident of Nepal may be carried out at the Check Post Hospital at Dhankutta. In such cases the medical report shall be reviewed by Medical Officer of the Indian Embassy, Nepal, if the commuted amount exceeds Rs. 2000/- per month.

However, if the medical Officer of Check Post Hospital at Dhankutta happens to be a Government employee, the report of the medical examination carried out by him shall not be subject to such review. A list of hospitals where pensioners residing in Nepal can go for medical examination is given below: -

- (i) Military Hospital, Kunraghat
- (ii) Military Hospital, Lebong
- (iii) Embassy Hospital, Kathmandu
- (iv) Check Post Hospital Dhankutta (East Nepal)
- (v) Medical Officer (AMC), Pension Payment office, Pokhra.

(d) If the applicant is residing outside India, the Indian Mission/Embassy concerned shall arrange a medical board at any station in that country convenient to the applicant as well as to the mission/embassy. The composition of the Commutation Medical Board shall be decided by them. Necessary fee for the Commutation Medical Board shall be deposited in full by the applicant with the Indian Mission who shall arrange payment to the members of the medical board. The pensioner shall pay the fee of the board according to the rates fixed by the Mission in that country.

#### **ACTION TO BE TAKEN BY THE CHIEF ADMINISTRATIVE MEDICAL AUTHORITY**

**58.** (a) The Chief Administrative Medical Authority on receipt of the documents referred to in Regulation 56(c) shall –

- (i) arrange as far as possible for the medical examination of the applicant by the medical authority at the nearest available station indicated by the applicant in his application for commutation of pension.
- (ii) transmit the documents referred to in Regulation 56(c) to the medical authority with the direction to examine the applicant as provided in Regulation 59.

- (iii) inform the applicant as to where and when he should appear for medical examination or if necessary direct the medical authority to communicate to the applicant the date and time of such examination.

(b) In fixing the date of medical examination, it should be ensured that the medical examination is held, as far as possible before the date of applicants next birthday.

### **ACTION BY THE MEDICAL AUTHORITY**

**59.** (a) The medical authority, after obtaining from the applicant a statement in Part I of Form C (which must be signed in its presence), shall subject him to a strict examination, enter the results in Part II of Form C and record its opinion as to the accuracy with which the pensioner has answered the questions prescribed in Part I regarding his medical history and habits. It shall also complete the certificate contained in Part III, attest the unattested copy of the photograph of the applicant and obtain signatures of the pensioner.

(b) In case of an applicant who has been granted an invalid/disability pension/war injury pension, the grounds of invaliding or the statement of the medical case shall be duly considered by the certifying medical authority before the certificate in Part III of Form C is signed.

(c) The ultimate medical authority shall without delay forward both the copies of completed Form C and application for commutation of pension (Form A) in original alongwith attested copy of the applicant's photograph to the Principal Controller of Defence Accounts (Pensions) and handover a certified copy of Part III of Form C to the applicant.

### **FAILURE TO APPEAR BEFORE MEDICAL AUTHORITY**

**60.** (a) If the applicant after receipt of communication from the Chief Administrative Medical Authority or the medical authority fails to appear for medical examination before the medical authority on the date communicated to him (including any change therein either at the request of the applicant or due to administrative reasons) and there is no reasonable ground for his failure, the medical authority shall report the fact to the Principal Controller of Defence Accounts (Pensions) and return to him the documents received for medical examination of the applicant.

(b) With the return of documents to the Principal Controller of Defence Accounts (Pensions) under clause (a) above, the application for commutation shall be treated as having been withdrawn.

### **MEDICAL EXAMINATION FEE**

**61.** (a) The applicant shall be required to pay for such medical examination fee as may be prescribed by the Government.

Provided that no fee shall be payable by the applicant in respect of his first medical examination by a Services Medical Officer or Board.

(b) where medical board is convened for pensioners residing outside India, necessary fee as fixed shall be deposited in full by the applicant in the Indian mission who shall arrange payment to the members of the medical board.

### **APPEAL AGAINST THE FINDINGS OF THE MEDICAL AUTHORITY**

**62.** (a) An applicant who has once been refused commutation on medical grounds or who has once declined to accept commutation on the basis of an addition of years to the actual age, shall be eligible for second medical examination even before the expiry of one year since the first examination, if he feels that the medical authority in refusing commutation on medical grounds or making addition of years to his actual age, has committed an error of judgment. Such an applicant may, within one month of the receipt of the certified copy of Part III of Form C, from the medical authority, prefer an appeal by addressing a letter to the Principal Controller of Defence Accounts (Pensions) that the opinion of the medical authority may be got reviewed by another medical authority mentioned in clause (b) below, at his own expenses. He shall also indicate in the letter the following information: -

- (i) The medical authority which has examined him earlier and the date on which the examination took place,
- (ii) The place where he was examined,
- (iii) The opinion of the medical authority,
- (iv) The date of birth and the date of retirement/discharge/invalidment,
- (v) Rank held at the time of retirement/discharge/invalidment,
- (vi) The amount of pension authorised,
- (vii) The fraction of pension which was originally applied for commutation.

(b) In case the applicant referred to in clause (a) above, was previously examined by a medical board, he shall be re-examined by a second medical board, the members of which shall be different from those of the first medical board.

(c) The Principal Controller of Defence Accounts (Pensions) shall, within one month of the receipt of letter under clause (a) above, take steps for arranging the re-examination of the applicant. For this purpose, he shall address the Chief Administrative Medical Authority, where the applicant was examined previously. He shall, while addressing the Chief Administrative Medical authority invite his attention to the provisions of clause (b) above and forward to it the following documents: -

- (i) Letter received from the applicant, in original,
- (ii) Certified copy of Form C received earlier from the medical authority.

(d) The Chief Administrative Medical Authority on receipt of communication from Principal Controller of Defence Accounts (Pensions) under clause (c) above shall arrange for the second medical examination of the applicant by a medical board which shall be constituted in accordance with the provisions of clause (b) above. The Chief Administrative Medical Authority shall, thereafter, inform the applicant as to where and

when he should appear for medical examination before the Medical Board or, if necessary, direct the medical board to communicate to the applicant the place, date and time of such examination.

(e) The applicant on receipt of the communication under clause (d) above shall appear for the medical examination before the medical board on the date and time, communicated to him.

(f) The medical board shall examine the applicant and, if after the examination, it is of the view that the earlier opinion of the medical authority needs no revision or modification or needs revision or modification, shall record its opinion and communicate the same to the Principal Controller of Defence Accounts (Pensions) under intimation to the applicant. The findings of the medical board shall be binding on the applicant.

(g) If the medical board as a result of the second medical examination of the applicant, sets aside or modifies the opinion of the first medical authority, the finding of the medical board shall be deemed to have come into force on the date on which the first medical authority recorded its opinion and the claim of the applicant for commutation shall be settled accordingly.

(h) Nothing contained in this regulation shall apply to an applicant in whose case the medical authority as a result of the first medical examination had directed that the applicant's age for the purpose of commutation should be assumed to be greater than his actual age, and the applicant had received the commuted value with reference to the enhanced age.

#### **VERIFICATION OF SIGNATURES OF THE INDIVIDUAL BY THE PENSION DISBURSING AUTHORITY.**

**63.** While authorizing payment of commuted value of pension the Principal Controller of Defence Accounts (Pensions) shall forward to the Pension Disbursing Authority Form C containing the signature of the individual taken in the presence of the medical authority and photograph of individual duly attested with instructions that they should be verified with those received with the Pension Payment Order and return to his office alongwith Pension Payment Voucher/scroll, as the case may be.

**CHAPTER-IV**  
**PROCEDURE FOR HOLDING RELEASE MEDICAL BOARD, RE-  
ASSESSMENT MEDICAL BOARD DOCUMENTATION AND ENTITLEMENT  
DECISION FOR DISABILITY PENSION AND  
SPECIAL FAMILY PENSION.**

**MEDICAL EXAMINATION PRIOR TO RELEASE/RETIREMENT  
/DISCHARGE**

**64.** (a) All ranks are required to be medically examined by a medical Officer prior to release, retirement, discharge, on completion of tenure or service limit or release/discharge at their own request vide paras 391(a) and 418(e) of Regulation for Medical Services for Armed Forces, 1983. Such medical examination will be conducted by the authorised medical attendant (Resident Medical Officer/Staff Surgeon) and the report will be recorded on the Form AFMSF-18 in quadruplicate. The Officer Commanding unit will ensure that the individual is medically examined by the medical Officer or brought before a medical board prior to release. If an individual is proceeding on leave pending retirement this may be conducted before he proceeds on such leave. The individuals who are in SHAPE-1/Category 'AYE' will be required to undergo only a Release Medical Examination whereas those who are in low medical category will undergo a Release Medical Board.

(b) In such cases individual should be sent to his Authorised Medical Attendant well before his discharge/proceeding to Depot Battalion, who will arrange for the Medical Board at the nearest service hospital. A Release Medical Board can be held, in advance, by 8 months to the date of release from service. The proceedings of the medical board will be recorded on form AFMSF-16 in addition to Release Medical Examination report AFMSF-18 in quintuplicate. In order to help in the proper assessment of the award of attributability/aggravation in connection with the consideration of disability/family pension claims, AFMSF-18 will also be initiated by the hospital in quintuplicate at the time of Release Medical Board of low medical category personnel and sent to Officer Commanding Unit for completion and return. Release Medical Board Proceedings (AFMSF-16) in respect of personnel released in low medical category will, however, be approved by the next higher medical authority of the Area/Div/Corps/Command within one month of the date of Release Medical Board and disposed off.

(c) The Release Medical Examination Report (AFMSF-18) in respect of personnel released in medical category SHAPE-1/AYE do not require approval by ADMS concerned and will be disposed of directly by the Officer Commanding Unit of the individual. A Release medical Examination can be held in advance, by eight months to the date of release from service.

(d) The Medical Board will also render a certificate in the AFMSF-16 (for those released in low medical category), making an annotation about the individual's longevity, which will be accepted by Principal Controller of Defence Accounts (Pensions) for the purpose of commutation of pension.

**Explanation:-**

Annotation made by the Release Medical Board about the individual's longevity will be signed by the Medical Board but does not require approval of the next higher medical authority.

(e) In the following cases sanction of the competent authority shall be necessary to regularise Release Medical Examination/Release Medical Board proceedings:

- (i) Where the Release Medical Examination/Release Medical Board is held before release/retirement/discharge and the proceedings thereof are approved by the competent medical authority only after the actual date of retirement/discharge.
- (ii) Where the Release Medical Examination/Release Medical Board is not held before release/retirement/discharge due to various reasons like the late reporting of the concerned individual or administrative lapse or individual's own difficulty etc.

The authority competent to exercise powers to sanction under clause(e) is given in **Appendix- XVI** to these Regulations.

**FINDING OF THE MEDICAL BOARD REGARDING ATTRIBUTABILITY/ AGGRAVATION AND ADJUDICATION OF DISABILITY**

**65. (I) INJURY CASES:**

- (a) **Attributability:** Decision regarding attributability of disability shall be taken by the following competent authorities for the purpose of grant of disability element or war-injury element or lump sum compensation in lieu of disability/war-injury element under these Regulation.

(i) In cases of Officer of the rank of Adjutant General  
Brigadier and above

(ii) In case of Officer upto the rank Additional Director General

- |   |   |
|---|---|
| of Colonel                                    | Personnel Services                            |
| (iii) In case of Personnel Below Officer Rank | Officer-in-Charge of respective Record Office |

**(b) ASSESSMENT:** The assessment with regard to percentage of disability as recommended by the Invaliding Medical Board/Release Medical Board as approved by the next higher medical authority would be treated as final for life unless the individual himself requests for a review.

**(c) APPROVING AUTHORITY FOR MEDICAL BOARDS:** Medical Board Proceedings shall be approved by the next higher medical authority than the one which constituted the board. In case where disability is abnormally high or low, approving authority shall refer the proceeding back to the medical boards for re-consideration. If required, the approving authority may physically examine/get the individual re-examined, to ascertain the correct position.

## **(II) DISEASE CASES:**

**(a) ATTRIBUTABILITY/AGGRAVATION:** Decision regarding disability being attributable to / aggravated by military service in respect of cases pertaining to invalidment owing to various diseases on retirement/discharge with various diseases for grant of disability element, shall be taken by the competent authority-

- |  |  |
|--|--|
| (i) In cases of Officer of the rank of Brigadier and above | Adjutant General                               |
| (ii) In case of Officer upto the rank of Colonel           | Additional director General Personnel services |
| (iii) In case of Personnel Below Officer Rank              | Officer-in-Charge of respective Record Office  |

**(b) ASSESSMENT:** The assessment and period of assessment with regard to percentage of disability as recommended by the Invaliding Medical Board/Release Medical Board and as approved by next medical authority will be final unless the individual himself requests for a review except in cases of disabilities which are not of a permanent nature or approving authorities mentioned in clause (a) above have any doubt. In both the cases the individual will be re-examined by a Review Medical Board.

## **(III) RE- ASSESSMENT OF DISABILITY:**

There shall be no periodical reviews by the Resurvey Medical Board for re-assessment of disabilities. In case of disabilities adjudicated which are of a permanent nature, the decision once arrived at shall be final and for life unless the individual himself requests for a review. In case of disabilities, which are not of a permanent nature, there shall be only one review of the percentage by a Re-assessment Medical Board to be carried out later within a specified time frame. The percentage of disability

assessed/recommended by the Re-assessment Medical Board shall be final and for life unless the individual himself asks for a review.

**Note-** Review Medical Board will be ordered by Director General Armed Forces Medical Services and finding of the Review Medical Board shall be final.

**(IV) SPECIAL FAMILY PENSION:**

The decision whether the death of the individual concerned is attributable to or aggravated by military service would be taken by the same authorities as mentioned in clause (I) (a) & (II) (a) above. However, in case of doubt in disease case (i.e. death due to some disease), the office of the DGAFMS will be consulted.

**DOCUMENTATION FOR ADJUDICATION OF DISABILITY PENSION/LUMP SUM COMPENSATION IN LIEU OF DISABILITY**

**66. (a) Injury cases**

- (i) The formation concerned will initiate court of inquiry/injury report (IAFY-2006) and Brigade/Sub-Area Commanders will record their opinion with regard to attributability. If in their opinion, the injury is attributable to service, they will invariably quote the relevant Rule of the Entitlement Rules to Casualty Pensionary Awards, 1982 in support of their opinion. The cardinal consideration for deciding the attributability in all cases will be that there should be some causal connection of the death/injury to military service. The attributability certificate to be signed by the relevant authority and attached with the court of Inquiry is at **Annexure I** to **Appendix -VI** of these Regulations.
- (ii) Re-categorisation Medical Board, Invaliding Medical Board, Release Medical Board or Disability compensation Medical Board will not record its opinion on attributability aspect instead under relevant column (column 12 (Part III) and column 1 (Part V) of AFMSF-16, column 3 (Part II) of AFMSF-15 and column 3 (Part II) of AFMSF-15 B, an endorsement shall be made to the effect "to be decided by the competent authority.
- (iii) Release Medical Board/Invaliding Medical Board proceedings and the Court of Inquiry proceedings/Injury Report complete in all respect, of the service personnel, in the case of invalidment from service or before retirement/release/discharge in the case of those who are in low medical category, shall be submitted to the competent authority along with complete service medical documents for decision on attributability for the purpose of pensionary entitlement.
- (iv) Competent authority will examine the Court of Inquiry Proceedings/ Injury Report in the light of Entitlement Rules to Casualty Pensionary Award, 1982 and record their decision with regard to attributability of injury to military service. The assessment of percentage of disability is purely a medical issue and if the degree of disablement of the disability as awarded by Invaliding Medical Board or Release Medical Board is not found to be in consonance

with the guidelines contained in the Guide to Medical Officers (Military Pensions), 2002 by the adjudicating authority, such cases shall be referred to Director General Armed Forces Medical Services for opinion and to order Review Medical Board, if any alteration in the recommendations of the Invaliding Medical Board or Release medical Board is contemplated.

**(b) Disease Cases**

- (i) The procedure for adjudication of claims for disability cases shall be same as for injury cases as detailed in clause (a) above except that there will be no injury report. The competent authority shall decide on the aspect of attributability to/aggravation of the disability by military service, on the basis of the complete medical documents and posting profile of the individual.
- (ii) On receipt of the Invaliding Medical Board/Release Medical Board/Disability Compensation Medical Board proceedings or intimation of death, the same shall be examined by the concerned officer on the basis of the connected documents. In case of any doubt, the case shall be referred to Director General of Armed Forces Medical Services. Thereafter, the case shall be submitted to the appropriate competent authority with his recommendations for sanction.

(c) In case the resultant disability is held as neither attributable to service nor aggravated by military service or is held as attributable to or aggravated by military service but assessed at less than 20% by the Release Medical Board, or less than 1% by the Invaliding Medical Board the individual will be informed about his non-entitlement to disability pension as per **Annexure V to Appendix VI** to these Regulations giving reasons and quoting the rule position for the same, with advice to prefer an appeal to the Appellate Committee on First Appeals within 6 months from the date of communication rejecting the claim.

(d) In case he is aggrieved by the assessment of the Invaliding Medical Board/Release Medical Board, he should request for a Review Medical Board through his unit. The decision of the Review Medical Board shall be final. This exercise should be completed soon after the Invaliding Medical Board/Release Medical Board is held so that the Review Medical Board can be held while he is still in service. In case of those who have retired from service or have been discharged/invalided out of service, such request should be made through Adjutant General's Branch (MP5&6) in the case of Service Officer, or Medical Personnel Record Service (Officers) in respect of Army Medical Corps, Army Dental Corps and Military Nursing Service Officer or Territorial Army Directorate in respect of Territorial Army Officer and the respective Record Office in case of Personnel Below Officer Rank.

## **ADJUDICATION OF DISABILITY WHEN RETAINED IN SERVICE WITH A DISABILITY OF PERMANENT NATURE DUE TO INJURY SUSTAINED IN PERFORMANCE OF DUTIES**

**67.** (a) In case a service personnel is found to have a disability of permanent nature due to injury sustained in the performance of duties and is eligible for lump sum compensation in lieu of disability element of disability pension, after having been retained in service despite such disability, the individual will be brought before a Disability Compensation Medical Board immediately for the purpose of adjudication of his claim for grant of lump sum compensation in lieu of disability element.

(b) The Disability Compensation Board proceedings shall be adjudicated upon by the appropriate competent authority and issue sanction letter for grant of lump sum compensation in lieu of disability element and ink signed copies there of will be forwarded to Controller of Defence Accounts (Officers) and Principal Controller of Defence Accounts (Pensions).

(c) The Competent authority will satisfy it self, as to whether the assessment percentage of disability recommended by Disability Compensation Medical Board is strictly as per Guide to Medical Officers (Military Pension), 2002. In case substantial difference is noticed, the case be referred to Director General Armed Forces Medical Services for holding Review Medical Board. In any case individual concerned will also be informed by way of an endorsement in the sanction letter that he can ask for a review in case he is not satisfied with the percentage of disability as assessed by the Disability Compensation Medical Board and approved by the competent medical authority.

(d) In case, the individual submits a representation to the effect as in clause (c) above the case will be referred to Director General Armed Forces Medical Services for holding Review Medical Board.

(e) In case individual is not found eligible for lump sum payment on account of his not fulfilling the eligibility conditions, his disability pension claim will be adjudicated before his retirement/discharge/release. The fact about non-entitlement to lump sum payment in lieu of disability element will be intimated to him with rule position. He will also be given an opportunity to prefer an appeal to the Appellate Committee on First Appeals, within six months from the date of receipt of the communication rejecting the claim.

## **RE-ASSESSMENT OF DISABILITY**

**68.** In order to obviate delay in continuance of disability pension to pensioners in receipt of disability pension for a specified period, action as follows shall be initiated:

### **(i) Officers**

The Area Commander concerned/Independent Sub Area Commander shall in respect of Army Officer initiate action to arrange Re-assessment Medical Board about 3

months prior to the date of expiry of the current award. It shall be ensured that the pensioner is brought before Re-assessment Medical Board about 2 months prior to the date of expiry of the current award.

**(ii) Personnel Bellow Officer Rank**

The Record Office concerned shall initiate action to arrange Reassessment Medical Board at least 4 months prior to the date of expiry of the current award. It shall be ensured that the pensioner is brought before Reassessment Medical Board at least 3 months prior to the date of expiry of current award.

**Note:** In order to avoid hardship and expense to Gorkhas in receipt of temporary disability pension, they may be brought before Resurvey Medical Board at any period upto 6 months before or 6 months after the date on which they would ordinarily be due for re-examination.

**ADJUCATION FOR SPECIAL FAMILY PENSION**

**69.** (a) The special family pension claim in cases of death due to both injury and disease shall be adjudicated by the competent authority based on the following documents-

**(i) Death due to injury/accident while in service**

- (1) Death Certificate
- (2) Court of Inquiry Proceedings and Injury Report containing the opinion of the Brigade/Sub Area Commander with regard to attributability of the death due to Military Service.
- (3) FIR, Post Mortem Report, Police Investigation Report
- (4) AFMSF 93 Part II, if initiated
- (5) In case of past history of injury/illness, all previous medical documents.
- (6) Sheet Roll/Record of Service
- (7) Copy of Casualty Report, where applicable.

**(ii) Death Due to Disease while in Service**

- (1) Court of Inquiry Proceedings and opinion of the Brigade/Sub Area Commander in case of death other than in Hospital with regard to attributability of death due to Military Service.
- (2) Post Mortem Report, where applicable.
- (3) AFMSF 93 Part II in case of death in hospital.
- (4) In case of past history of illness, all previous medical documents.
- (5) Death Certificate
- (6) Sheet Roll/Record of Service
- (7) 14 days' Charter of Duties, where necessary.
- (8) Complete Posting profile, indicating Field, High Altitude/Ops/CI Ops postings, if any, with dates.

**(iii) Death after Retirement/Release/Discharge/Invalidment.**

- (1) Death Certificate indicating cause of death

- (2) Post Mortem Report/ Police Investigation Report, where applicable.
- (3) In case of past history of illness during service, all previous medical documents, including Invaliding Medical Board/Release Medical Board proceedings and decision of adjudicating authority with regard to attributability to/aggravation by military Service for the purpose of disability award.
- (4) Sheet Roll/Record of Service.

(b) In case of death due to injury while in service, the formation concerned will initiate injury report and Court of Inquiry, if any and the Brigade/Sub-Area Commanders will record their opinion with regard to attributability. If in their opinion the fatal injury is attributable to service, they will invariably quote the relevant provision of the Entitlement Rules for Casualty Pensionary Awards, 1982 in support of their opinion and issue attributability certificate as per **Annexure II to Appendix VI** to these Regulations. The cardinal consideration for deciding the attributability in all cases will be that there should be some causal connection of the death to military service is a pre-condition. The competent authorities shall examine the documents mentioned in clause-(a) above in the light of Entitlement Rules for Casualty Pensionary Awards, 1982 and record their decision.

(c) In case death is not held as attributable to military service, the next of kin of the deceased service personnel will be informed by the competent authority about the non-entitlement as per **Annexure VI to Appendix VI** to these Regulations giving reasons and quoting the rule position with advice to prefer appeal to the Appellate committee on First Appeals within 6 months of the receipt of communication to that effect if he is aggrieved by the decision.

#### **ADJUDICATION OF INITIAL CLAIM IN RESPECT OF OFFICER**

**70.** The procedure for adjudication of initial claim in respect of Officers shall be as under—

(a) On receipt of the Invaliding Medical Board/Release Medical Board/Disability Compensation Medical Board proceedings by Adjutant General's Branch (MP5&6) in the case of Service Officer, Medical Personnel Record (Service Officers) in the case of Army Medical Corps, Army Dental Corps and Military Nursing Officers and General Staff Branch/Territorial Army Directorate in the case of Territorial Army Officers, the case shall be examined by the concerned officer on the basis of relevant documents. Thereafter the case shall be submitted to Army Head Quarters, AGs Branch, PS Dte, (PS4) who will record their opinion and recommendations before the case is submitted to competent authority.

(b) In case of acceptance of the claim, sanction letter as applicable for disability pension and special family pension shall be issued as per Annexure III & IV to

Appendix-VI to these Regulations and claim shall be forwarded to Principal Controller of Defence Accounts (Pensions) for issue of Pension Payment Order.

- (c)(i) The adjudication of claim to disability pension or special family pension by the competent authority, issue of acceptance/rejection letter and dispatch of claim to Principal Controller of Defence Accounts (Pensions) with complete documents shall be completed within 3 months of the receipt of Invaliding Medical Board/Release Medical Board/Review Medical Board proceedings.
- (ii) In death cases time frame of 3 months for completing adjudication shall reckon from the date of receipt of intimation of death and include the time taken to obtain complete documents from the next of kin. Where the documents are received in one go alongwith intimation of death and claim for family pension, efforts should be made to-complete the adjudication within one month of the receipt of complete documents.

### **ADJUDICATION OF INITIAL CLAIM IN RESPECT OF PERSONNEL BELOW OFFICER RANK**

**71.** The procedure for adjudication of initial claims of Personnel Bellow Officer Rank shall be as under: -

(a) The Chief Record Officer shall record his opinion and submit the same with his recommendations to the Officer-in-Charge Records for a decision.

(b) In case of acceptance of the claim sanction letter shall be issued as per formats at **Annexures III & IV to Appendix -VI** of these Regulations for disability pension and special family pension respectively and shall be forwarded to Principal Controller of Defence Accounts (Pension) alongwith all connected documents for issue of Pension Payment Order.

### **PERSONNEL NOT ELIGIBLE FOR DISABILITY PENSION/ SPECIAL FAMILY PENSION**

**72.** Following categories of ex-Army personnel are not eligible for grant of disability pension or special family pension and therefore claims in respect of such personnel should not be processed for adjudication of entitlement.

- (i) Death or disablement in the circumstances falling in categories D & E mentioned in Regulation 82 of Pension Regulations for the Army, Part-I-(2008).
- (ii) Officers who proceed on pre mature retirement except when they do so within one month of actual date of retirement, for the purpose of getting enhanced value of commutation of pension.
- (iii) Officers who retire from Army service on completion of age limit in medical Category SHAPE-1 and are re-employed in Army and are found to

be in low medical category during such re-employment unless the re-employment is terminated on account of disability.

- (iv) Personnel Below Officer Rank who are discharged pre-maturely at their own request or on administrative grounds
- (v) Cases in which a disease did not actually lead to retirement/discharge of Officer and Personnel Below Officer Rank but arose after 10 years of date of release /retirement/discharge and causing death with such disease.
- (vi) Officers and Personnel Below Officer Rank who commit suicide.

**CHAPTER-V****PAYMENT OF PENSIONS****DATE OF COMMENCEMENT**

**73.** (a) A pension other than a family pension shall be payable from the date following that of release/retirement/discharge/invalidment from service.

(b) A family pension shall be payable from the date following the date of death of service personnel or pensioner.

(c) Retirement gratuity, and commuted value of pension where one has applied for commutation before retirement/discharge is payable immediately after retirement/discharge unless a judicial/ disciplinary proceeding is contemplated/ pending. Death gratuity is payable immediately on the date following the date of death while in service.

**DURATION**

**74.** (a) A pension shall be payable for life except where otherwise stated in Pension Regulations for the Army, Part-1 (2008)

(b) A pension is payable for the day on which the pensioner dies.

**MODE OF PAYMENT**

**75.** (a) Pension shall be payable in Rupee in India.

(b) Except as provided in clause (e) below, pension fixed at monthly rate is payable/credited monthly on or after the last working day of the month to which it relates except in the case of pension for the month of March which shall be paid/credited on or after the first working day of the April month.

(c) Pension to the Personnel Below Officer Rank in Jammu and Kashmir State at Kathua Post Office, is payable through Post Office quarterly in arrears.

(d) Payment of pension to Gorkha pensioners residing in Nepal but drawing pension from Treasuries in the States of India may be made on yearly basis, if so desired by them.

(e) Pension for the broken part of the month may be paid before the end of the month at the original rate.

(i) when there is a variation in the rate of a pension consequent on the disbursement of the commuted value of a portion thereof.

(ii) when a pensioner dies or ceases to be eligible for pension.

## ARRANGEMENTS FOR PAYMENT

### 76. (a) Officers and their families-

Arrangement for payment of pension shall be made in accordance with the following procedure:

- (i) The Principal Controller of Defence Accounts (Pensions) shall forward the original copy of the Pension Payment Order (PPO) notifying the grant of pensionary award along with the following documents to the Pension Disbursing Authority and authorise him to pay pension from a date specified therein. A copy of pension payment order shall also be provided to the Officer or his family and MP5&6 of Adjutant General Branch, Medical Personnel Record Service (Officers) and Territorial Army Directorate as the case may be.
  - (1) **Annexure-II to Appendix-V** to these Regulations consisting of signature and marks of identification of spouse and joint photograph with spouse.
  - (2) nomination made by the Officer to receive arrears of pension/commuted value of pension, if any.
- (ii) On receipt of pension payment order, etc., the Pension Disbursing Authority shall make the payment, after due identification of the pensioner as per Regulation 78.

### (b) In the case of Personnel Below Officer Rank-

When an individual has been granted a pension, arrangement for its payment shall be made in accordance with the following procedure:-

- (i) The Principal Controller of Defence Accounts (Pensions) shall forward the original and triplicate copies of the pension payment order, notifying the grant of pensionary award and the conditions to which it is subject, alongwith the following documents, to the Record Officer concerned:
  - (1) Pension certificate on IAFA-373.
  - (2) Attested photograph of the pensioner or joint photograph with spouse, in civil dress, as the case may be as per **Annexure III to Appendix V**.
  - (3) Duplicate copy of claim for family pension as descriptive roll, in the case of family pensioner.
- (ii) On receipt of the documents mentioned in sub-clause (i) above, the Record Officer shall take the following action:-

- (1) **In the case of service, invalid and disability pensioner-** The Record Officer shall complete the individual's Descriptive Roll with the number of the pension payment order and thereafter, forward the original copy of the pension payment order along with the photograph, Descriptive Roll (IAF-369) and nomination for the life time arrears of pension on Form A and nomination made by the pensioner to receive commuted value of pension on his demise together with copy of **Annexure-III to Appendix V** containing attested photograph of spouse and her descriptive particulars to the Pension Disbursing Authority concerned by registered post. He shall simultaneously hand over the Pension Certificate (IAFA-373) to the individual or send it by registered post if he has already left the Unit and instruct him to present it to the Pension Disbursing Authority concerned.
- (2) **In the case of family pensioners-** The Record Office shall forward the original copy of pension payment order along with the duplicate copy of claim for family pension as the Descriptive Roll to the Pension Disbursing Authority concerned, by registered post. He shall simultaneously send the Pension Certificate (IAFA-373) to the recipient by registered post with instruction to present it to the Pension Disbursing Authority concerned.
- (iii) On receipt of the Pension Payment Order, etc. the Pension Disbursing Authority shall make payment, after due identification of the pensioner.

### **AGENCIES FOR PAYMENT**

77. A pension granted under these Regulations shall be paid through one of the agencies specified in **Appendix XVII** to these Regulations.

### **IDENTIFICATION OF PENSIONER**

78. (a) Except as otherwise provided in Regulation 82 a pensioner shall receive payment in person after the Pension Disbursing Authority is satisfied about his identity or Pension Disbursing Authority shall arrange to credit in the bank account of the pensioner, the month's pension, commuted value of pension and retirement/death gratuity as has been authorised.

Provided service or disability pensioners, except female pensioners and those who have been specially exempted by Government, shall as an additional means be identified with reference to their photographs sent to the Pension Disbursing Authority.

(b) The life certificate as in **Appendix XVIII (1)** to these Regulations shall be produced by the pensioner once in the month of November each Year.

(c) A Pensioner who is unable to appear in consequence of bodily illness or infirmity, may receive his or her pension through representative upon the production of a life certificate as at (b) above signed by authorities/persons listed below the prescribed certificate.

(d) In cases referred to in clause (c) above, the Pension Disbursing Authority must take precautions to prevent fraudulent payment, and must, at least once a year, require proof independent of that furnished by the life certificate of the continued existence of the pensioner. For this purpose. he shall require the personal attendance and due identification of all male pensioners who are not incapacitated by bodily illness or infirmity from so attending, and in all cases when such inability may be alleged, he shall require proof thereof in addition to the proof submitted of the pensioner's existence.

(e) The Pension Disbursing Authority shall be personally responsible for any payment wrongly made. In case of doubt he should consult the Principal Controller of Defence Accounts (Pension).

(f) NRI pensioners/family pensioners who are settled abroad may be exempted from personal appearance before the concerned Pension Disbursing Authorities at the time of drawal of pension/family pension provided the Indian Embassy/Mission abroad issue a certificate to the effect that the pensioner/family pensioner has been identified by them on his/her personal appearance on (date)...., with reference to documents viz. (i) Marriage certificate, (ii) Passport and (iii) Pension Payment Order.

(g) In the case of a Gorkha pensioner living in Nepal who is physically unable to apply for his pension in person, payment may be made through a Pension Disbursing Authority in India or under arrangements by the Indian Embassy, Nepal to a representative under the conditions prescribed above but the life certificate shall be signed by either two male pensioners not below Junior Commissioned Officer's/equivalent rank or by a pensioner if Junior Commissioned Officer's or equivalent rank; acquainted with the pensioner.

## **TRANSFER OF PENSION**

**79.** (a) Transfer of pensions of pensioner Ex India shall be decided by Reserve Bank of India and application in this respect should be addressed direct to Reserve Bank of India.

(b) Transfer of payment of a pension from one place to another or from one agency to other in India is permissible if a pensioner desires to do so. He shall apply to his Pension Disbursing Authority direct and no intervention of the Principal Controller of Defence Accounts (Pensions) is necessary.

## **DRAWAL THROUGH AGENT**

**80.** (a) A pensioner residing in India may draw his pension through a duly authorised agent (including a bank), who shall execute a bond to refund overpayments and produce at least once in a year a life certificate as in **Appendix XVIII(1)** to these Regulations signed by any of the persons authorised to sign such certificates. Such pensioners are exempted from personal identification by the Pension Disbursing Authority both at the time of first drawl of pension as also from annual identification.

- (b)(i) The provisions of clause (a) above, shall equally apply to cases where a pensioner not residing in India desires to draw his pension through an agent.
- (ii) The pensioner who wants to execute the power of attorney as in **Appendix XIX** to these Regulations in India before proceeding ex-India or abroad, may be allowed to do so provided it is executed on a non-judicial stamp paper or on a plain paper affixed with adhesive stamps of appropriate value before the Notary Public or any Magistrate or an official of Indian Mission.
- (iii) The pensioner shall furnish life certificate at least once in a year, through High Commission./Embassy of that country, where he resides.

## **EMPLOYMENT UNDER A GOVERNMENT OUTSIDE INDIA OR IN A COMMERCIAL FIRM**

**81.** (a) A pensioner of commissioned rank shall be required to furnish a declaration as in **Appendix XVIII (2)** to these Regulations showing whether or not during the period for which pension is claimed, he was employed:

- (i) under a Government outside India, and
- (ii) in the case of an Officer of the rank of colonel or above in a commercial firm, within two years of retirement as provided in Regulation 30 of Pension Regulations for the Army, Part I (2008).

(b) In cases where prior permission of Government to such employment had not been obtained, payment of pension shall be suspended from the date of employment and the case reported to the Principal Controller of Defence Accounts (Pensions) for orders of the President.

## **CONTINUANCE OF PENSION ON CHANGE OF NATIONALITY**

**82.** When a person who is in receipt of a pension or allowance under these Regulations becomes a naturalized citizen of a foreign state, his entitlement to pension shall remain unaffected and pension will continue to be paid by his Pension Disbursing Authority. However, the pensioner shall intimate the change of nationality to the Pension Disbursing Authority as well as to Principal Controller of Defence Accounts (Pensions)

for updation of their records. Other condition for payment of pension to NRI pensioners shall remain unchanged.

### **PENSIONERS EMPLOYED/RE-EMPLOYED UNDER GOVERNMENT**

**83.** (a) If a pensioner is re-employed under the Central or State Government or a Corporation/Company/ Body/Bank under them in India or abroad including permanent absorption in such Corporation/Company/Autonomous Body/Bank, he shall not be eligible to draw dearness relief on pension during the period of such re-employment and he shall be required to furnish a certificate of non-employment or re-employment as in **Appendix XVIII (3)** to these Regulations once in a year in the month of November.

(b) In the event of non-production of non-employment or re-employment/employment certificate, the payment of dearness relief on pension shall be stopped until the pensioner produces the same.

(c) The payment of dearness relief shall be allowed to re-employed Armed Forces pensioner in the case of those who held the rank below the rank of Commissioned Officer, subject to furnishing a certificate to the Pension Disbursing Authority concerned by the Armed Forces authority or Central Govt. Dept. concerned including subordinate organisation employing Armed Forces Pensioners and maintaining service records of the re-employed pensioner retired from military service that -

- (i) The entire amount of pension sanctioned by the Central Government was ignored in the fixation of the pay on re-employment i.e. no part of pension was taken into account in such fixation of pay in the pay scale of the post in which the Armed Forces personnel was re-employed.
- (ii) The pay of the re-employed pensioners was/is fixed at the minimum of the pay scale of the post in which he had/has been re-employed after discharge from Armed Forces.

(d) The payment of dearness relief on family pension to employed family pensioners shall remain payable during the period of employment.

(e) A pensioner employed outside India under a foreign Government or a private organisation shall remain eligible for dearness relief on pension/family pension.

(f) On cessation of re-employment the payment of dearness relief shall be resumed by the Pension Disbursing Authority.

#### **Explanation: -**

1. Pensioners who held the rank of Commissioned Officers are not entitled for dearness relief on their pension during the period of their re-employment.
2. The pay fixed at a higher stage because of advance increments and where no protection of the pay last drawn has been given, the pay shall be treated as fixed

at the minimum only for the purpose of ignoring the entire pension and allowing dearness relief.

### **MARRIAGE/RE-MARRIAGE CERTIFICATE BY FAMILY PENSIONER**

**84. (a)** Every family pensioner(male/female) shall be required to furnish a Non-marriage certificate in the form prescribed in **Appendix XVIII (4)** to these Regulations in the months of May and November every year to his Pension Disbursing Authority.

(b) Widow/widowed mother/widowed or divorced daughter/widower recipient of family pension shall not be required to submit the re-marriage certificate. However, they shall have to give an undertaking to the effect that she/he shall report such an event to his Pension Disbursing Authority promptly.

### **CERTIFICATE OF NON-EARNING LIVELIHOOD**

**85.** Every son/daughter including widowed/divorced daughter/brother/sister in receipt of family pension shall furnish a certificate as per **Appendix-XVIII (5)** to his Pension Disbursing Authority in May and November every year that their earning is not more than the prescribed limit .

**Note:** In case of physically handicapped/mentally retarded children granted family pension beyond 25 years of age the certificate prescribed in this Regulation shall equally apply.

### **PAYMENT IN RESPECT OF INSANE PENSIONERS**

**86.** When a pensioner is certified by a Magistrate to be insane, the payment of pension and gratuity shall be regulated by the competent authority as under:

**(a) Where the insane pensioner lodged in an asylum -** The whole of the pension and gratuity shall be paid to the dependants of the pensioner on the production of the Pension Certificate and the Life Certificate, the question of payment by them of the cost of the pensioner's maintenance being left to be decided by the court on an application by the asylum authorities and in accordance with the provisions of Section 26 of the Lunacy Act.

**(b) Where the insane pensioner in the charge of his dependants -** The whole of the pension and gratuity shall be paid to the dependants of the pensioner on production of the documents referred to in clause (a) above.

**(c) Where the insane pensioner in the charge of a friend or any other relation -** The pension and gratuity shall be payable in two shares/one to the person having charge of the lunatic and another to the dependants of the pensioner on production of the documents referred to in clause (a) above.

The size of the two shares shall be determined by the Principal Controller of Defence Accounts (Pensions) in consultation with the local civil authorities and, pending such determination, half of the pension and gratuity shall be paid to the dependants of the pensioner.

**Note:** For the purpose of resuming payment to the pensioner on his regaining sanity, certificate of a Magistrate to that effect shall be obtained. His signature/thumb & finger impressions will be records by the Pension Disbursing Authority on Descriptive roll (IAFA-369)

(d) The person receiving the ordinary family pension as a guardian of such son or daughter or such son or daughter not receiving the ordinary family pension through guardian, shall produce a certificate, from a Medical Board comprising of a Medical Superintendent or a Principal or a Director or Head of the Institution or his nominee as Chairman and two other members, out of which at least one shall be a Specialist in the particular area of mental or physical disability including mental retardation once, if the disability is permanent and if the disability temporary, once in every five years to the effect that he/she continues to suffer from disorder or disability of mind or continues to be physically crippled or disabled.

**Note-** A certificate of guardianship issued in respect of persons with Autism, Cerebral Palsy, Mental retardation and multiple disabilities issued under National Trust Act by local level Committee is acceptable.

## **PAYMENT OF FAMILY PENSION IN RESPECT OF MENTALLY RETARDED CHILDREN**

**87.** (a) The family pension in respect of mentally retarded son or daughter shall be payable through a person nominated by the Armed Forces Personnel or pensioner, as the case may be, in case no such nomination has been furnished by the Armed Force Personnel or pensioners during his life time, through the persons nominated by the spouse of the deceased personnel or pensioner. Such personnel or pensioner can also appoint legal guardian through Local Level Committee in terms of the National Trust for the Welfare of Persons with Autism, Cerebral Palsy Mental Retardation & Multiple Disabilities Act, 1999 and Rules 2000.

(b) Nomination form for receiving family pension on behalf of mentally retarded child to whom family pension is payable is as per **Appendix XX** to these Regulations.

## **ORDINARY FAMILY PENSION WHERE JOINTLY NOTIFIED IN PPO OF THE PENSIONER**

**87-A** On the death of the pensioner widow will submit death certificate of her husband together with a certificate that she is not in receipt of any other family pension and the

Pension Disbursing Authority shall start paying family pension to widow. She will simultaneously send an intimation of death of her husband to the Record Officer/AHQ along with a copy of death certificate and declaration as in Appendix X about employment/non-employment of her husband.

### **PAYMENT OF PENSION BY MONEY ORDERS**

**88.** (a) Payment of pension upto Rs. 2250/- p.m. plus dearness relief thereon where admissible may, at the request of the pensioner, be remitted by postal money order at the cost of Government.

(b) The provisions of clause (a) above shall apply only to pensioners paid through Treasuries and Defence Pension Disbursing Office.

### **UNDRAWN PENSION AND ARREARS**

**89.** (a) Unless the Government by general or special orders direct otherwise, a pension remaining undrawn for more than a year, from Pension Disbursing Authorities other than Defence Pension Disbursing Office shall cease to be payable by Pension Disbursing Authority. Defence Pension Disbursing Office may pay pension remaining undrawn upto a period of 3 years, if he is satisfied with the claimants' explanation for the delay. If pensioner afterwards appears or claim is presented on his behalf, the Pension Disbursing Authority may resume the payment of monthly pension accruing thereafter, but the arrears can be paid—

- (i) by the Pension Disbursing Authority himself if the amount of arrears does not exceed Rs. 10000/- provided that arrear do not represent pension to be paid for the first time.
- (ii) with the previous sanction of the Principal Controller of Defence Accounts (Pension) if the arrear exceeds Rs. 10000/-.

Provided that if, in any case, a pension remain undrawn for three years or more, neither monthly pension payment shall be resumed, nor arrears could be paid without the authority of Principal Controller of Defence Accounts (Pensions). If the pensioner reappears to draw his pension he may be readmitted to the pensions establishment if he accounts for his failure to draw the pension to the satisfaction of the Principal Controller of Defence Accounts (Pensions), who may at his discretion, grant or withhold the arrears of pension or any portion there of.

(b) A gratuity payment order shall remain inforce for one year only and no such order shall be retained by a Pension Disbursing Authority, if payment has not been made on it within a year of issue.

## **PAYMENT OF PENSION/GRATUITY IN RESPECT OF A DECEASED PENSIONER**

**90.** (a) Subject to the provisions of clauses (b) and (c) below, arrears of pension or gratuity due to the estate of a deceased pensioner shall be paid as under:

- (i) To the nominee, if a nomination has been made. The detailed instructions in this regard are given in **Appendix-XXI** to these Regulations.
- (ii) In case no nomination was made or the nomination does not subsist, arrears of pension or gratuity due to the estate of a deceased pensioner may be paid to the legal heir on production of a certified copy of the probate of the WILL, if any, left by the deceased, or Letters of Administration granted by a Court of Law or an indemnity certificate signed by two responsible persons that the claimant is the legal heir and that they hold themselves responsible for the refund of the amount paid, in the event of any future claim being preferred. If the legal heir is a minor, payment shall be made to the legal guardian or when there is none, to the person appointed by a court of law.

**Notes:1.** Any person claiming himself as the heir of the deceased pensioner, shall be required to produce the Pension Certificate or if no Pension Certificate has been issued, the copy of the order in which the sanction of the pension was communicated to the pensioner or the heir.

2. Normally there should be two sureties both of known financial ability, unless the gross amount of the claim is less than Rs. 10,000/- in which case the authority accepting the Indemnity Bond for and on behalf of the President, should decide, on the merits of each case, whether to accept only one surety instead of two.
3. The obligor as well as the sureties executing the Indemnity Bond should have attained majority so that the Bond may have legal effect or force. The bond is also required to be accepted on behalf of the President by an Officer duly authorised under Article 299(I) of the Constitution.
4. In any case of doubt, payment shall be made only to the person producing the legal authority.

(b) Subject to the general conditions as per clause (a) above, previous sanction of the Principal Controller of Defence Accounts (Pensions) shall be required by Pension Disbursing Authority other than Defence Pension Disbursing Office for payment of arrears of pension in the following cases:

- (i) Claim preferred after the expiry of three years from the date of the death of the pensioner.
- (ii) Claims to arrears of pension for periods in excess of 12 months.

(c) Subject to the general conditions as per clause (a) above, claims to arrears of pension for a period upto three years in respect of deceased pensioners drawing pension from Defence Pension Disbursing Office shall be paid on his authority and arrears for a period over three years by the concerned Controller of Defence Accounts under whose administrative control the Defence Pension Disbursing Officers are functioning.

(d) Claims to arrears of pension on account of deceased Gorkha pensioners drawing pension from the following Pension Disbursing Authorities shall, however, subject to the general conditions as per clause (a) above, be disposed off by the office specified below instead of Principal Controller of Defence Accounts (Pensions):

Pension Paying Office Kathmandu;	Military Attachée/ Assistant Military Attachée to Indian Embassy at Nepal, Kathmandu
Defence Pension Disbursing Office, Gorakhpur	The Recruiting Officer or Deputy Recruiting Officer or Record Office or Assistant Recruiting Officer for Gorkhas, Kunraghat (Gorakhpur)
Darjeeling Treasury	The Deputy Recruiting Officer or Record Office or Assistant Recruiting Officer Ghoom, Darjeeling.
Darbhangha & Purnea Treasuries	The Deputy Recruiting Officer and Record Office or Assistant Recruiting Officer, Ghoom or the Collectors Darbhanga and Purnea, as the case may be.
Bahraich & Gonda Treasuries	The Recruiting Officer or Deputy Recruiting Officer and Record Office or Assistant Recruiting Officer for Gorkhas, Kunraghat (Gorakhpur) or Deputy Commissioner, Bahariach and Gonda, as the case may be.
Pension Payment Officer Pokhara and Dharan	Officer-in-charge of the respective Pension Payment Office.

(e) When the exact date of a pensioner's death cannot be ascertained, the Principal Controller of Defence Accounts (Pensions) shall have the power to admit arrears of pension for the entire month in which the casualty occurred, but when the month or year of death is not known, the payment of arrears shall be limited to a period of one month.

(f) In case of Gorkha pensioners, the certificates of death and heirship granted by Mukhia of the Government of Nepal must be countersigned by Military Attaché/Assistant Military Attache to the Indian Embassy, Nepal or the Recruiting Officer, Deputy Recruiting Officer and Record Officer, or Assistant Recruiting Officer for the Gorkhas, Kunraghat or Ghoom, as the case may be.

## **PAYMENT OF ARREARS OF FAMILY PENSION IN THE EVENT OF DEATH OF FAMILY PENSIONER**

**91.** (a) In the event of death of family pensioner, the right to receive any arrears of family pension shall pass on to the eligible member of a family next in line in accordance with Regulation 66 of Pension Regulations for the Army, Part I (2008).

(b) The successions certification for payment of any arrears shall be required only in cases where there is no eligible member as defined in Regulation 66 above, after the death of family pensioner.

### **Explanation-**

Facility of nomination for payment of arrears of family pension does not exist.

## **ISSUE OF SUPPLEMENTARY INSTRUCTIONS**

**92.** (a) Supplementary instructions for the payment of pension by the Pension Disbursing Authorities on matters of detail not provided for in these Regulations, may be issued by the Principal Controller of Defence Accounts (Pensions) with the concurrence of the Controller General of Defence Accounts.

(b) In regard to pension paid by the banks, such supplementary instructions may be issued by Ministry of Defence in consultation with the Reserve Bank of India and Principal Controller of Defence Accounts (Pensions).

## **CHAPTER-V1**

### **RECOVERIES AND OVERPAYMENTS**

#### **SECTION-1 General**

#### **RECOVERY OF PUBLIC CLAIMS**

**93.** (a) Subject to the provisions of clauses (b) and (c) below, a public claim and Government dues against a pensioner, a regimental debt and non-public fund debt/claim due from him or a regimental claim which the Central Government may direct him to pay, shall be recoverable from his retirement gratuity, commuted value of pension or pension and the dearness relief, if any .

### **Explanation:**

For the purpose of this clause, the term 'gratuity' includes all types of gratuities.

(b) A public claim or Government dues or regimental debt and non-public fund /claim, shall not be recovered from the disability/ war Injury pension / liberalised disability pension except under the special orders of the President.

(c) A public claim or Government dues or regimental debt and non-public fund debt/claim, shall not be recovered from the family pension (ordinary, special or liberalised) or family gratuity.

### **MODE OF RECOVERY**

**94.** (a) Public claims and Government dues other than those on account of overpayment of pension, regimental debts, regimental claims, non-public fund debts and non-public fund claims which the Central Government directs an individual to pay, shall be adjusted as under:

- (i) Retrenchments on account of excess issue of pay and unauthorised expenditure, Government dues, stoppages other than those awarded under the Army Act, 1950, the value of losses and all other claims for which Government holds an individual liable, shall be recovered in monthly instalments of one-third of pension plus dearness relief until the full claim is liquidated. A competent authority may, if it is satisfied that there are reasonable grounds for such a course, which must be recorded in writing, relax this Regulation and order recoveries to be made in smaller amounts which in no case shall exceed twelve instalments.
- (ii) Public claims other than those specified in sub-clause (i) above and regimental/non-public fund debts which are not disputed, the commanding Officer/Record Officer of the person against whom the claim is made or from whom the debt is due, may order the recovery of the amount from his pension in such instalments as the Commanding Officer/Record Officer considers reasonable.
- (iii) Regimental/non-public fund debts where the person from whom it is due, disputes the correctness of the amount or repudiates his liability, such debt becomes a regimental claim/non-public fund claims and shall be recovered only under the orders of the President.
- (iv) The mode of recovery from disability / War Injury Pension shall be determined by President in each individual case.
- (v) If the individual is eligible for a retirement gratuity and gratuity in lieu of a pension or if he/she has commuted a portion of his/her pension, the whole amount of the claim shall be recovered in one installment from the gratuity or commuted value of the pension, as the case may be.

(b) Any amount of public claim or Government dues remaining un-recovered or becoming due on account of licence fee for retention of Government accommodation

beyond four months after release/retirement/discharge/ invalidment and remaining unpaid, may be ordered to be recovered by the Principal Controller of Defence Accounts (Pensions) from dearness relief without the consent of the pensioner. In such cases no dearness relief shall not be disbursed until full recovery of such dues have been made.

## **OVERPAYMENT OF PENSION**

**95.** (a) Overpayment due to an error in law, including those due to misinterpretation of Regulation:

- (i) Overpayment of pension due to an error in law (including those due to mis-interpretation of Regulations and orders), shall not be recovered, but shall be reported by the Principal Controller of Defence Accounts (Pensions) to the Central Government through the Controller General of Defence Accounts for orders.
- (ii) Any case in which there is a doubt or a difference of opinion between the Principal Controller of Defence Accounts (Pensions) and the Controller General of Defence Accounts as to whether the overpayment was due to an error in law, or due to mis-interpretation of Regulation and orders, shall be submitted to the Central Government by the Controller General of Defence Accounts for orders.

(b) Overpayment due to any other reason (including those involving fraud or grave misconduct) shall be dealt with as follows:

- (i) Those challenged in audit within 12 months from the date of payment:
  - (1) If a pension is payable, further payments shall be made at the correct rate and the overpayments recovered in instalments of one-third of the net (pension plus dearness relief) payable each month, unless the pensioner concerned gives his consent to pay suo moto a higher amount of instalment.
  - (2) If the circumstances leading to overpayment disclose fraud or grave misconduct, and in the opinion of the Principal Controller of Defence Accounts (Pensions) warrant the stoppage of the pension in full or recovery of overpayments in instalments of more than one-third of the pension plus dearness relief, a report shall be submitted to the Central Government through Controller General of Defence Accounts, who shall decide each case on its merits and communicate his decision to the Principal Controller of Defence Accounts (Pensions). Further adjustment as may be necessary, shall be carried out by the Principal Controller of Defence Accounts (Pensions) on receipt of such orders.

- (3) If no pension is admissible, payment shall cease immediately the error is detected and a report of the circumstances leading to the overpayment shall be submitted to the competent authority.
- (ii) Those not challenged in audit within 12 months from the date of payment (including those where payments were made partly within 12 months and partly at a date(s) or dates more than 12 months anterior to the date of challenge):
- (1) If a pension is payable, further payments shall be made at the correct rate and a report of the circumstances leading to the overpayment shall be submitted to the Central Government through Controller General of Defence Accounts. Pending the orders of that authority, no recovery of the overpayment shall be made.
  - (2) If no pension is payable, payment shall cease immediately the error is detected and a report of the circumstances leading to the overpayment shall be submitted to the Central Government through Controller General of Defence Accounts.
- (c) Action to be taken by the Central Government:**
- (I) On receipt of the reports specified in clause (b) above, the Central Government shall decide, whether the whole or any portion of the overpayment shall be recovered or written off, or in cases involving fraud and misconduct, whether the pension shall be withheld wholly or reduced, and if so, permanently or temporarily, as the case may be, and communicate his decision to the Principal Controller of Defence Accounts (Pensions). Any amount withheld under this Regulation shall be adjusted against the overpayment to the extent necessary.
  - (II) Overpayment made during the 12 months preceding the date of challenge in audit, shall not be written off unless it is absolutely impossible to effect recovery.

**(d) Mode of recovery-** If the competent authority decides that the overpayment should be recovered, recovery shall normally be effected in instalments of one-third of pension plus dearness relief unless otherwise specified in the orders. If no pension is payable, the method of recovery shall be decided by the competent authority in consultation with the Principal Controller of Defence Accounts (Pensions).

#### **POWERS TO WRITE OFF OVER-PAYMENT OF PENSION AND TO WAIVE AUDIT OBJECTIONS**

**96.** (a) Overpayments of pension not due to an error in law (including a misinterpretation of Regulations and orders) which are from any cause, irrecoverable may be written off by the Principal Controller of Defence Accounts (Pensions) and his staff Officers in each case as under: -

<b>Authority</b>	<b>Financial limit</b>
Principal Controller of Defence Accounts/Controller of Defence Accounts/ Additional Controller of Defence Accounts if in the independent charge	Upto an amount not exceeding Rs. 2000/-
Additional Controller of Defence Accounts /Joint Controller of Defence Accounts	Upto an amount not exceeding Rs. 1000/-
Deputy Controller of Defence Accounts/ Assistant Controller of Defence Accounts holding group charge	Upto an amount not exceeding Rs. 500/-
Assistant Controller of Defence Accounts Senior Accounts Officer & Accounts Officer	Upto an amount not exceeding Rs. 200/-
Assistant Accounts Officer	Upto an amount not exceeding Rs. 50/-
Section Officer (Accounts)	Upto an amount not exceeding Rs. 25/-

(b) In order to save time and trouble over relatively un-important items, the Principal Controller of Defence Accounts (Pensions) and his staff Officers may, (at his discretion when he is reasonably satisfied that all factors considered it is probably in the best interests of Government to do so) waive any audit objection on the payment of pension as under in each case brief reasons being recorded of the circumstances which, in his opinion, justify the waiver.

<b>Authority</b>	<b>Financial limit</b>
Principal Controller of Defence Accounts/Controller of Defence Accounts/ Additional Controller of Defence Accounts if in the independent charge	Upto an amount not exceeding Rs. 2000/-
Additional Controller of Defence Accounts /Joint Controller of Defence Accounts	Upto an amount not exceeding Rs. 500/-
Deputy Controller of Defence Accounts/ Assistant Controller of Defence Accounts holding group charge	Upto an amount not exceeding Rs. 300/-
Assistant Controller of Defence Accounts Senior Accounts Officer & Accounts Officer	Upto an amount not exceeding Rs. 200/-
Assistant Accounts Officer	Upto an amount not exceeding Rs. 75/-

Section Officer (Accounts)

Upto an amount not exceeding Rs. 50/-

(c) In cases where the whole or any portion of the payment in itself, is not exactly covered by rule or for want of authority or full proof that it has been paid has not been provided (for example, there may be an absence of one or more sub vouchers), the following Officers of Principal Controller of Defence Accounts (Pensions) office may waive an audit objection upto the limit noted against each provided the conditions mentioned at (i), (ii) and (iii) are satisfied:-

<b>Authority</b>	<b>Financial limit</b>
Principal Controller of Defence Accounts/Controller of Defence Accounts/ Additional Controller of Defence Accounts if in the independent charge	Upto an amount not exceeding Rs. 3000/-
Additional Controller of Defence Accounts /Joint Controller of Defence Accounts	Upto an amount not exceeding Rs. 1500/-
Deputy Controller of Defence Accounts/ Assistant Controller of Defence Accounts holding group charge	Upto an amount not exceeding Rs. 1000/-

- (i) that the expenditure is not of an intrinsically recurring nature; and
- (ii) where the objection is based on insufficiency of sanction, that he is satisfied that the authority empowered to sanction the expenditure would accord sanction, if required; or
- (iii) where the objection is based on insufficiency of proof of payment, that he is of opinion that undue trouble would be caused if the submission of the full proof of the expenditure having been incurred were insisted upon, and he sees no reason to doubt that the payment has actually been made.

#### **OVERPAYMENT DUE TO FAILURE OF AUDIT**

**97.** Should the circumstances in which overpayment has been made in any case reveal any serious irregularity or defect in procedure or serious failure of audit for which the staff of the Defence Accounts Department is responsible, a full report of the case shall be made by the Principal Controller of Defence Accounts (Pensions) to the Controller General of Defence Accounts, who shall take such action as may be necessary.

#### **OVERPAYMENTS DUE TO ERRONEOUS GRANT OF MORE THAN ONE FAMILY PENSION**

**98.** Overpayments made consequent on the erroneous grant of more than one family pension in respect of the same individual and to the same pensioner, may be written off

by the competent authority provided that it is established that the overpayments were made in good faith and that there has been no attempt to defraud.

### **OVERPAYMENTS DUE TO FALSE CERTIFICATES OF WIDOWHOOD OR NON-MARRIAGE**

**99.** Overpayment of pension received by female pensioner due to suppressing the fact of re-marriage by widow and son/daughter and presentation of false certificate shall, irrespective of the amount involved, be referred to the competent authority for orders as to the manner in which the sum fraudulently drawn by the alleged widow/widower or son or daughter shall be recovered.

### **WITHHOLDING AND RECOVERY OF DISABILITY PENSION**

**100.** (a) A disabled pensioner who obtains re-employment in the Armed Forces without disclosing the fact that he was previously discharged from service for medical unfitness shall not be entitled from the date of his re-employment, to any disability pension admissible to him in respect of his previous service with the Armed Forces.

(b) Any payment of the disability pension made after the date of re-employment/re-enrolment to a pensioner who gets himself re-employed/re-enrolled without disclosing that he was invalided out of service shall be recovered as under:

- (i) If he is effective, from his pay and allowance; and
- (ii) If he is non-effective, from the fresh award of disability pension, if any, sanctioned on the termination of his re-employment/re-enrolment.

## **CHAPTER-VII**

### **SUSPENSION, DIS-CONTINUANCE OR WITH-HOLDING IN WHOLE OR IN PART OF PENSION AND GRATUITY (INCLUDING RETIREMENT/DEATH GRATUITY) UNDER VARIOUS CIRCUMSTANCES - DEFENCE PERSONNEL**

#### **SUSPENSION, DIS-CONTINUANCE OR WITH-HOLDING OF PENSION**

**101.** If a pensioner is convicted of a crime by court of law or guilty of grave misconduct, the following procedure shall be followed:

(a) If a pensioner is sentenced to imprisonment for a criminal offence, his pension shall be suspended by the Pension Disbursing Authority from the date of his imprisonment and the case reported to the Principal Controller of Defence Accounts (Pensions) for obtaining the order of the competent authority. In a case where a pensioner is kept in police or jail custody as an under-trial prisoner and is eventually sentenced to a term of imprisonment for a criminal offence, the suspension of pension shall take effect from the date of imprisonment only.

**(b) crime or offence of serious nature:**

The competent authority shall decide in consultation with the Principal Controller of Defence Accounts (Pensions) and if necessary, with civil authorities also, whether the offence is a serious one and if so, he shall order the removal of the pensioner's name from pension list, from the date of his imprisonment. Pension thereupon shall cease to be payable from that date.

**(c) crime or offence not of serious nature:**

If the competent authority decides that the offence is not so serious as to justify the removal of the pensioner's name from the pension list, it shall not be removed; the payment of arrears of pension due from the date of last payment before imprisonment shall be made on release from prison.

**Note:-** Serious crime or offence would mean a crime or offence under the Indian Penal Code or Official Secrets Act. 1923 (19 of 1923) or any other law for the time being in force in the country for which the maximum punishment prescribed under the law is imprisonment for a period of three years or more, with or without fine.

(d) If a pensioner is sentenced to imprisonment for a criminal offence by a lower court but is acquitted, on appeal, by a higher court, the pension withheld shall be restored.

(e) If a pensioner is in imprisonment for debt, pension shall continue to be paid.

(f) If a pensioner is guilty of grave misconduct not falling under the preceding clauses, it shall at once be reported to the competent authority who may, if he considers it justifiable, order the suspension of his pension from a date to be specified. The competent authority shall subsequently investigate the case in consultation with the Principal Controller of Defence Accounts (Pensions) and if necessary the civil authorities,

- (i) either authorise the withholding of pension in whole or in part from a date to be specified by him not earlier than the date of original suspension; or
- (ii) authorise continuance in full.

**Note:** The expression “grave misconduct” includes the communication or disclosure of any secret official code or password or any sketch, plan, model, article, note, document or information, such as is mentioned in Section 5 of the Official Secrets Act. 1923 (19 of 1923) (which was obtained while holding office under the Government) so as to prejudicially affect the interests of the general public or the security of the State.

(g) If a pensioner is convicted by a foreign court (including Nepal) or is imprisoned in a jail out side India for a serious crime, his case shall be referred to the Government of India through the Principal Controller of Defence accounts (Pensions) for a decision on the question of reduction/forfeiture or restoration of pension.

(h) Where a pensioner is convicted of serious crime by a court of law, action to withhold or withdraw gratuity and pension or a part thereof shall be taken by the competent authority in the light of the judgment of the court and other provisions of this chapter.

### **PROCEDURE FOR SUSPENSION DIS-CONTINUANCE OR WITH-HOLDING OF PENSION**

**102.** (a) If a pensioner is convicted of a crime by a court of India or is guilty of misconduct, his case shall be reported by the Principal Controller of Defence Accounts (Pensions) to the competent authority, who on the recommendation of the State Government or Administration concerned may order the withholding of his pension (service and disability pensions and family pension drawn by adult males only) from a date to be specified. If the pensioner is sentenced to imprisonment, pension shall, pending the orders of the competent authority, be suspended from the date of his imprisonment.

(b) If a pensioner is convicted by a foreign court or is imprisoned in a jail outside India for a crime by a friendly foreign country, his case for reduction/forfeiture / restoration of pension as well as the question of payment of pension for the period of imprisonment, shall be decided by the High Commissioner/Ambassador in consultation with the foreign Government concerned.

### **RESTORATION OF PENSION WITH-HELD**

**103.** A pension withheld in whole or in part may be restored in full or in part by the competent authority in consultation with the State Government or Administration concerned and with the Principal Controller of Defence Accounts (Pensions) and the civil authorities, if necessary, in other cases. In the case of pensioner undergoing imprisonment, any action under this Regulation shall only be taken on his application after release but in no case, shall pension be sanctioned for the period of imprisonment in jail for a serious crime.

**SUSPENSION DIS-CONTINUANCE OR WITH-HOLDING OF PENSION UNDER REGULATIONS OF PENSION REGULATIONS FOR THE ARMY, PART-I (2008)**

**104.** In regard to cases covered by Regulations 8 and 28 of Pension Regulations for the Army, Part-I (2008), the procedure shall be as under:

(a) Before passing orders regarding with-holding, suspension or dis-continuance of the whole or part of pension (including commuted value thereof which has not been paid) or gratuity (including Retirement/Death Gratuity), the competent authority shall serve upon the individual pensioner, a notice specifying the action proposed to be taken and calling upon him to submit within 30 days of the receipt of the notice (or such further time not exceeding 30 days as may be allowed by the competent authority) such representation, as he may wish to make against the proposal.

(b) Take the representation, if any, received during the prescribed period into consideration.

(c) Having taken action as indicated at (a) and (b) above, the competent authority shall decide and issue orders in writing to with-hold or suspend or dis-continue the whole of pension and gratuity or part thereof indicating whether the orders in the case of pension shall apply permanently or only for a specified period.

(d) An appeal against the decision of the competent authority in cases falling under Regulation 8 of Part-1 of these Regulations can be made to the appellate authority. The appellate authority shall be the President in the case of Commissioned Officers and the GOC-in-C command in whose jurisdiction the Record Office of the individual is located. In the case of Personnel Below Officer Rank the appeal shall be made through the Record Office concerned.

(e) In the case of Personnel Below Officer Rank, the competent authority/appellate authority shall consult the Principal Controller of Defence Accounts (Pensions) while passing final orders. In the event of difference of opinion between these authorities and the Principal Controller of Defence Accounts (Pensions), the matter shall be referred to the Government of India.

**REDUCTION IN PENSION TO BE IN WHOLE RUPEES**

**105.** The reduction in pension, if effected, under any of these Regulations applicable to the case, shall be in whole Rupees only so that the resultant pension may be paid in whole Rupees even after effecting reduction.

**APPENDIX-I****(Referred to in Regulation 3)****CLAIM FOR COUNTING OF PREVIOUS SERVICE TOWARDS PENSION IN RESPECT OF COMMISSIONED OFFICERS (INCLUDING MILITARY NURSING SERVICE OFFICERS)****(To be submitted in duplicate)**

1. No., Rank, Name and Unit/Corps of the Officer:
2. Date of Birth:
3. Particulars of former temporary Civil Service: -
  - (a) Period with dates
  - (b) Post held with dates and scale of pay
  - (c) Whether Civil Service rendered under the Central or State Government
  - (d) Ministry/Department/Office in which served
  - (e) Whether Gazetted or non-Gazetted
4. Particulars of permanent civil service:-
  - (a) Period with dates
  - (b) Post held with dates and scale of pay
  - (c) Whether Civil Service rendered under the Central or State Government
  - (d) Ministry/Department/Office in which served
  - (e) Whether Gazetted or non-Gazetted
5. Whether lien held on a civil post on proceeding to join Military service. If so, indicate date on which lien was terminated:
6. Details of pay prior to Commissioning
7. Date of joining officers Training School/Indian Military Academy for pre commission training as a gentleman cadet:
8. Whether any pension or gratuity was drawn in respect of the civil service? If so, give details.
9. Particulars of commissioned Service:

Type of Commission	Date of Commission
(a) Emergency	
(b) Short Service	
(c) Temporary	
(d) Permanent	
(e) R.C.	
(f) T.C.	

10. (i) Service as Other Ranks

(ii) Junior Commissioned Officer

(iii) Unit/Corps and Regimental No.

(iv) Service as Cadet/Gentleman Cadet.

11. Particulars of service rendered in Central Autonomous Bodies :

(i) Period with dates :

(ii) Post held and scale of pay :

(iii) Autonomous body in which served :

(iv) Whether any gratuity/employers contribution for the above service was received, if so :

(a) The amount received :

(b) Date on which received :

(v) Whether the amount of gratuity/employers contribution received, has been refunded with simple interest at the rate fixed by the Govt. from the date of receipt to the date of refund. If so, the amount of

(a) Gratuity/Employer's contributions refunded

(b) Interest rate applied.

(c) Interest for the period from to

(vi) Date of joining Officers Training School/Indian Military Academy for pre-commission training.

12. Cause of release/discharge/resignation.

13. Whether any pension or gratuity or employer's contribution for the service rendered was drawn in respect of previous service. If so, give details

14. Remarks, if any.

Station:

Signature of the Officer

Dated:

Certificate to be furnished by the Controller of Defence Accounts (Officers) in case the claim relates to counting of previous service rendered in Autonomous Bodies.

Certified that the amount of gratuity/employer's contribution and interest shown in item (11)(v) has been refunded by the Officer.

Station:

Signature of the Officer

Dated:

Designation

**Forwarded duly Countersigned to the Principal Controller of Defence Accounts (Pensions) Allahabad-211014 for verification and assessment.**

Station:

Signature of the Officer Commanding Unit  
(Seal)

Dated:

**APPENDIX-II****(Referred to in Regulation 8)****AUTHORITY COMPETENT TO SANCTION VARIOUS KINDS OF****PENSIONARY AWARDS**

<b>Sl No.</b>	Reference to Regulation in Army Pension Regulations, Part-II, (2008)	Nature of Award	Authority competent to sanction Award in case of	
			<b>Officers</b>	<b>Personnel Below Officer Rank</b>
<b>1</b>	95(b)(i)(b)	Overpayment of Pension due to any reason including those involving fraud and misconduct but not due to an error in law or misinterpretation of Regulations challenged in Audit within 12 months.	Ministry of Defence	Ministry of Defence
<b>2</b>	95(b)(ii)(b)	Overpayment of Pension due to any reason including those involving fraud and misconduct but not due to an error in law or mis-interpretation of Regulations challenged in Audit after 12 months.	Ministry of Defence	Ministry of Defence
<b>3</b>	98	Overpayment due to erroneous grant of more than one family pension.	Ministry of Defence	Ministry of Defence

<b>4</b>	99	False certificate of widowhood of non-marriage submitted by Family Pensioners.	Adjutant General, Integrated Headquarters of Ministry of Defence (Army)	Officer-in-Charge, Records
<b>5</b>	102,103,104, 105.	Dis-continuance or withholding of pension on conviction by court.	Adjutant General, Integrated Headquarters of Ministry of Defence (Army)	Officer-in-Charge, Records
<b>6</b>	101,102,103, 104, 105,	Dis-continuance or withholding of pension being guilty of grave misconduct.	Adjutant General, Integrated Headquarters of Ministry of Defence (Army)	Officer-in-Charge, Records

**APPENDIX-III**

(Referred to in Regulation 12(a))

Report required for payment of advances of family gratuity in cases of deaths in action, due to wounds sustained in action, due to flying accidents or parachute jumping and while employed in aid of civil power

Sl. No	Details of documents	To who documents at column 2 should be submitted
1	2	3
	<b>Commissioned Officers</b>	
1.	A detailed report on the basis of first information containing – (a) nature, date and place of casualty (b) the name, rank (substantive as well as paid acting), personal number and unit of the officer killed/died	From Integrated Headquarters of Ministry of Defence (Army) (MP-5 & 6) to the Ministry of Defence, the Controller of Defence Accounts (Officers), and the Principal Controller of Defence Accounts (Pensions).
2.	In cases of deaths due to flying accidents or parachute jumping duties, a certificate confirming that the officer was on flying duty in an aircraft or was being carried on duty in an aircraft under proper authority	From the Officer Commanding, Air Force Station/Unit to the Integrated Headquarters of Ministry of Defence (Army) /AG(MP-5 & 6), Principal Controller of Defence Accounts (Pensions) and Controller of Defence Accounts (Officers),
3.	A further report containing information regarding (a) the name and address of the widow or if there is no widow the names and address of the Children; (b) the Treasury or alternatively the branch of the Bank from which the claimant desires payment to be made.	From Integrated Headquarters of Ministry of Defence (Army) P.S. Dte (PS4), the Principal Controller of Defence Accounts (Pensions), and the Controller of Defence Accounts (Officers).
	<b>Junior Commissioned Officers and Other Ranks</b>	
1.	A detailed report on the basis of first information regarding – (a) nature, date and place of casualty (b) the name, rank (substantive as well as paid acting), personal	From Integrated Headquarters of Ministry of Defence (Army) (MP-5 & 6) to Officer-in-Charge Records, the AG (PS4) and the Pay Accounts Officer attached to the Record Office. If the Records Officers receive the information first, they will

2.	<p>number and unit of the officer killed/died</p> <p>In cases of deaths due to flying accidents or parachute jumping duties, a certificate confirming that the individual was on flying duty in an aircraft or was being carried on duty in an aircraft under proper authority</p>	<p>communicate to all others.</p> <p>From the Officer Commanding, Air Force Station/Unit to the Integrated Headquarters of Ministry of Defence (Army) or AG (PS4) , the Principal Controller of Defence Accounts (Pensions) and Integrated Headquarters of Ministry of Defence (Army) /AG/(MP-5 &amp; 6) (with extra copies for transmission to the Officer-in-Charge Records and Pay Accounts Officer attached thereto).</p>
3.	<p>A further report containing information regarding the name and address of the widow, children, if any, father and/or mother with an indication as to who is the heir nominated by the deceased individual for family pensionary awards. It will be certified that the particulars are the latest available, as per entries in the service records of the deceased individual.</p>	<p>From the Officer-in-Charge Records to the Integrated Headquarters of Ministry of Defence (Army), AG, (PS 4) and the Principal Controller of Defence Accounts (Pensions),.</p>

**APPENDIX-IV****Annexure-I**

(Referred to in Regulation 14(c))

Declaration from claimant for Family Gratuity

“Whereas the Controller of Defence Accounts (Officers), has consented provisionally to advance to me a sum of Rs. ----- in anticipation of the completion of the enquires and further investigation necessary to enable the Government to determine my entitlement to special family pensionary award in respect of late ----- . I hereby acknowledge that, in accepting this advance. I fully understand that it is subject to adjustment on the completion of the necessary enquiries and further investigation, and promise to raise no objection to such re-adjustment, including the recovery of any amount advanced to me in excess of the pensionary award to which I may be eventually found entitled.”

Place \_\_\_\_\_

Signature of the claimant  
IC No, rank and name of  
deceased officer

Dated \_\_\_\_\_

Relationship with the  
deceased officer**APPENDIX-IV****Annexure-II**

(Referred to in Regulation 15(c))

Intimation to the recipient of family gratuity in respect of Regimental No-----  
rank----- Name -----Unit/Corps

“The sum of Rs. ----- as family gratuity, consequent on the death of your ----- (here insert relationship, rank and name of the deceased individual) is sent here with as provisional payment till the necessary enquiries and investigations are completed and your correct entitlement to the pensionary award, in respect of the late ----- is determined. The amount now advanced will be adjusted against the family pensionary awards which are finally found to be admissible.”

Officer –in-Charge Records  
Unit/Corps

**APPENDIX-V****Annexure-I**

(Referred to in Regulations 30 , 31 &amp; 33)

**INFORMATION TO BE FURNISHED BY THE COMMISSIONED OFFICER TO OFFICER-COMMANDING UNIT****(To be furnished 8 months prior to his retirement)**

1. (a) IC No. ....
- (b) Rank and Name .....
- (c) Date of Commission .....
- (d) Date of Retirement .....
- (e) Authority for retirement .....
- (f) C.D.A. (Officers) Account No. ....

## 2. Details of Recovery

	Amount	Date	Installment	Balance as on	Balance on date of retirement
(a) Motor Cycle/car advance					
(b) House Building advance					
(c) any other public dues					

3. I certify that the above information is correct, in case of wrong information; I am open to disciplinary action.

Date: .....

Signature of Officer

Forwarded

Date: .....

Officer Commanding Unit/Corps

**APPENDIX-V****Annexure-II**

(Referred to in Regulations 30, 31, 33 &amp; 76)

**APPLICATION FOR PENSION/RETIRING GRATUITY, RETIREMENT GRATUITY WITH DESCRIPTIVE PARTICULARS OF SPOUSE  
JOINT NOTIFICATION OF ORDINARY FAMILY PENSION AND REQUEST FOR COMMUTATION OF PENSION****(to be submitted in duplicate)**

From

Personal NO. ----- Rank ----- Name -----  
Corps/Regiment

Joint Photograph with spouse in civil dress (to be attested by Commissioned officer
---

**To****The CDA (Officers), Archives Section,  
Golibar Maidan Pune – 411001**

Sir,

I am due to retire on ----- vide MS Branch, AHQrs, New Delhi letter No. ----- dated ----- . I am being invalided out of service on ----- vide ----- . I am forwarding the following particulars/documents for necessary action.

2. Details of Pension Disbursing Authority:

(i) Name of Bank and Branch

Address of Bank Branch

SB/Current Account No. (Joint with spouse or Single)

(ii) Treasury/DPDO

3. (i) Name of spouse

(ii) Date of birth

(iii) Date of Marriage

(iv) Nationality

(v) Signature of spouse (i)----- (ii)-----

4. Details of Family members as on date----- including parents, widowed daughter, step child, brother(s) and sister(s)

Sl No.	Name	Date of Birth	Relationship	Martial status
(i)				
(ii)				
(iii)				
(iv)				
(v)				

5. Name of handicapped child, if any.-----

6. Address after retirement. -----

7. Details of Pre-Commissioned Service, if any allowed to be counted for pension ----- (with No. and date of letter from PCDA(P) Allahabad allowing to count previous service)

8. I wish to commute ----- percent of my ----- pension. I am enclosing a copy of Medical Examination Report (AFMSF-18) /copy of annotation made about my longevity on Release Medical Board proceeding (AFMSF-16) (to be completed only when the Officer retires on completion of proscribed age/tenure).

Yours faithfully  
( )

Place:  
Date:

**Note:**

1. Photograph after pasting at above fixed place shall be attested by a Commissioned Officer.
2. Strikeout which is not applicable.

**APPENDIX-V**

**Annexure-III**

(Referred to in Regulations 36, 38 & 76)

**APPLICATION FROM PERSONNEL BELOW OFFICER RANK BEING DISCHARGED/INVALIDED OUT OF SERVICE FOR JOINT NOTIFICATION OF ORDINARY FAMILY PENSION WITH DESCRIPTIVE PARTICULARS OF SPOUSE AND REQUEST FOR COMMUTATION OF PENSION**

**(to be submitted in duplicate)**

From

Personal NO. ----- Rank ----- Name -----  
Corps/Regiment

Joint  
Photograph  
with spouse in  
civil dress (to  
be attested by  
Commissioned  
officer

**To**

**The Principal Controller of Defence Accounts  
(Pensions), Allahabad- 211014**

Sir,

I am submitting the following particulars/documents for necessary action.

1. (i) Name of spouse  
(vi) Date of birth  
(vii) Date of Marriage  
(viii) Signature of spouse (i)----- (ii) -----

2. Details of family members as on date----- including parents, widowed daughter, step child, brother(s) and sister(s)

Sl No.	Name	Date of Birth	Relationship	Marital status
--------	------	---------------	--------------	----------------

No.

(i)

(ii)

(iii)

(iv)

(v)

3. Address after discharge/invalidment-----  
-----  
-----  
-----

4\*. I wish to commute ----- percent of my ----- pension.  
I am enclosing a copy of Medical Examination Report (AFMSF-18)/ annotation  
about my longevity made by Release Medical Board (AFMSF-16) (to be completed  
only when discharged on completion of terms of engagement, tenure or service limit) or  
prescribed age).

I hereby undertake to maintain the details of my family members up to the  
date, by notifying to Records Office of any addition or deletion, which take place  
after my discharge/retirement, within five years of such occurrences.

Yours faithfully

( )

Place: Signature-----

Date: Name-----

**Note:**

Photograph after pasting at above fixed place shall be attested by a  
Commissioned Officer.

\*Strikeout which is not applicable.

**APPENDIX-VI**

## Annexure-I

(Referred to in Regulations 31,32,38,39 &amp; 40)

**FORMAT FOR ATTRIBUTABILITY CERTIFICATE IN CASE OF  
DISABLEMENT DUE TO INJURY**

The injury sustained by No----- Rank -----  
Name ----- Arm/Service/Records Office -----  
Present Unit ----- on (Date) ----- due to  
(cause of injury) ----- is declared as attributable to military service  
in terms of Rule ----- of the Entitlement Rules of Casualty  
Pensionary Awards to Armed Forces Personnel, 1982. This declaration is, however,  
subject to approval of the Competent Authority.

Date -----

Bde/Stn/Sub Area Commander

**APPENDIX-VI****Annexure-II**

(Referred to in Regulations 34,35,42 &amp; 43)

**FORMAT FOR ATTRIBUTABILITY CERTIFICATE IN CASE OF DEATH DUE  
TO INJURY**

The death of No-----Rank -----  
Name ----- Arm/Service/Records Office -----  
Present Unit ----- on (Date) ----- due to  
(cause of death) ----- is declared as attributable to Military Service  
in terms of Rule ----- of the Entitlement Rules of Casualty  
Pensionary Awards to Armed Forces Personnel, 1982. This declaration is, however,  
subject to approval of the Competent Authority.

Date -----

Bde/Stn/Sub Area Commander

**APPENDIX-VI****Annexure-III**

(Referred to in Regulations 31,32,38,39,70 &amp; 71)

**The Principal Controller of Defence Accounts (Pensions)****Allahabad (U.P.)****CLAIM TO DISABILITY PENSION IN RESPECT OF NO----- EX (RANK & NAME)-----**

The competent authority, after examining the case in the light of relevant rules and administrative/medical provisions has decided that out of the disabilities Viz (i) ----- (ii) ----- from which the above named individual was found suffering at the time of Release/Invaliding Medical Board, the disability (i) should be regarded as attributable to Military Service with the degree of disablement at -----% for ----- years/life. A copy of RMB/IMB proceedings is enclosed.

2. The individual was discharged from service on ----- under Army Rule ----- before completion of terms of engagement. Therefore, he is deemed to have been invalided out from service in terms of Regulation 95 of Pension Regulation for the Army (Part-I)- 2008 and is entitled to disability pension @ -----% p.m. for ----- years/life w.e.f. -----.

**OR**

2. The individual was invalided out from service on ----- under Army Rule - ----- before completion of terms of engagement. Therefore, he is entitled to disability pension @ -----% p.m. for -- ---- years/life w.e.f. -----.

3. The competent authority has further decided that disability (ii) should be considered as neither attributable to nor aggravated by military service and/or assessed at less than 20% , in agreement with the findings of the RMB/IMB/Review Medical Board. The claimant may, if he so desires, prefer an appeal to the Appellate Committee on First Appeals (ACFA) against this decision within six months from the date of receipt of this letter by him. The appeal may be addressed to Dir PS 4. AG's Branch, Integrated Headquarters of Ministry of Defence (Army), DHQ PO, New Delhi-110011 and submitted to this Record Office for further necessary action.

Record Officer/Senior Record Officer  
For OIC Records

Copy to: -

1. CGDA, RK Puram, New Delhi
2. Director General of Audit, Defence Services, New Delhi.
3. JDAFMS (Pens)
4. PAO (OR) -----Records
5. Director of Audit, Defence Services (Pens), Allahabad
6. No-----Ex (Rank & Name)  
Address-----

Notes: -

Paras-1 and 3 are applicable in case of more than one disability noted at the time of discharge/invalidment/release/retirement. In case of single disability, para-1 be suitably re-worded and para-3 be deleted.

#### **APPENDIX-VI**

##### **Annexure-IV**

(Referred to in Regulations 34,35,42,70 & 71)

### **The Principal Controller of Defence Accounts (Pensions) Allahabad (U.P.)**

**SPECIAL FAMILY PENSION CLAIM IN RESPECT OF SMT----- W/O  
NO ----- LATE (RANK & NAME)-----**

-

1. I am directed to say that the claim of Smt----- widow of No. -----  
------(Rank & Name) ----- for grant of Special Family Pension has been carefully considered by the competent authority and it has been decided that the death of the above named JCO/NCO should be regarded as attributable to military service for the purpose of grant of special family pension to the claimant with effect from -----  
as admissible under the rules.
2. The Sheet Roll of the deceased is forwarded herewith for necessary encasement thereon and return.
3. Please acknowledge receipt.

Officer –in-Charge Records  
Regiment/Corps

**APPENDIX-VI**

**Annexure-V**

(Referred to in Regulations 67 & 69)

**To.**

-----  
-----  
-----

**DISABILITY PENSION IN RESPECT OF NO. -----  
EX (RANK & NAME)-----**

1. After due examination of your case in consultation with the competent medical authority and/or in accordance with relevant rules and the existing medical/administrative provisions, it has been decided by the competent authority that you are not entitled to disability pension in terms of Regulation-37 or 53 of Pension Regulations for the Army, Part-I (2008), as the case may be, since the disability(ies) Viz (i)----- (ii) ----- , as recorded in Release/Invaliding Medical Board proceedings, has/have been found to be neither attributable to nor aggravated by Military Service and/or has/have been assessed at less than 20%.
2. In case you are not satisfied with the above decision you may prefer an appeal to the Appellate Committee on First Appeals (ACFA) within six months from the date of receipt of this letter by you. The appeal may be addressed to Dir. PS-4 AG's Branch, Integrated Headquarters of Ministry of Defence (Army), DHQ PO New Delhi-110011 and submitted to this Record Office for further necessary action.

Officer –in-Charge Records  
Regiment/Corps

**APPENDIX-VI**

**Annexure-VI**

(Referred to in Regulations 69)

TO

-----  
-----  
-----

**SPECIAL FAMILY PENSION CLAIM IN RESPECT OF SMT----- W/O  
NO ----- LATE (RANK & NAME)-----**

1. I am directed to inform you that your claim for grant of Special Family Pension in respect of above named individual has been carefully considered by the competent authority.
2. Your husband, No.----- late (Rank & Name) -----  
----- was enrolled in Army on -----  
discharged/invalided out of service on ----- (in case of post discharge claims) and died on ----- due to (Name of disability)\* --  
----- . Therefore, his death in such circumstances is not in any way related to duties of Military Service and is not attributable to military service.
3. You are, therefore, not entitled to special family pension in terms of Regulation 105 of Pension Regulations for the Army, Part-I (2008).
4. In case you are not satisfied with above decision you may submit an appeal to the Appellate Committee on First Appeals within six months of the receipt of this letter by you. The appeal may be addressed to Director/PS-4, Integrated Headquarters of Ministry of Defence (Army), AG's Branch, DHQ PO, New Delhi-110011 and submitted to this Record Office for further necessary action.

Record Officer/Senior Record Officer  
For OIC Records

**NOTE: -**

\*The name of disability and cause of death should be as detailed as possible so that reasons for rejection of the claim are easily accepted by a Court of

law in case the claimant takes recourse to a Court of Law. As far as possible, the nature/name of disability, cause of death and reasons for rejection of appeal should be taken from the opinion of the DG AFMS, if recorded in the case.

**APPENDIX-VII**

**Annexure-I**

(Referred to in Regulations 32 &39)

**OPTION CERTIFICATE FOR LUMP-SUM COMPENSATION OF DISABILITY ELEMENT OR WAR INJURY ELEMENT OF DISABILITY PENSION/WAR INJURY PENSION WHO ARE RETAINED IN SERVICE DESPITE INJURY.**

I, No-----Rank-----Name-----sustained injury----- on -----during OP-----

(details of Injury (Disability) (date) (name of operation)

while serving with----- (Name of Unit) -----

(a) I opt to draw disability pension/war injury pension at the time of my subsequent retirement foregoing lump sum compensation: **or**

(b) I opt to draw lump sum compensation in lieu of disability element or war injury element and forego disability pension /war injury pension at the time of subsequent retirement/discharge.

I am aware that the option once exercised will be final.

Place:

Date: (Signature of the individual)

**COUNTER SIGNED**

Place:

Officer Commanding

Date

**APPENDIX-VII**

**Annexure-II**

(Referred to in Regulations 32 &39)

**FORM OF UNDERTAKING TO BE OBTAINED FROM SERVICE PERSONNEL WHO ARE SANCTIONED LUMP SUM COMPENSATION IN LIEU OF DISABILITY ELEMENT/WAR INJURY ELEMENT OF DISABILITY PENSION/WAR INJURY PENSION**

I, No. ----- Rank ----- Name -----  
Unit ----- hereby undertake that in the event of lump sum compensation in lieu of disability element of disability pension/ war injury element of war injury pension being sanctioned to me after Disability Compensation Medical Board (DCMB). I shall refund the amount of compensation paid to me in lump sum together with interest, at the then prevailing rates of interest, to the Govt in case I seek premature/voluntary retirement/discharge/release from Army Service.

Station:

Signature

Date:

**COUNTERSIGNED**

Place:

Commanding Officer

Dated:

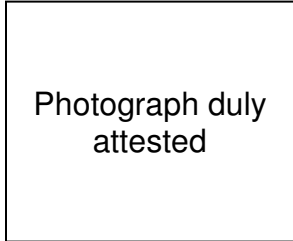
**APPENDIX-VIII**

(Referred to in Regulations 42,43,44 &45)

**Part – 1**

**CLAIM TO FAMILY PENSION – PERSONNEL BELOW OFFICER RANK**

(To be completed in duplicate by the claimant of family pension and returned to the Record Office after attestation by any of the prescribed person listed at end of the form)



1. No. Rank and Name of deceased -----
2. Unit which last served -----
3. Name of claimant in full -----  
(In block letters)
4. Relationship of claimant with the deceased -----
5. Mark of identification (in the case of a female claimant only one or two permanent marks or blemishes on the apparent part of the body such as hands, feet, etc. may be recorded). -----  
-----  
-----
6. Date of birth or age of claimant -----
7. Occupation of claimant -----
8. Has the claimant applied for the grant of another pension or allowance? If so, give Particulars of that claim-----  
-----
9. Name of the other members of the family and their relationship with the deceased-----  
-----
10. Is the claimant living communal life with the other heirs of the deceased and willing to contribute towards their support? If the answer is in the negative, state reasons-----  
-----
11. Further particulars regarding eligibility: -  
(a) If the claimant is widow: -  
(i) Whether she was married to the deceased by a lawful and valid ceremony according to recognized customs. State also the date of

marriage-----  
-----

- (ii) Whether she has/has not remarried since the death of her deceased husband-----
- (iii) If she has re-married: -  
 (aa) Date of remarriage -----  
 (bb) Name of second husband -----
- (iv) If the deceased has left behind more than one widow, state their names and dates of marriage with the deceased -----  
-----
- (b) If the claimant is father: -  
 i) Whether he is real (as distinct from step or foster) father of the deceased-----  
 (The information is not necessary if the father is above 50 years of age -----  
 (ii) Whether the widow and or mother of the deceased, are/is also alive? (The information is not necessary if the father is below 50 years of age -----
- (c) If the claimant is mother: -  
 (i) Whether she is the real (as distinct from step or foster) mother of the deceased-----  
 (ii) Whether she has re-married since the death of her deceased son, if so, give the date of marriage-----
- (d) If the claimant is a son or daughter: -  
 (i) Whether he/she is the legitimate and real child of the deceased-----  
 -----  
 (ii) Whether he/she is married. If so, the date of his/her marriage -----  
 -----  
 (iii) If answer to (i) is in the negative, is he/she the validly adopted child of the deceased? -----  
 -----

12. (a) Particulars of children eligible for the grant of family pension: -

Name	Date of birth	Whether son or daughter	Name of mother	Whether legitimate and real or adopted step child	Whether married or un-married if married give date of marriage	Name and relationship of the guardian to whom the family pension should be disbursed
1	2	3	4	5	6	7

--	--	--	--	--	--	--

(b) Are any of the children in receipt of remuneration from public revenues such as pay, pension etc. if so, give details of employment or the Pension Payment Order number notifying the award -----  
-----

13. Place at which payment of pension is desired (it should be a pension Paying Treasury, Bank or Defence Pension Disbursing officer as the case may be). Specific mention should also be made of the names of Sub/Head Treasury and Bank including A/C No. as the case may be -----  
-----

14. Place of residence of the claimant: -  
 Village ----- Post Office -----  
 Tehsil ----- District -----  
 State -----

Signature of the claimant -----

Thumb and finger impressions of the claimant. Or signature, -----  
-----

(Right hand impressions in the case of female claimant)

Thump and finger impression of the guardian

(where the guardian is not the claimant)

We certify that the above facts are known to us personally and that they are correct.

-----  
 Name and full address and position of witness      Signature/Thump impression of witness

1. -----  
 Village ----- PO-----  
 Tehsil ----- District -----  
 Position held -----

2. -----  
 Village ----- PO-----  
 Tehsil ----- District -----  
 Position held -----

Note: - If the witness is in the service, quote their number, rank, name and Regt Corps. If pensioner, PPO/HO number, TS number and name of Treasury or Bank Branch with Account number where from pension drawn. If they are villager, name and position they hold in the village i.e. Panch, Pradhan etc.

---

### **ATTESFTATION**

Certified that to the best of my knowledge and belief the particulars given above in respect of ----- W/O, F/O, MO, D/O, S/O ---  
----- are correct.

STATION:

Signature -----

Date:

(Name, Designation and address)

### **COUNTERSIGNED**

STATION:

Record Office-----

Date:

Regt/Corps-----

This attestation may be completed by any one of the following. The attesting authority should not be related to the claimant.

- (a) Sarpanch of Village/Gram Pradhan of Village
- (b) Any serving or retired Gazetted Officer, civil or military including JCO/WO
- (c) Sub-Postmaster
- (d) Patwari
- (e) Member of Municipal Corporation or Committee or a Zila Parishad/District Board
- (f) Panchayat president/Village munsif/Patel/Village Officer/ Panchayat Executive officer
- (g) Member of Parliament/member of Legislative Assembly/ Member of Legislative Council.
- (h) Oath commissioner/Notary Public
- (i) Diplomatic or Consular Representative of Government of India in cases where claimants are residing outside India.

(j) Secretary, Zila Sainik Board.

## PART-II

### CLAIM FOR FAMILY PENSION - PERSONNEL BELOW OFFICER RANK

(To be filled in by record office concerned from the service documents of the deceased)

1. Number, Rank, Group and Name of the deceased-----  
-----
2. Unit in which last served -----
3. Date place and cause of death-----
4. Number and date of Pension Payment Order notifying the grant of Pension, if the deceased was a pensioner-----
5. If death occurred in service: -
  - (a) Date of enrolment-----
  - (b) Age of enrolment-----
  - (c) Date, place and cause of the death -----
  - (d) Periods not counting as qualifying service for pension-----
  - (e) Any previous service counting towards Pension or Gratuity-----
  - (f) Length of qualifying service -----
  - (g) If length of qualifying service is 7 years or more, the date of which the deceased would have completed the terms of his engagement but for his death and date of his attainment of the age of compulsory retirement/discharge-----
  - (h) Rank last held irrespective of whether in substantive or paid acting capacity at the time of death-----  
-----
  - (i) Pay emoluments for the purpose of family pension/death gratuity
 

1.Basic Pay (including increments of Pay-----)	Rs.-----
2.Classification Allowance	Rs. -----
3.Dearness Pay	Rs. -----
4.-----	Rs. -----
Total Rs. -----	
6. Rate of family pension/allotment indicating the total amount paid the period for which paid and the name relation ship of allottee-----  
-----
7. Whether the family allotment paid beyond the date of death of the individual was met from his balance indicate the total amount and the period to which it relates-----  
-----

8. The rate of special family pension allowance, if paid indicating the total amount paid and the period for which paid-----  
-----
9. Name and relationship of the person/persons to whom special family allowance has been paid-----
10. The total amount of family allotment/Final Settlement of Account paid and not ment from credit balance requiring adjustment against pensionary award-----  
-----
11. Details regarding the claimant to family pension: -  
 (a) Name in full (in block letters)-----  
 (b) Relationship with deceased -----  
 (c) Residence Village----- Post Office-----  
 Tehsil ----- District -----  
 (d) Date of birth or age, if known-----
12. Details regarding Children: -

Name	Date of birth/Age	Whether son or daughter	Residence i.e. Village, Post Office, Tehsil and District	Whether the child has any permanent disability.
1	2	3	4	5

Note: - The Particulars in items 6 to 10 are required to be verified by the Pay Account Office (Other ranks).

13. Name (s) of the person (s) to whom the death gratuity is payable as per nomination-----
14. Rate of family pension considered to be admissible, if the claim is established (quote authority) -----

Pay Account Officer

Officer –in-Charge Records  
Regiment/Corps

**APPENDIX –IX  
ANNEXURE – I**

(Referred to Regulations 35,43)

**FORM OF DEATH CERTIFICATE AND STATEMENT OF CLAIMANT**

FORM OF DEATH CERTIFICATE IN CASES OF DEATH AFTER DISCHARGE OR  
AT HOME WHILE ON LEAVE WHEN THE DECEASED WAS TREATED BY A  
QUALIFIED MEDICAL PRACTITIONER

**DEATH CERTIFICATE**

Name of the deceased:

Date of onset of the fatal disease:

Name, Nature and symptoms of the disease:

Duration of illness:

Particulars of treatment received from the medical practitioner:

Information (if known) regarding medical treatment received by the deceased since his  
discharge from service:

Time and date of death:

Signature of the Medical Practitioner

Designation

Regd. No

Place----- .

Date-----

**APPENDIX –IX****ANNEXURE – II**  
(Referred to Regulations 35,43)**STATEMENT OF CLAIMANT IN CASE OF DEATH AFTER DISCHARGE OR AT HOME WHILE ON LEAVE WHEN THE DECEASED WAS NOT TREATED BY A QUALIFIED MEDICAL PRACTITIONER**

Statement of Shri/Smt-----

Father/Mother/Widow of Rank-----No.-----

Name -----of -----

claimant of family/dependant pension-----

1. Date and time of death:
2. Name of disease, which caused death:
3. Details of medical treatment received by the deceased since his discharge from service:
4. The disease causing death started on (here give the date, if known, otherwise indicate the approximate month & Year)
5. Signs and symptoms of the disease causing death are given below (here give brief details like location and nature of pain, breathing difficulties, inflammations, stomach disorders, loss of consciousness, fever etc. and any other peculiar symptoms).
6. He was not treated by any medical practitioner as-----  
(here give reason why no medical treatment was given)

Place -----

Signature of thumb impression of the

Date-----

claimant

We certify that the above facts are known to us personally and that they are correct.

- (i) Signature 1<sup>st</sup> witness(Name & Address)
- (ii) Signature 2<sup>nd</sup> witness(Name & Address)

Place-----

Date -----

**APPENDIX -X**  
**ANNEXURE - I**  
 (Referred to Regulations 35,43)

**DECLARATION FROM WIDOW CLAIMING FAMILY PENSION**

**Part-I**

I Smt./Shri -----  
 widow/son/daughter/father/mother of ex No.----- Rank-----  
 Name----- resident of village/mohalla-----  
 ----- P.O.-----distt.-----  
 State-----do hereby solemnly declared that the above named  
 diseased soldier after release/retirement/discharge/invalidment from Armed Forces was  
 not re-employed in Deptt/Office of the Central/State Govt. or permanently absorbed in  
 Central or State Govt company, corporative; undertaking or autonomous Body or reserve  
 Bank of India or Public sector banks or General Insurance or Life Insurance Corporation  
 or private organisation.

**OR**

“The above named diseased soldier was re-employed in-----  
 -----  
 after release/retirement/discharge/invalidment from the Army/DSC services. The details  
 of re-employment as furnished by re-employing authority is given in Part-II of this  
 declaration.

I am not in receipt of any kind of family pension from any source.”

I am further solemnly affirm that the contents of above declaration are correct and  
 true to the best of my knowledge.

Signature or Thumb impression of claimant

Signature of two witnesses

(j) Name----- Address-----  
 -----

Signature-----

(ii) Name----- Address-----  
 -----

Signature-----

**Attestation**

Signature and seal of village/municipale level officer or any officer authorised for  
 attestation

**Countersigned by Record Office**

**Signature and seal**



**APPENDIX -X  
ANNEXURE - I**

**Part-III**

I, Smt./Mr./Miss-----  
widow/son/daughter/Mother/Father of Army No. -----  
Rank----- Name----- do hereby  
solemnly affirm that I am willing to draw family pension from the re-employed  
department of my late husband/father/son i.e. Name-----  
I will not claim military family pension admissible under Pension Regulations for the  
Army, Part-I (2008) in future.

**Or**

I do hereby state and declare that I am willing to draw and opt for military family  
pension admissible under Pension Regulations for the Army, Part-I (2008) and forgo civil  
family pension, as the Military F.P. is more beneficial to me. I will not claim civil family  
pension i.e. from the re-employed department of my late husband in future.

Place-----

Date-----

Signature of claimant

**Countersigned**

**Office seal**

Place-----

Date-----

Signature and name seal of re-employer  
or pension sanctioning authority

**APPENDIX -X  
ANNEXURE - I**

**Part-IV**

(Required in triplicate)

Request for payment of medical allowance  
(where ex-servicemen was authorised for payment of medical allowance)

To.  
(Pension Disbursing Authority)-----  
-----  
-----

I, Smt./Mr./Miss-----  
widow/son/daughter/Mother/Father of Ex. No. -----  
Rank----- Name-----PPO No-----  
-----TS/PS/Bank Account No.-----who died on-----  
----- request for Medical allowance as admissible under rules. The ex-  
service man late----- was not covered under ECHS  
scheme.

Present address:  
Village -----  
Post Office -----  
District -----  
State -----

Signature of claimant

Attestation

Place-----

Date-----

Signature with official seal  
by village sarpanch/Municipal Counselar  
or any competent authority

**Countersigned**

Station: -----

Date-----

SRO/CRO for OI/C Records.

**APPENDIX -X  
ANNEXURE - II**

**Certificate from Pension disbursing officer for payment of arrears of Pension.**

Certified that Regt. No.----- Rank-----  
 Name----- Records-----  
 was in receipt of Retiring Service/Disability pension w.e.f. -----  
 vide Principal C D A (Pensions) Allahabad PPO No.-----  
 The above named pensioner died on----- as per death  
 certificate dated----- He was drawing pension at the following rate:  
 Basic Pension Rs.----- Dearness Relief Rs-----  
 ----- Till date-----

The arrears of pension of the above named deceases for the period from-----  
 ----- to ----- (i.e. upto date of death) Rs.-----  
 ----- has/has not been paid to Smt./Shri-----  
 who is lawfully nominated/legal heir of the deceases as nomination made by the deceased  
 held at this office.

NOTE: If arrears of pension has not been paid please state the reasons in clear  
 term.

**Office seal**

Date-----

Signature and name of pension  
 disbursing authority  
 full address.

**APPENDIX XI****FORM OF INDEMNITY BOND****Annexure I**

(Referred to in Regulation 47)

**INDEMNITY BOND**

(In the case of missing serving personnel)

Know ALL MEN by these presents that we (a). .....(b) the wife /son/ brother /nominee etc. of (c) .....who was holding the rank of .....in the Unit/ Corps .....is reported to have been missing since .....(hereinafter referred to as 'missing service person') resident of ..... (hereinafter called " the obligor") and (d) ..... son / wife /daughter of Shri .....resident of .....and ..... son /wife/daughter of ..... resident of ..... The sureties for and on behalf of the Obligor (hereinafter called "the sureties ") are held firmly bound to the President of India (hereinafter called " the Government") in the sum of Rs .....(in words) equivalent of the amount on account of payment of salary, leave encashment, retirement / death gratuity and each and every sum being the monthly family pension well and truly to be paid to the Government on demand and without a demur together with simple interest @.....% p. a. from the date of payment thereof until repayment for which payment we bind ourselves and our respective heirs, executors, administrators, legal representatives, successors and assigns by these presents.

Signed this ..... Day of .....Two thousand and .....

WHEREAS ( c ) ..... was at the time of his disappearance in the employment of the Government receiving a pay at the rate of Rs. ....( in words ) only per month from the Government.

**APPENDIX XI**  
**(Contd)**

AND WHEREAS the said ( c ) ..... disappeared on the ..... day of .....20..... and there was due to him at the time of his disappearance the sum equivalent of ( i ) salary due / ( ii ) leave encashment ( iii ) Defence Service Officers Provident and/ Armed Forces Personnel Provident Fund and (iv ) retirement/ death gratuity.

AND WHEREAS the Obligor is entitled to family pension at Rs. ....( Rupees .....only ) plus admissible dearness relief thereon.

AND WHEREAS the Obligor has represented that he / she is entitled to the aforesaid sum and approached the Government for making payment thereof to avoid undue delay and hardship.

AND WHEREAS the Government has agreed to make payment of the said sum of Rs. ....( in words ) and monthly family pension @ Rs.....( in words ) only and Dearness Relief thereon to the Obligor upon the obligor and the Sureties entering into a Bond in the above mentioned sum to indemnify the Government against all claims to the amount so due to the aforesaid missing serving person.

AND WHEREAS the Obligor and at his / her request the Surety/ Sureties have agreed to execute the Bond in the terms and manner hereinafter contained.

NOW THE CONDITION OF THIS BOND is such that if after payment has been made to the Obligor, the Obligor and / or the Surety / Sureties shall in the event of a claim being made, by any other person or the missing service personnel on appearance, against the Government with respect to the aforesaid sum of Rs..... ( in words ) and the sums paid by the Government as monthly pension and dearness relief as aforesaid than refund to the Govt. the said sum of Rs..... ( in words) and each and every sum paid by Government as monthly pension and dearness relief together with simple interest @.....% per annum and shall , otherwise, indemnify and keep the Government harmless and indemnified against and form all liabilities in respect of the aforesaid sums and all costs incurred in consequence of the claim there to THEN the above written

**APPENDIX XI  
(Contd)**

Bond or obligation shall be void and of no effect but otherwise it shall remain in full force, effect and virtue.

AND THESE PRESENTS ALSO WITNESS that the liability of the Surety / Sureties hereunder shall not be impaired or discharged by reason of time being granted by or any forbearance act or omission of the Government whether with or without the knowledge or consent of the Surety/Sureties in respect of or in relation to the obligations or conditions to be performed or discharged by the Obligor or by my other method or thing whatsoever which under the law relating to sureties would but for this provision shall have no effect of so releasing the Surety/ Sureties from such liability nor shall it be necessary for the Government to sue the Obligor before suing the Surety / Sureties or either of them for the amount due hereunder, and the Government agrees to bear the stamp duty, if any, chargeable on these presents.

IN WITNESS WHEREOF the Obligor and the Surety / Sureties hereto have set and subscribed their respective hands hereunto on the day, month and year above written.

Signed by the above named ' Obligor' in the presence of

- 1.....
- 2.....

Signed by the above named ' Surety/ Sureties'

- 1.....
- 2.....

Accepted for and on behalf of the President of India  
by.....

( Name and designation of the Officer directed or authorised , in Pursuance of, Article 299 ( 1 ) of the Constitution, to accept the Bond for and on behalf of the President ) in the presence of .....

( Name and designation of witness)

**APPENDIX XI  
(Contd)**

- NOTE 1-** ( a ) Full name of the claimant referred to as the ' Obligor'  
 ( b ) State relationship of the Obligor to the missing serving person.  
 ( c ) No. and name of the ' missing serving person '  
 ( d ) Full name or names of the Sureties with name or names of the father ( s ) / husband ( s ) and place of residence.
- NOTE 2 -** The Obligor as well as the Sureties should have attained majority of so that the bond may have legal effect of force.
- NOTE 3-** The rate of simple interest will be as prescribed by the Government from times to time.

**APPENDIX XI  
Annexure II**

**INDEMNITY BOND**

(In case of missing pensioners)

KNOW ALL MEN by these presents that we ( a )..... ( b ) the widow / son /brother /nominee etc. of ( c ) .....who had retired/ was discharged in the rank of .....from ..... unit /Corps and who was in receipt of pension from Principal Controller of Defence Accounts ( Pensions ) is reported to have been missing since ..... (hereinafter referred to as ' missing pensioner ' resident of ..... ( hereinafter called "the Obligor" ) and ( d ) .....son /wife/daughter of Shri .....resident of .....and .....son/wife/daughter of .....resident of .....the sureties for and on behalf of the Obligor (hereinafter called " the sureties" ) are held firmly bound to the President of India (herein after called the Govt.) in each and every sum being the arrears of pension and monthly family pension and dearness relief thereon well and truly to be paid to the Government on demand and without a demur together with simple interest at the rate of

**APPENDIX XI**  
**(Contd)**

..... % per annum from the date of payment until repayment for which payment we bind ourselves and our respective heirs, executors, administrators, legal representatives, successors and assigns by these presents.

Signed this .....day of ..... two thousand and  
.....

WHEREAS ( c ) .....was at the time of his disappearance a Government pensioner receiving a pension at the rate of Rs.....(in words ) only per month and dearness relief thereon from the Government.

AND WHEREAS the said ( c ).....disappeared on the .....day of .....20.....and there was due to him at the time of his appearance the sum equivalent of arrear of pension due.

AND WHEREAS the Obligor is entitled to family pension at Rs.....(Rupees.....only) plus admissible dearness relief thereon.

AND WHEREAS THE Obligor has represented that he/she is entitled to the aforesaid sum and approached the Government for making payment thereof to avoid undue delay and hardship.

AND WHEREAS THE Government has agreed to make payment of the said sum of Rs.....( in words) and the monthly family pension at Rs.....(in words) plus Dearness relief thereon to the Obligor upon the Obligor and the Sureties entering into a Bond in the above mentioned sum to indemnify the Government against all claims to the amount so due to the aforesaid missing pensioner.

AND WHEREAS the Obligor and at his/her request the Surety / Sureties have agreed to execute the Bond in the terms and manner hereinafter contained .

**APPENDIX XI**  
**(Contd)**

NOW THE CONDITION OF THIS BOND is such that if after payment has been made to the Obligor, the Obligor and /or the Surety/Sureties shall in the event of a claim being made, by any other person or the missing pensioner on appearance, against the Government with respect to the aforesaid sum of Rs.....(in words) and the sums paid by the Government as monthly family pension and dearness relief as aforesaid then refund to the Government the said sum of Rs.....(in words) and each and every sum paid by Government as monthly family pension and dearness relief together with simple interest @ .....% Per annum and shall, otherwise, indemnify and keep the Government harmless and indemnified against and from all liabilities in respect of the aforesaid sums and all costs incurred in consequence of the claim thereto THEN the above written Bond or Obligation shall be void and of no effect but otherwise it shall remain in full force, effect and virtue.

AND THESE PRESENTS ALSO WITNESS that the liability the Surety/Sureties hereunder shall not be impaired or discharged by reason or time being granted by or any for bearance act or omission of the Government whether with or without the knowledge or consent of the Surety/Sureties in respect of or in relation to the Obligations or conditions to be performed or discharged by the Obligor or by any other method or thing whatsoever which under the law relating to sureties would but for this provision shall have no effect of so releasing the Surety/Sureties from such liability nor shall it be necessary for the Government to sue the Obligor before suing the Surety /Sureties or either of them for the amount due hereunder, and the Government agrees to bear the stamp duty, if any, chargeable on these presents.

IN WITNESS WHERE OF the Obligor and the Surety/ Sureties hereto have set and subscribed their respective hands hereunto on the day, month and year above written.

**APPENDIX XI  
(Contd)**

**Signed by the above named ' Obligor' in the presence of**

1.....

2.....

Signed by the above named 'Surety/Sureties'

1.....

2.....

Accepted for and on behalf of the President of India by.....

( Name and designation of the Officer directed or authorised, in pursuance of, Article 299(1) of the Constitution, to accept the bond for and on behalf of the President) in the presence of .....

(Name and designation of witness)

**NOTES: 1-**

- (a) Full name of the claimant referred to as the 'Obligor '
  - (b) State relationship of the 'Obligor' to the 'missing pensioner'
  - (c) No . and name of the 'missing pensioner'
  - (d) Full name or names of the Sureties with name or names of the father( s)/ husband (s) and place of residence.
- 2 -** The Obligor as well as the Sureties should have attained majority so that the bond may have effect or force.
- 3 -** The rate of simple interest will be as prescribed by the Government from time to time.

**APPENDIX-XII**

**ANNEXURE-'I'**

**(Referred to in Regulations 50,55 & 56)**

**FORM OF APPLICATION FOR COMMUTATION OF A PORTION OF PENSION**

(To be used when commutation is applied for after the sanction of pension)

To  
Principal Controller of Defence Accounts (Pensions)  
Allahabad-211014  
Through .....

Photograph of pensioner (One copy duly attested to be pasted here and other loosely attached. )

**Subject:       Commutation of a portion of pension.**

Sir,

I desire to commute a portion of my pension vide particulars furnished below.

1. No., Rank and Name of the applicant.....
2. Record Office to which the individual belonged before discharge.....
3. Date of birth.....
4. Mark of identification.....
5. Residential address.....
6. Whether applied for commutation on any previous occasion; if so, result thereof.....
7. Whether commuted any portion of pension before, if so, amount commuted.....
8. Amount/percentage of pension desired to be commuted.....
9. Bank/DPDO/Treasury from where pension commutation money is drawn/proposed to be drawn.....
10. In case commutation applied after one year of retirement/discharge/invalidment preference for station (near the area in which ordinarily resident) for medical examination (to be completed when applied for commutation of pension after one year of retirement/discharged/invalidment) .....

Place.....

Date.....

Signature

**Part-II**

No.....  
(P.D.A).....  
Station.....  
Date.....

**(TO be completed and forwarded by PDA, if the pensioner is PBOR)**

To,

The Principal Controller of Defence Accounts (Pensions)  
Allahabad.

**Subject:** Commutation of a portion of pension - Ex. No. ....  
Rank.....Name.....

An application for commutation of a portion of pension in respect of the above named pensioner is forwarded herewith for necessary action/ The relevant information as per our records is given below:-

- (a) TS/HO No. allotted to pensioner.....
- (b) Rate of pension originally sanctioned and PPO No.....
- (c) Portion of pension already commuted (if any)  
and PPO. No. ....
- (d) Rate of pension drawn at present.....
- (e) Whether pension is being paid at the  
rate sanctioned or whether it is under  
orders of suspension or reduction.....
- (No. & Date of authority to be quoted).....
- (f) Whether pension is in issue without any  
encumbrances .....

Signature

Designation

**APPENDIX-XII**  
**ANNEXURE - 'II'**  
**(Referred to in Regulation 56 )**

**FORM-B**

Registered/AD

No.

Office of the Pension Sanctioning Authority

Dated.....

To

(State Medical Authority)

.....  
.....

Subject: Medical examination for commutation of a portion of pension –

Ex.No .....Rank.....Name.....  
Unit .....

Sir,

I have the honour to forward herewith the under mentioned documents in respect of the above named individual, who have applied for commutation of a portion of his pension:

- (a) Application for commutation of pension (Form A) in original with an unattested copy of individual's photograph;
  - (b) A copy of Form 'C' with a spare copy of Part - III thereof;
  - (c) A copy of AFMSF-16 (proceedings of the Release/Invaliding Medical board, held at Military Hospital.....) dated.....with the request to arrange for his medical examination, Keeping in view the requirements indicated below and those set out in the Annexure.
2. The individual has applied for commutation at Rs.....per month out of his pension, and he is to be examined by a medical board/single medical officer.
  3. The individual's date of birth for commutation has been accepted as.....Thus, as his next birthday falls on.....his medical examination may please be arranged before that date but within three months from the date of issue of this letter, which is the period of validity of the sanctioning order.
  4. The individual desires to be examined at .....his address is given in the endorsement and he has been asked to await further instructions from you in regard to the medical examination.

Yours faithfully,

**Accounts Officer (Pensions),**Registered/AD

Copy forwarded to:-

1. Ex. No.....  
 .....

2. 1 Subject to the medical authority recommending commutation, he shall be eligible for lump sum payment as under:

Sum payable, if the commutation becomes absolute before the applicant's next birthday but falls on.....	On the basis of normal age i.e. ....years. Rs. ....
---	---

Sum payable, if the commutation becomes absolute after the applicant's next birthday but before his next birthday plus one.	On the basis of normal age i.e. .... years Rs .....
---	---

2. The commutation for a lump sum payment of the pension of Rs.....is administratively sanctioned as above. The table of present values, on the basis of which calculation in para 2.1 have been made, is subject to alteration at any time without notice and consequently, they are liable to revision before payment is made. The sum payable shall be the sum appropriate to the applicant's age on his birthday next after the date on which the commutation becomes absolute or is the medical authority directs that years shall be added to that age, to the consequent assumed age.

3. He should report for medical examination to the medical authority direct on hearing from the letter as soon as possible, in view of the consequence of para 3 of letter to the medical authority. We should take with him the enclosed Form 'C' with the particulars required in part-I completed except the signature/thumb and finger impressions.

4. He shall bear Medical Board's fee/Medical Officer's fee and the method of payment shall be advised by the Medical Authority. No refund of any traveling allowance or other expenses incurred in connection with commutation of pension is admissible.

**Accounts Officer (Pensions)****INSTRUCTIONS FOR ISSUE OF MEDICAL CERTIFICATE FOR COMMUTATION OF PENSION (PBOR)**

- a. Addition to actual age should be indicated in full years.
- b. While furnishing the above certificate, medical board should bear in mind that the recommendation for commutation, or otherwise in pension is not related to the diagnosis as such, but the likely effect which his disability has on the individual's longevity of life. Disabilities, which do not affect longevity, should invariably be recommended for full commutation of pension, as admissible.
- c. However where the disability is likely to affect the longevity of an individual, the medical board should consider whether commutation should not be recommended at all or recommended with loading of age. In other words, if the disability is so severe that longevity of the individual has been seriously curtailed, they should not recommend commutation of pension at all. If on the other hand, they feel that the longevity of the individual has diminished, but not severely, they may determine an imaginary age of the individual which according to his existing condition, would correspond to the residual longevity, and recommend that the age of the individual be reckoned as such. For example in IHD case, if the individual's disease is fully compensated and is without any complications, he may be considered to have normal chances of longevity. However in a case of infraction in an individual of say 55 years, the present condition and complication may be such that his chances of longevity are equal to a normal person to 60 years, the board should recommend addition of 5 years to the actual age for commutation purpose. This is known as "Loading of age". If on the

other hand the disability is so severe that longevity has been considerably curtailed, the board should not recommend commutation at all.

**APPENDIX-XII**

**ANNEXURE - 'III'**

**FORM "C"**

(Referred to in Regulation-50(b) & 52)

**Medical examination by the .....**

**(Here enter the name of the medical authority).**

**PART-I**

**Statement by the applicant for commutation of a portion of his pension.**

**The applicant must complete this statement prior to his examination by the ..... (Name of the medical authority) and must sign the declaration appended there to in the presence of that authority.**

1. **Name & Army No. & Rank..... (In Block letters)**
2. **Name of Records office.....**
3. **Date of Birth .....**
4. **Have you ever been granted leave on medical grounds, if so, state the period of leave and nature of illness.**

- 5. **Have any application for insurance of your life ever been declined or accepted end increased premium.**
  
- 6. (a) **Have you ever been told that you have albumen or sugar in the urine.....**
  
- (b) **Are you now or have you ever been on special diet for health .....**  
.....

**Present state of health-**

- (a) Have you a hernia? .....
- (b) Have you varicocele, varicose veins or piles?.....
- (c) Is your vision in each eye good (with or with out glasses)?  
.....
- (d) If you're hearing in each ear good? .....
- (e) Have you any congenital or acquired malformation, defect or deformity?  
.....
- (f) Have you lost or gained weight markedly during the last three years?  
.....
- (g) Have you been under treatment of any doctor within the last three months and nature of illness for which such treatment was taken?  
.....

**Declaration by Applicant**

(To be signed in the presence of the medical authority)

I declare all the above answers to be, to the best of my belief, true and correct.

I am fully aware that by willfully making a false statement or concealing a relevant fact, I shall incur the risk of losing the commutation I have applied for and of having my pension withheld or withdrawn under Regulations/Pension Regulations for the Army Part-I (1961 Regn. 4 of Navy pension Regulations 1964, Pension Regulations for the Air Force Part -I 1961).

Signed in presence of .....

Applicant's Signature or thumb impression

In case of illiterate applicant

Signature and designation of Medical Authority

**PART-II**

(To be filled by the examining medical authority)

1. **Apparent age:**
2. **Height:**
3. **Birth of abdomen at level of umbilicus:**
4. **(a) Pulse rate.**  
**(b) Sitting**  
**(c) Standing**
5. **What is character of pulse:**
6. **Blood pressure:**  
**(a) Systolic.**  
**(b) Diastolic.**
7. **Is there any evidence of disease of the main organs-**  
**(a) Heart**  
**(b) Lungs**  
**(c) Liver**  
**(d) Spleen**  
**(e) Kidney**

8. Does chemical examination of urine show-

(i) Albumen:

(ii) Sugar state specific Gravity:

9. Has the applicant a hernia? If so, state the kind and if reducible.

10. Describe any scare of identifying mark:

11. Any additional information:

**PART-III**

(To be filled in by the examining medical authority)

(Form C(PART-III) for commutation of pension of a JCO/ORs/NC(E),(including master chief petty officer) Airman and (including master warrant officer)

I/we have carefully examined  
Shri.....  
.....am/are of opinion that: -

He is in good bodily health and has the prospect of an average duration of life and fit subject for commutation.

OR

He is not in good bodily health and is not fit subject for commutation in case of impaired life, which is not considered for subject for commutation.

OR

He is suffering from  
.....He is considered a fit  
subject for commutation but his age for the purpose of commutation i.e. his age next  
birthday should be taken to be.....year more than his actual age.

**Station.....**

**Date.....**

**signature of the applicant.**

**Signature and designation of Examining  
Medical Authority/ Reviewing Medical  
Authority**

**APPENDIX-XIII****(Referred to in Regulation 50(b) & 52)****NOMINATION FOR RECEIVING COMMUTED VALUE OF PENSION**

To,

Principal Controller of Defence Accounts (Pensions)  
Allahabad

Rank

and Number)

I, .....(Name of the pensioner (in capital letters) Rank-----  
- and Number----- hereby nominate the person named below, the right to receive the commuted value of pension in case I die without receiving commuted value of my pension or after the date on which commutation becomes absolute under Regulation 54 of Pension Regulations for the Army, Part-II, (2008).

Name and address of the nominee	Relation ship with the pensioner	If nominee is minor		Name and address of the other nominee in case the nominee under column (I) predeceases the pensioner	Relation ship with pensioner	Date of birth if the other nominee is minor	Name and address person who may receive the pension during the other nominee's minority	Contingency on happening of which nomination shall become invalid
		Date of birth	Name and address of person who may receive the said commuted value of during the nominee's minority					
1	2	3	4	5	6	7	8	9

Place.....  
and name of pensioner

Signature( or thumb impression if illiterate)

Date.....

Address:

**APPENDIX-XIII (Contd)**

Witness Signature:

Signature of the Accounts Officer (Pensions):

STAMP

Name and Address:

Acknowledgement to be sent by the Head of Office

Certified that the nomination has been received from

.....

(Name of pensioner)

Whose address is .....

Place:

Signature of Accounts Officer  
(Pensions)

Date:

Full

Address:

**APPENDIX-XIV****(Referred to in Regulation 56 (b) )****PRINCIPAL ADMINISTRATIVE MEDICAL AUTHORITIES IN THE STATES AND UNION TERRITORIES**

SL. NO.	Name of the State	Designation and Address
<b>STATES</b>		
1.	Andhra Pradesh	Director of Health Services, Andhra Pradesh, Hyderabad.
2.	Arunachal Pradesh	Director of Health Services, Arunachal, Shillong.
3.	Assam	Director of Health Services, Assam, Shillong.
4.	Bihar	Director of Medical Services, Bihar, Patna.
5.	Chhattisgarh	Director of Health Services, Chhattisgarh, Raipur.
6.	Goa	Director of Health Services, Goa, Panjim.
7.	Gujarat	Director of Medical Services, Gujarat, Ahmedabad.
8.	Haryana	Director of Health Services, Haryana, Chandigarh.
9.	Himachal Pradesh	Director of Medical and Health Services, Himachal Pradesh, Simla.
10.	Jammu and Kashmir	Director of Health Services, Jammu and Kashmir, Srinagar/Jammu (Tawi).
11.	Jharkhand	Director of Medical Services, Jharkhand, Ranchi.
12.	Karnataka	Director of Health Services, Karnataka, Bangalore.
13.	Kerala	Director of Health Services, Kerala, Thiruvananthapuram.
14.	Madhya Pradesh	Director of Health Services, Madhya Pradesh, Bhopal.

**APPENDIX-XIV(Contd.)**

<b>SL. NO.</b>	<b>Name of the State</b>	<b>Designation and Address</b>
15.	Maharashtra	(i) The Superintendent, JJ Group of Hospitals, Mumbai or the Civil Surgeon, Pune, if the applicant is to be examined by a Medical board. (ii) Civil Surgeon of the District concerned or the Presidency Surgeon, Mumbai if the applicant is not to be examined by a Medical board.
16.	Manipur	Director of Medical and Health Services, Manipur, Imphal.
17.	Meghalaya	Director of Health Services, Meghalaya, Shillong.
18.	Mizoram	Director of Health Services, Mizoram, Shillong.
19.	Nagaland	Director of Health Services, Nagaland, Kohima.
20.	Orissa	Director of Health Services, Orissa, Bhubaneswar.
21.	Punjab	Director of Health Services, Punjab. Chandigarh.
22.	Rajasthan	Director of Medical and Health Services, Rajasthan, Jaipur.
23.	Sikkim	Director of Health Services Sikkim, Gangtok.
24.	Tamil Nadu	Director of Health Services and Family Planning, Tamill Nadu, Chennai.
25.	Tripura	Director of Health Services, Tripura, Agartala.
26.	Uttar Pradesh	Director of Medical and Health Services, Uttar Pradesh, Lucknow.
27.	Uttarakhand	Director of Medical and Health Services, Uttarakhand, Dehradun.
28.	West Bengal	Director of Health Services, West Bengal, Writers Building, Kolkata.

**APPENDIX-XIV (Contd.)****UNION TERRITORIES**


---

<b>SL. NO.</b>	<b>Name of the State</b>	<b>Designation and Address</b>
1.	Delhi	(i) The Chairman of the Central Standing Medical  <b>Board, Dr. Ram Manohar Lohia Hospital,</b>  Delhi.
	<b>New</b>	(ii) The Chairman of the Central Standing Medical Board, Safdarjang Hospital, New Delhi.
2.	The Andaman and Nicobar Islands	Senior Medical Officer, Andaman and Nicobar Islands, Port Blair.
3.	Lakshadweep	Director of Medical and Health Services, Lakshadweep, P.O. Kavaratti (via), Head Post Office, Calicut.
4.	Dadra and Nagar Haveli	Medical Officer of Health, Dadra and Nagar Haveli, Silvassa.
5.	Daman and Diu	Director of Health Services, Goa, Panjim.
6.	Pondicherry	Director of Health Services, Pondicherry.
7.	Chandigarh	Medical Officer of Health, Union Territory of Chandigarh, Chandigarh.

---

**APPENDIX-XV****(Referred to in Regulation 56 (b))****1. LIST OF MILITARY HOSPITALS AUTHORISED TO CONDUCT COMMUTATION MEDICAL BOARDS OF PENSIONERS****Army Hospital****Headquarter Southern Command**

- |                    |  |
|--------------------|--|
| 1. MH Ahmedabad    | 13. MH Kota                                  |
| 2. MH Ahmednager   | 14. MH Dharangadhara                         |
| 3. MH Alwar        | 15. MH Nasirabad                             |
| 4. MH Belgaum      | 16. MH Panaji                                |
| 5. MH Bhuj         | 17. MH Wellington                            |
| 6. MH Devlali      | 18. MH Kirkee                                |
| 7. MH Golconda     | 19. MH Secunderabad                          |
| 8. MH Jodhpur      | 20. MH Jaipur                                |
| 9. MH Jamnagar     | 21. MH Thiruvananthapuram                    |
| 10. MH Kamptee     | 22. Heavy Vehicle Factory Hospital,<br>Avadi |
| 11. MH Khadakvasla | 23. MH (CTC) Pune                            |
| 12. MH Chennai     | 24. CH (SC) Pune                             |

**Headquarter Eastern Command**

- |                        |                         |
|------------------------|-------------------------|
| 1. 162 MH C/o 99 A.P.O | 11. 181 MH C/o 99 A.P.O |
| 2. 163 MH -DO-         | 12. 182 MH -DO-         |
| 3. 164 MH -DO-         | 13. 180 MH -DO-         |
| 4. 165 MH -DO-         | 14. 178 MH -DO-         |
| 5. 160 MH -DO-         | 15. 179 MH -DO-         |
| 6. 151 BH -DO-         | 16. 183 MH -DO-         |
| 7. 155 BH -DO-         | 17. CH (EC) Calcutta    |
| 8. 154 GH -DO-         | 18. MH Panagarh         |
| 9. 158 BH -DO-         | 19. MH Shillong         |
| 10. IMTEAT -DO-        | 20. MH Barackpore       |

**Headquarter Western Command**

- |                         |                         |
|-------------------------|-------------------------|
| 1. MH Ambala            | 11. 175 MH C/o 56 A.P.O |
| 2. MH Amritsar          | 12. 174 MH - DO -       |
| 3. MH Shimla            | 13. 173,MH -DO-         |
| 4. MH Kasauli           | 14. 176MH -DO-          |
| 5. CH (WC) Chandimandir | 15. 172MH -DO-          |
| 6. BH Delhi Cantt.      | 16. 159 GH -DO-         |

- |     |                         |     |        |      |
|-----|-------------------------|-----|--------|------|
| 7.  | MH Jullandhar           | 17. | 184 MH | -DO- |
| 8.  | MH Patiala              |     |        |      |
| 9.  | MH Bikaner              |     |        |      |
| 10. | Army Hosp. Delhi Cantt. |     |        |      |

#### Headquarter Central Command

- |     |              |     |                 |
|-----|--------------|-----|-----------------|
| 1.  | MH Agra      | 14. | 161 MH          |
| 2.  | MH Allahabad | 15. | MH Namkum       |
| 3.  | MH Bareilly  | 16. | MH Ranikhet     |
| 4.  | MH Bhopal    | 17. | MH Ramgarh      |
| 5.  | MH Danapur   | 18. | MH Roorkee      |
| 6.  | MH Fatehgarh | 19. | MH Saugor       |
| 7.  | MH Dehradun  | 20. | MH Varanasi     |
| 8.  | MH Gwalior   | 21. | MH Babina       |
| 9.  | MH Jhansi    | 22. | BH Lucknow      |
| 10. | MH Jabalpur  | 23. | 22 Estt Hosp    |
| 11. | MH Mathura   | 24. | CH (EC) Lucknow |
| 12. | MH Meerut    | 25. | MH Faizabad     |
| 13. | MH Mhow      | 26. | MH Lansdowne    |

#### Headquarter Northern Command

- |     |                   |
|-----|-------------------|
| 1.  | 166 MH C/o 56 APO |
| 2.  | 167 MH -DO-       |
| 3.  | 92 BH -DO-        |
| 4.  | 148 BH -DO-       |
| 5.  | 150GH -DO-        |
| 6.  | 153 GH -DO-       |
| 7.  | 170 MH -DO-       |
| 8.  | 168 MH -DO-       |
| 9.  | 171 MH -DO-       |
| 10. | 146 BH -DO-       |
| 11. | MH Yol            |
| 12. | MH Palampur       |

#### Naval Hospitals

- |    |                 |   |               |
|----|-----------------|---|---------------|
| 1. | INHS Asvini     | - | Mumbai        |
| 2. | INHS Sanjivini  | - | Kochi         |
| 3. | INHS Kalyani    | - | Visakhapatnam |
| 4. | INHS Dhanvantri | - | Port Blair    |
| 5. | INHS Jeevanti   | - | Goa.          |

**APENDIX-XVI**

(Referred to in Regulation 64 (e))

**AUTHORITY COMPETENT TO REGULARISE DELAYED APPROVAL OF RELEASE MEDICAL EXAMINATION/RELEASE MEDICAL BOARD OR DELAYED RELEASE MEDICAL EXAMINATION/RELEASE MEDICAL BOARD**

- (a) Regularizations of Release Medical Examination/Release Medical Board where approval of the competent medical authority is accorded after the retirement/discharge of the individual

Type of cases	Period of delay in according approval by the competent medical authorities	Authority to Regularise the proceedings
1. Personnel below officer rank and officers. (All medical categories)	Upto 1 year from the date of discharge/retirement.	Principal Controller of Defence Accounts (Pensions).
2. Personnel below officer rank and officers. (All medical categories)	Beyond 1 year from the date of discharge/retirement.	Ministry of Defence in consultation with Def (Fin) receipt of Audit Report from the Principal Controller of Defence Accounts (Pensions)

- (b) Cases where Release Medical Examination/Release Medical Board has not been held before the release/discharge of the individual

Type of cases	Period of Delay	Authority to sanction
1. JCO/OR- Medical category 'AYE'	Upto 2 years	Officer-in-Charge Record Office.
2. JCO/OR- Medical category 'AYE'	Beyond two years	Ministry of Defence in consultation with Def (Fin)
3. Officers-Medical Category shape I	Upto 2 years	DGMS (Army)
4. Officers-Medical Category shape I	Beyond two years	Ministry of Defence in consultation with Def (Fin)
5. JCO/OR	Upto one year	Addl. DGPS
6. Officers-Low Medical Category	Upto one year	Army HQrs/Addl. DG (Org)
7. Personnel below	Beyond one year	Ministry of Defence in

officer rank and officers- Low Medical Category		consultation with Def (Fin).
--	--	------------------------------

Where sanction has been accorded to hold the Release Medical Examination belatedly, the Record Office concerned for Army would direct the individuals to the nearest service Medical Unit/Hospital for Medical examination/Board. In case of officers, the respective service HQrs will direct the officer to the nearest service Medical Unit/Hospital for medical examination.

**APPENDIX-XVII**

(Referred to in Regulation 77)

**AGENCIES FOR PAYMENT OF PENSION**

A pension granted under these Regulations shall be paid through one of

the following agencies:

- (a) **Banks authorised for the disbursement of pension (Annexure-I.)**
- (b) **Defence Pension Disbursing Officers (Annexure-II).**
- (c) **Treasuries (Annexure III).**
- (d) **Other Agencies (Annexure - IV)**

**ANNEXURE-I to APENDIX-XVII****BANKS AUTHORISED TO DISBURSE DEFENCE PENSION**

SL NO.	NAME OF THE PUBLIC SECTOR BANKS
1.	ANDHRA BANK
2.	ALLAHABAD BANK
3.	BANK OF BARODA
4.	BANK OF INDIA
5.	BANK OF MAHARASHTRA
6.	CENTRAL BANK OF INDIA
7.	CANARA BANK
8.	CORPORATION BANK
9.	DENA BANK
10.	INDIAN OVERSEAS BANK
11.	INDIAN BANK
12.	ORIENTAL BANK OF COMMERCE
13.	PUNJAB NATIONAL BANK
14.	PUNJAB & SINDH BANK,
15.	STATE BANK OF INDIA
16.	STATE BANK OF PATIALA
17.	STATE BANK OF SAURASHTRA
18.	STATE BANK OF BIKANER & JAIPUR
19.	STATE BANK OF TRAVANCORE
20.	STATE BANK OF HYDERABAD
21.	STATE BANK OF MYSORE
22.	STATE BANK OF INDORE
23.	UNION BANK OF INDIA

- 24. UCO BANK
- 25. UNITED BANK OF INDIA
- 26. VIJAYA BANK
- 27. IDBI BANK

NAME OF THE PRIVATE BANKS

- 28. AXIS BANK
- 29. ICICI BANK
- 30. HDFC

**ANNEXURE-II TO APPENDIX- XVII****LIST OF DPDO DISBURSING PENSIONS TO PENSIONERS UNDER THE ADMINISTRATIVE CONTROL OF CDA(PD) MEERUT. & CDA,CHENNAI.****ZONE-I****Zonal Officer: (Pension Disbursement) Tigris Road Delhi Cantt. 110010.****DPDO I & II Red Fort Area under: ACDA(PD), Red Fort Delhi-110006.**

	<b>NAME OF DPDO</b>	<b>ADDRESS</b>
1.	DPDO-I, RED FORT	EX-BRO COMPLEX, DELHI-110006.
2.	DPDO-II, RED FORT	EX-BRO COMPLEX, DELHI-110006.
3.	DPDO BRAR SQUARE	DELHI CANTT-110010.
4.	DPDO AMBALA	LAO COMPLEX, AMBALA-133001. (Haryana)
5.	DPDO REWARI	SHOP NO.264, ANAJ ROAD,REWARI (Haryana)
6.	DPDO NARNAUL	4,SHOP CUM DHABA IN MINI SECRETARIAT, NARNAUL-123001 (Haryana)
7.	DPDO ROHTAK	BUILDING NO.96-97, SHASTRI NAGAR ROHTAK-124001. (Haryana)
8.	DPDO SONEPAT	271, KAKORI ROAD, SONEPAT-131001. (Haryana)
9.	DPDO JHAJJAR	HOUSE NO.162,WARD NO.1, NEKI RAM BHAWAN JHAJJAR-124103. (Haryana)
10.	DPDO HISSAR	HOUSE NO.408,DEFENCE COLONY HISSAR-125001. (Haryana)

11.	DPDO BHIWANI	333, JAGAT COLONY BHIWANI. (Haryana)
12.	DPDO GURGAON	B-11, LAJPAT NAGAR, New Railway Road, GURGAON-122001. (Haryana)
13.	DPDO KARNAL	House No.III-159, SHAKTI COLONY, NEAR SBI, MALL ROAD, KARNAL. (Haryana)
14.	DPDO JAIPUR	KHATIPURA ROAD, JAIPUR. (Rajasthan).
15.	DPDO MEERUT.	AYUDH PATH, MEERUT CANTT-250001. (U.P.)
16.	DPDO JHUNJHUNU	HOUSE NO.A/3,ROAD NO.2, MAN NAGAR, JHUNJHUNU (Rajasthan)

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**ZONE-II**
**ZONAL OFFICER :  
(PENSION DISBURSEMENT)**
**NEW BUILDING,DAD COMPLEX,  
CHURCH ROAD, NEAR SBI,  
JALLANDHAR CANTT.**

	<b>NAME OF DPDO</b>	<b>ADDRESS</b>
1.	DPDO ROPAR	SAINIK REST HOUSE OF SAINIK WELFARE OFFICE, ROPAR . (Punjab)
2.	DPDO CHANDIGARH	SECTOR 36-C, KOTHI NO. 10176, CHANDIGARH. (Punjab)
3.	DPDO PATIALA	10,UPPER MALL ROAD,PATIALA. (Punjab)
4.	DPDO JAGRAON	RANDHAWA FARM HOUSE JAGRAON. (Punjab)
5.	DPDO MOGA	SURAI NAGAR(NORTH)ZIRA ROAD MOGA. (Punjab)
6.	DPDO FERROZEPUR	T-10, ARSONAL ROAD, FERROZEPUR CANTT-152001. (Punjab)

7. DPDO LUDHIANA NEAR JAGRAON BRIDGE,  
LUDHIANA. (Punjab)
8. DPDO KAPURTHALA 62 GERMANY DAS PARK,  
KAPURTHALA. (Punjab)
9. DPDO JALANDHAR OPP.STATION HQRS  
JALLANDHAR CANTT. (Punjab)
10. DPDO BHATINDA 423 SHANTA NAGAR,  
BHATINDA. (Punjab)
11. DPDO GURDASPUR GURDASPUR. (Punjab)
12. DPDO BATALA HOUSE OF MASTER AMARJEET ,  
SINGH, OPP. K.D. EYE HOSPITAL  
OUTSIDE HAJOORI GATE,  
BATALA. (Punjab)
13. DPDO SANGRUR OPP. RANVIR COLLEGE ROAD,  
SANGRUR. (Punjab)
14. DPDO AMRITSAR OPP. OLD PUNJAB ROADWAYS  
WORKSHOP,  
AMRITSAR. (Punjab)
15. DPDO HOSHIARPUR B-17/961 RAILWAY ROAD,  
HOSHIARPUR. (Punjab)
16. DPDO DASUIYA OLD SBI BUILDING,  
MAIN BAZAR, DASUIYA.  
DISTT. HOSHIARPUR. (Punjab)

**ZONE-III****ZONAL OFFICER :  
(PENSION DISBURSEMENT)****ARAMGA AREA,  
OPP. RAILWAY STATION,  
PATHANKOT. (Punjab)**

	<b>NAME OF DPDO</b>	<b>ADDRESS</b>
1.	DPDO-I, JAMMU TAWI	DPDO AR,NARWAL PAIN SATWARI JAMMU CANTT.
2.	DPDO-II, JAMMU TAWI	DPDO SN NARWAL PAIN SATWARI JAMMU CANTT.
3.	DPDO SHASTRAINAGAR JAMMU	SHASTRAINAGAR JAMMU (J&K)
4.	DPDO UDHAMPUR	NEAR MILITARY HOSPITAL, UDHAMPUR-182001 (J&K).
5.	DPDO SRINAGAR	Bldg.No.22,SHIVO PARA SALORIA SRINAGAR NEWLY HILL HOUSE, SHRINAGAR-190004 (J&K)
6.	DPDO LEH	178-A,GANGONG SQUARE, LEH-194 010 (J&K)
7.	DPDO PATHANKOT	OPP.RAILWAY STATION, LAO COMPLEX, PATHANKOT-145001. (Punjab)
8.	DPDO RAJAURI	NEAR I.T.I. COMPLEX, DHARAMSHALA (H.P.)
9.	DPDO YOL	22/49, MALL ROAD, YOL CANTT-176052. (H.P.)
10.	DPDO DHARAMSHALA	253 CIVIL LINES, DHARAMSHALA (H.P.)

- |     |               |   |
|-----|---------------|---|
| 11. | DPDO PALAMPUR | RAMA BUILDING,<br>Located at THAKURDWARA<br>PATHANKOT, MANDI ROAD,<br>ABM SR.SECONDARY SCHOOL<br>(NARANDA)<br>PALAMPUR (H.P.) |
| 12. | DPDO HAMIRPUR | BUILDING SITUATED OPPOSITE<br>MINI SECRETARIAT,<br>HAMIRPUR (H.P.)  |
| 13. | DPDO MANDI    | IST FLOOR, PORTION OF VIJAYA<br>PALACE, MANDI (H.P.)  |
| 14. | DPDO SHIMLA   | AREA HEADQUARTER COMPLEX,<br>SHIMLA (H.P.)  |
| 15. | DPDO UNA      | HAMIRPUR ROAD, NEAR BUS<br>STAND, UNA (HP).   |

---

**ZONE-IV**

**ZONAL OFFICER:**  
**(PENSION DISBURSEMENT)**      **C.D.A. ANNEX BUILDING,**  
**506, ANNA SALAI, TEYNAMPET,**  
**CHENNAI-600018. (T.N.)**

- | NAME OF DPDO         | ADDRESS   |
|----------------------|---|
| 1. DPDO CHENNAI      | CDA ANNEX BUILDING,<br>506,ANNA SALAI,TEYNAMPET,<br>CHENNAI-600018 (T.N.) |
| 2. DPDO VELLORE      | GOPALPURAM, VELLORE-632006 (T.N.)   |
| 3. DPDO BANGALORE    | 99. DICKENSON ROAD,<br>BANGALORE - 560 042.<br>(Karnataka)                |
| 4. DPDO HYDERABAD    | MASAB TANK,<br>HYDERABAD - 500 028. (A.P.)                                |
| 5. DPDO SECUNDERABAD | MUDFORT, SECUNDERABAD. (A.P.)   |
| 6. DPDO TRICHUR      | CHEMBUKAVU,<br>TRICHUR -680 020. (Kerala)                                 |

- |     |                              |  |
|-----|------------------------------|--|
| 7.  | DPDO ERNAKULAM               | DAD OFFICE COMPLEX<br>BEHIND THOMAS ORTHODOX CHAPPEL<br>VERGHESE, THITTAL ROAD CROSS, PO<br>PERUMANOOR,<br>KOCHI-682 015. (Kerala) |
| 8.  | DPDO KOTTAYAM                | VETTOR BUILDING, T.B. ROAD,<br>KOTTAYAM-686 001. (Kerala)  |
| 9.  | DPDO KOLLAM                  | BUILDING NO. 85,<br>POLAYATHODU<br>KOLLAM-691 010. (Kerala)  |
| 10. | DPDO THIRUVANANTHA-<br>PURAM | TC/17/880 POOJAPURA,<br>THIRUVANANTHPURAM - 695 012.<br>(Kerala)   |
| 11. | DPDO PATHANAMTHITTA          | CHENGAYIL BUILDING, ADOOR ROAD<br>PATHANAMTHITTA-689 645   |

**ZONE-V****ZONAL OFFICER:  
(PENSION DISBURSEMENT)**

**PCDA (P) OFFICE CAMPUS,  
DRAUPADI GHAT,  
ALLAHABAD - 211 014. (U.P.)**

NAME OF DPDO	ADDRESS
1. DPDO ALLAHABAD	T/55, KANPUR ROAD, ALLAHABAD - 211 014. (U.P.)
2. DPDO GORAKHPUR	G.R.D. COMPLEX, KUNRAGHAT GORAKHPUR-273 001. (U.P.)
3. DPDO KANPUR	5, HAVLOCK ROAD, KANPUR CANTT-208 001 (U.P.)
4. DPDO CALCUTTA	6, ESPLANADE EAST, CALCUTTA. (W.B.)

**ANNEXURE-III TO APPENDIX – XVII*****All District Treasuries/Sub Treasuries in States and Union Territories  
EXCEPT:-***

- (i) All Treasuries in Jammu & Kashmir State.
- (ii) Bangalore Treasury in Karnataka.
- (iii) Ernakulam, Kottayam, Trichur, Trivandrum, Quilon, Pathnamthitta Treasuries in Kerala.
- (iv) Jaipur and Junjunu Treasuries in Rajasthan.
- (v) Chennai and Vellore Treasuries in Tamil Nadu.
- (vi) Allahabad, Kanpur, Meerut, Gorakhpur Treasuries in Uttar Pradesh.
- (vii) The Treasuries in Haryana, Punjab and Himachal Pradesh serve only to Commissioned Officers and their families.

**ANNEXURE-IV TO APPENDIX-XVII**

## OTHER AGENCIES

**PAY & ACCOUNTS OFFICERS**

1. Pay and Accounts Officers  
No. III(Pensions)  
Delhi Administration,  
R.K. Puram  
New Delhi-110066.
2. Pay & Accounts Officer  
No.V (Pension)  
Delhi Administration,  
Tis Hazari, New Delhi.
3. Pay & Accounts Officer,  
Govt of Maharashtra,  
Mumbai.
4. Principal Pay & Accounts Officer,  
Andaman& Nicobar Administration,  
Port Blair,
5. C.A.O.(Pensions)  
Gangtok(Sikkim)
6. Kathua Post Office in the State of Jammu & Kashmir and Campbell Post  
Office Great Nicobar
7. Military and Air Attache, Indian Embassy, Kathmandu,  
PPO I.E. Dharan,  
PPO I.E. Pokhra(Nepal)
8. The Embassy of India,Thimpu, Bhutan.

## APPENDIX- XVIII

### Certificates to be furnished by pensioners/family pensioners to his Pension Disbursing Authority

#### (1) LIFE CERTIFICATE (Referred to in Regulations 81)

Certified that Shri/Smt ----- holder of PPO No ----- issued by ----- is alive on this date -----

Station - Date -	Signature Name- ----- Designation of Authorised officer Seal.
---------------------	---

#### **Life Certificates can be issued/signed by one or other of the following authorities.**

- (i) Any person exercising the power of a Magistrate under the Criminal Procedure Code, 1898 (5 of 1898).
- (ii) A Registrar or Sub-Registrar under the Registration Act, 1908 (16 of 1908).
- (iii) Any pensioned Officer who before retirement exercised the powers of a Magistrate.
- (iv) Any Gazetted Officer of Government.
- (v) A Munsif.
- (vi) A Post Master.
- (vii) A Departmental Sub Post Master.
- (viii) An Inspector of Post Offices.
- (ix) A Class I Officer of the Reserve Bank of India.
- (x) An Officer of the State Bank of India.
- (xi) An Officer of a subsidiary Bank of the State Bank of India.
- (xii) Head of a Village Panchayat, Gram Panchayat or Gaon Panchayat.
- (xiii) Head of an Executive Committee of a village.
- (xiv) An officer of a bank included in the second Schedule to the Reserve Bank of India Act, 1934 (2 of 1934) in respect of pensioner drawing his/her pension through that Bank.
- (xv) A Police Officer not below the rank of Sub-Inspector-in-Charge of a Police Station.
- (xvi) A member of Lok Sabha/Rajya Sabha/Vidhan Sabha/Vidhan Parishad or a Corporator of Municipal Corporation or a Councilor of a Municipality.
- (xvii) In the case of pensioners reemployed a life certificate furnished by the pensioner signed by the Head of the office, where he is re-employed.
- (xviii) A District Sainik Welfare officer- (DSWO).

**Appendix - XVIII(Contd)**

(Referred to in Regulation 81)

**2. Declaration from officer pensioner regarding acceptance of commercial employment**

(i)\* I declare that I have not accepted any commercial employment in India.

OR

I declare that I have accepted commercial employment in India, after obtaining previous sanction of the Central Govt. and none of the conditions, if any, attached thereto by Govt have been violated.

OR

I declare that I have accepted commercial employment in India without obtaining the previous sanction of the Central Govt.

**Note:** This declaration is required to be given for a period of two years from the date of retirement.

(ii)\*\* I declare that I have not accepted any commercial employment under a Govt. outside India/an International Organisation of which the Govt of India is not a member.

OR

I declare that I have accepted any commercial employment under a Govt. outside India/an International Organisation of which the Govt of India is not a member after obtaining the previous sanction of the Central Govt. and none of the conditions attached thereto by the Govt. have been deviated from.

OR

I declare that I have accepted any commercial employment under a Govt. outside India/an International Organisation of which the Govt of India is not a member with out obtaining the previous sanction of the Central Govt.

Signature -----

Name of the Pensioner

Place:

P P O No :

Date :

TS/PS No :

Bank Account No :

(\*) Certificate at (i) is to be furnished by retired Defence Civilian Group 'A' Officers/Commissioned Officers of and above the rank of Col/Capt/Gp.Capt in the Army, Navy, and Air Force respectively.

(\*\*) Certificate at (ii) is to be furnished by retired Defence Civilian Group 'A' Officers and Commissioned Officers of all ranks.

**Appendix - XVIII(Contd)****(3) Form of Certificate of Non - Employment/Re-employment.**

(Referred to in Regulation 83)

**PART-I**

I declare that I am not serving in any capacity either in a Govt.Dept/Office, Company, Corporation, Autonomous body or Society of Central or State Government or Union Territory or Local Body, RBI/SBI/PSBs.

OR

I declare that I have been employed /re-employed in the office of -----  
----- with effect from -----  
which is a partly/fully financed by ----- Govt

Required certificate from re-employee authority is enclosed.

Signature -----

Name of the Pensioner

Place:

P P O No :

Date :

TS/PS No :

Bank Account No.

(Part II is to completed by re-employing Authority and to be submitted only once by pensioner re-employed)

**PART-II****Certificate of Re-Employing Authority in respect of Re-employed pensioner.**

(To be obtained and submitted in Pension Disbursing Authority only once after re-employment)

It is certified that SHRI ----- is re-employed with this office w.e.f. ----- . He has retired from military service from the rank of ----- which is not a Commissioned rank or included in classified as group 'A' Post.

- (b) It is further certified that the entire pension sanctioned by Central Government was ignored in fixation of pay on his/her re-employment.
- (c) The pay of the re-employed pensioner was fixed at the minimum of the scale of pay in which he is re-employed.

Or

- (d) The pay of ----- was fixed at Rs.----- because of advance increment (s), which is higher than minimum of scale on the scale of pay of Rs.----- on the date of his re-employment ie ----- No protection of pay last drawn in Military service is given.

Place:

Date:

Signature

Designation

Address of office/Department

Office Seal

**Appendix - XVIII(Contd)****(4) \* Certificate of Non-remarriage/Non-marriage :**  
(Referred to in Regulation 84)

I hereby declare that I am not married/have not been married.

OR

I hereby declare that I have not been re-married and I under take to report such an event to the Pension Disbursing Authority.

OR

I have got married/re-married on ----- with Shri/Smt -----  
------(name of spouse) and address -----  
-----.

Place :

Date :

Signature-----

Name of the Pensioner

P P O No :

TS/PS No :

Bank Account No :

**(5) Certificate of Non-earning livelihood by the  
son/daughter/brother/sister/widowed/divorced daughter.**  
(Referred to in Regulation 85)I hereby declare that I have not started earning my lively hood  
or

My income from all sources nor more than Rs.2550/- p.m.

Place:

Date:

Signature-----

Name of the Pensioner

P P O No :

Bank A/C No.

T.S. No.

**APPENDIX - XIX**

(Referred to in Regulation 80 (b)).

**POWER OF ATTORNEY.**

- (A) Full name, personal No TS No./HO.NO./PS No. and rank of the pensioner. Know all men by these present that (a)\_\_\_\_\_do Hereby appoint (b)\_\_\_\_\_
- (b) Name of the scheduled bank or firm or representative as my true lawful attorney and authorise the said attorney to do
- (c) Name of the Pension Paying Authority all things, acts, deeds that may be necessary or are usual to receive
- (d) Pension Payment order number. from the (c)\_\_\_\_\_
- The pension payments etc. due to me authorised by the Principal Controller of Defence Accounts (Pensions), Allahabad/ Pension/PCDA(N), Mumbai/CDA(AF), New Delhi. vide Payment order number (d) and to give receipts for the Name and credit the same to my account and I do hereby agree to rectify all acts, deeds and things done or made by me said attorney which shall be binding on me with force and effect. This Power of Attorney shall remain in full force and effect. This Power of Attorney shall remain in full force and effect until due notice in writing of its revocation shall have been given to the Pension Disbursing Authority.
- (e) Name of the Pensioner. In witness where of the said (c)\_\_\_\_\_ has set his/her hand and seal this \_\_\_\_\_ day of \_\_\_\_\_.

SINGED SEALED AND DELIVERED  
by the said (e)\_\_\_\_\_  
in the presence of \_\_\_\_\_

Executant of powers of Attorney.

**APPENDIX-XX**  
**(Referred to in Regulation 87)**  
**NOMINATION FOR RECEIVING FAMILY PENSION ON BEHALF OF**  
**MENTALLY RETARDED CHILD**

To,  
 The Principal Controller of Defence Accounts (Pensions)  
 Allahabad 211014

I, .....(Name of the pensioner in capital letters)  
 Rank----- Number----- hereby nominate the person  
 named below, the right to receive the family pension in respect of----- who is  
 mentally retarded.

Name and address of the nominee	Relationship with the pensioner	Name and address of person who may receive the family pension of during the nominee's minority
1	2	3

Place.....  
 and name of pensioner

Signature (or thumb impression if illiterate)

Date.....

Address:

Witness Signature:

Signature of the Accounts Officer (Pensions):  
 STAMP

Name and Address:

Acknowledgement to be sent by the Head of Office  
 Certified that the nomination has been received from

.....

(Name of pensioner)

Whose address is .....

Place:

Signature of Head of Office

Date:

Full Address:

**APPENDIX-XXI****(Referred to in Regulation 90)****NOMINATION FOR PAYMENT OF ARREARS OF PENSION****1. Nominee of pensioner to receive arrears of pension**

Any individual, who is already in receipt of any pension either under these Regulations, or to whom any pension is payable under these Regulations, may nominate any other person in accordance with the provisions of Rule 2 below, who shall receive after the death of the pensioner, all moneys payable to the pensioner on account of such pension before or after the date of such nomination and which remain unpaid before the death of the pensioner.

**2. Nominations**

(a) Every pensioner who has retired on or before the date of commencement of these rules shall nominate any person for the purpose of Rule 1 in **Form "A" (Annexure -I)** and submit it, in triplicate, by personal service after taking receipt or by sending through registered post acknowledgement due to the respective pension disbursing authority through whom pension is drawn.

(b) Within thirty days of the receipt of nomination in Form "A" as referred to in sub-rule (a), the pension disbursing authority shall get the particulars of the pensioner, as mentioned in **Form "A"** verified with reference to the available records and return to the pensioner, after obtaining a receipt thereof, the duplicate copy of the nomination in **Form "A"** duly attested by him or an officer authorised by him in this behalf. The triplicate copy shall be sent to the Service HQs/concerned Record Office from where the pensioner had retired while the original copy of the nomination shall be recorded.

(c) Every individual who is due to retire after the date of commencement of these rules shall, submit the nomination, in triplicate, in **Form "A" (Annexure-I)** to the office as mentioned below from where he/she is retiring within three months before or after the date of retirement:

AG's Branch/MP(5&6) in Army HQ/DPA in Naval Hqrs and PO Dte/DPP&R in Air Hqrs in case of commissioned officers; and to respective Record Offices in respect of personnel below officer rank

(d) Within thirty days of the receipt of the nomination in **Form “A (Annexure-’I’)** under sub-rule (c), the Service HQrs/RO shall get the particulars of the pensioner, as mentioned in Form “S” verified with reference to the records of the establishment and return to the pensioner, after obtaining the receipt thereof, a duplicate copy of the nomination in **Form “A” (Annexure-’I’)** duly attested by him or by an officer authorised by him in this behalf. The triplicate copy duly accepted shall be sent to the PSA concerned, who shall pass it on to the pension disbursing authority alongwith the pension payment order. if the pension payment order has already been issued in a particular case, the nomination shall be sent separately quoting PPO number and other particulars of the pensioner to enable the pension disbursing authority to link up with the PPO.

(e) A notice of modification of nomination including cases where a nominee predeceases the pensioner shall be submitted in triplicate in **Form “B” (Annexure- ‘II’)** to the pension disbursing authority in the manner specified in sub-rule (a) and thereafter the provisions of sub-rule (b) shall apply mutatis mutandis with modifications as if it was made under sub-rule (a).

(f) A nomination or a fresh nomination or a notice of modification of nomination shall be signed by the pensioner or, if he/she is illiterate, shall bear his/her thumb-impression given in the presence of two witnesses who shall also sign a declaration to that effect in the nomination, fresh nomination or notice of modification of nomination, as the case may be.

(g) Nomination, fresh nomination or notice of modification of nomination shall take effect from the date of receipt thereof by the pension disbursing authority or Service HQrs/RO, as the case may be.

### **3. Accepted nomination to be conclusive proof**

A nomination made under Rule 2 and accepted by the pension disbursing authority or Service HQrs/RO, shall be a conclusive proof with regard to the person nominated to receive arrears of pension of the pensioner under these rules.

### **4. Mode of payment of arrears**

The arrears of pension payable under these rules shall be paid in accordance with the provisions of the existing rules governing the mode of payment of pension.

**ANNEXURE-'I' TO APPENDIX-XXI**  
 (Referred to in Regn 90)  
**FORM 'A'**  
**NOMINATION FOR PAYMENT OF LIFE TIME ARREARS**

Pension Disbursing Authority/Head of Office.  
 (Name of Bank/Treasury/Post Office/Accounts Officer, etc.)

Place..... PPO No. -----  
 (To be completed by  
 PSA/PDA)

I, .....hereby nominate the person named below  
 under Regulation 90 of Pension Regulations for Army, Part-II (2008) (Name of the  
 pensioner in capital letters)

Part-II ,(2003).

Name and Relationship address of birth if the pensioner nominee	Relationship Date of with the address of pensioner the other	<u>If nominee is minor</u> Name and Date of on happening birth person who nomination	<u>Contingency</u> Name and address of of which person who may receive the said is minor the pension pension during during the the nominee's other minority nominee's minority.	Name and address of other nominee in case the nominee shall become under column invalid. (I) predeceases the pensioner
--	---	---	--	--

-----  
 1                      2                      3                      4                      5                      6                      7  
 -----

**ANNEXURE-'I' TO APPENDIX-XXI(Contd.)  
Form-A**

Place.....  
impression if illiterate) and name of pensioner

Signature( or thumb

Date.....

Address:

Witness Signature:

Name and Address:

Signature of pension Disbursing Authority/Head of Office

Acknowledgement to be sent by the Pension Disbursing Authority/Head of Office

Certified that application/nomination has been received from

.....

.....(Name of pensioner) whose  
address is.....

Place.....  
Authority/Bank/Treasury/Post Office/

Signature of Pension Disbursing

Date.....

Accounts Officer/  
Head of Office

Full Address

**ANNEXURE-'II' TO APPENDIX-XXI**

(Referred to in Reg. 90)

**FORM 'B'**

**NOMINATION FOR PAYMENT OF LIFE TIME ARREARS ON  
MODIFICATION OF NOMINATION**

Pension Disbursing Authority/Head off Office  
(Name of Bank/Treasury/Post Office/Accounts Officer, etc.)

Place..... PPO No.-----  
(to be completed by PSA/PDA)

I,.....hereby make the following alternative  
nomination in cancellation of the previous nomination  
(Name of pensioner in capital letters)  
made on..... under Regulation 90 of the Pension  
Regulations for the Army, Part-II ,(2008).

-----  
-----

Name and Relationship address of the pensioner nominee nominee	Relationship with the pensioner the other may receive	<u>If nominee is minor</u> Date of address of birth person who nomination	Name and Contingency Date of on happening address of of which person who may receive the said is minor the pension pension during during the the nominee's other minority nominee's minority.	Name and address of with other nominee in case the nominee shall become under column invalid. (I) predeceases the pensioner
--	---	--	--	---

-----  
-----

-----  
-----

**ANNEXURE-'II' TO APPENDIX-XXI(Contd.)  
Form B**

Place.....  
impression if illiterate) and name of pensioner

Signature( or thumb

Date.....

Address:

Witness Signature:

Name and Address:

Signature of Pension Disbursing Authority/Head of Office

Acknowledgement to be sent by the Pension Disbursing Authority/Head of Office

Certified that application/nomination has been received from

.....

.....(Name of pensioner) whose  
address is.....

Form 'A' has been cancelled and  
returned to him.

Place.....  
Authority/Bank/Treasury/Post Office/

Signature of Pension Disbursing

Accounts Officer/

Head of Office

Date.....

Full Address

**MEMO EXPLANATORY OF EACH REGULATION IN PENSION  
REGULATIONS FOR THE ARMY, PART-II (2008)**

No. of the Regulations as in Pension Regulations for the Army, Part-II (2008)	No. of Regulation in Pension Regulations For the Army Part-II (1961).	Explanatory remarks.
1	2	3
1	2(a)	-----
2	2	--
3	--	AO 664/73, AO 56/2001/PS
4	Item 1 of table IV and 89.	Read with MOD letter No. A/48977/4/AG/PS 4(b)/791/C/D (Pen/Sers) dt. 4.10.1995
5	--	New Regulation MOD letter No. PC-III to MF No. A00592/DSC/2/54-C/D (GS-IV) dated 3.3.1983 MOD letter No. 68699/221/GS/TA-3(a)/1181/B/D(GS-VI) dated 11.6.1985 and Rules 18 of CCS (Pension) Rules, 1972
6	8	Modified vide AHQs letter No. B/42110/AG/PS-4(c) dated 31.1.90
7	9	--
8	18 & 22	--
9	12	--
10	83 & 85	Modified vide MOD letter No. A/40498/AG/PS4 (b)/3585/D (Pen/ Sers) dt. 12.05.77 & MOD letter No. A/40498/AG/PS4 (b)/1170/DA/D (Pen/ Sers) dt. 13.11.78 CGDA's No. 5621/AT-P(PC) dated 30.10.2001 and MOD No. 4684/DIR(Pen)/2001 dated 14.8.01
11	90	--
12	28	Modified vide No. 4684/DIR(PEN/ 2001 dt 14.08.2001 as amended.
13	24 & 30	CGDA's letter No. 5661/AT-P dated 7.1.1991. MOD No. A/04253/AG/PS4 (b)/11410/Pen-C dt. 14.1.72
14	31(a)	-----
15	31(b)	=-
16	32	MOD No. A/02519/AG/PS4(a)/5533/Pen-C date 27.6.63 & No. A/02519/AG/PS4(a)/2857/Pen-C date 09.04.64 & CGDA No. 6452/AT-P dt. 13.10.1964
17	41	--
18	42(a)	MOD No. PC-II/85258/AG/PS4(d)/7966/Pen-C dt. 10.09.1979
19	42(b)	Modified vide MOD letter No. PN/3141/6465/D (Pen

		/Sers) dt 31.8.70. its corr. No. B/39154/AG/PS4(b)/287/B/D (Pen/Sers) dt. 19.2.80. Modified.
20	42(a) & 44(a)	MOD No. PC-II/85258/AG/PS4(d)/7966/Pen-C dt. 10.09.1979
21	45 & 46	--
22	48 (a)	Suitably modified.
23	42(b)	Modified MOD letter No. PN/3141/6465/D/(Pen/Ser) dt. 31.8.70 MOD Corr No. 8/39154/AG/PS4 (b)/287/B/D (Pen/Sers) dt. 19.2.80 & AHQ No. A/47797/RT8(1 of R) (a) dt. 20.05.80
24	45	Modified vide MOD No. B/39154/AG/PS4 (b)/D (Pen/ Sers) dt. 19.2.80 as amended by No. A/47792/RT-8 (I & R) (a) dt. 20.5.1980.
25	43	--
26	46	-----
27	47	---
28	48	--
29	49	--
30	Item 1 table I	Modified vide AHQ No. B/39010/AG/PS4(C) dated 11.08.1995
31	Item 3(a) table I	AHQ No B/40122/MA(P)/AG/PS5 dt. 20.7.2006
32		New Regulation based on MOD No. 1(2)/97/D(Pen-C) dt. 31.1.2001
33	Item 3(b) table I	--
34	Item 4(a) table IV	--
35	Item 4(a) and 5 of table I	Modified vide MOD letter No. 6(7)/87/D(Pen/Sers) dated 5.4.1991 as amended vide No. A/44151/M/AG/PS4 (e)/381/B/D (Pen/Sers) dated 11.6.1993.
36	Item 2 of table IV	Modified vide MOD No A/48977/AG/PS4(b)/44/S/D(Pen/Sers) dated 18.1.78 and No A/39125/AG/PS4(b)/8647/D(Pen/Ser) dated 21.9.76 and No A/47266/AG/PS4(b)/2095/B/D/(Pen/Sers) dated 3.8.84
37	--	New Regulation based on MOD No. 1(2)/97/D(Pen-C) dt. 31.1.2001
38	Item 4 of table IV	Modified vide AHQ No B/40122/MA(P)/AG/PS5 dt. 20.7.2006
39	--	Based on MOD No. 1(7)/88/D(Pen/Sers) dated 2.12.1991 and even No dated 17.2.92

40	Based on Item 3(b) table I	-----
41	--	Based on MOD No. A/01323/AG/PS4(b)/10362/D(Pen/Sers) dated 16.1.1971
42	Item 5 of table IV	--
43	Item 5 & 7 of table IV	-----
44	Item 8 of table IV	--
45	Item 9 of table IV	--
46	--	New Regulation
47	--	New Regulation based on MOD No. 12(16)/86/D(Pen/Sers) dated 3.6.1988 & dt. 20.03.1990 as amended by MOD No. 12(15)/86/D(Pen/sers) dt 15.09.1999 Deptt. of P&PW OM No 1/17/86/P&PW (C) dated 25.1.1991, No. 12(16)/86/D/(Pen/Sers) dt. 23.03.1992
48	--	New Regulation Based on MOD No A/01323/A/G/PS4(a)/6186/Pen-C dated 20.6.1966 & as amended by A/01323/AG/PS-4 (a)/121 (Pen-C) dt. 20.01.1967
49	--	New Regulation based on MOD No. 27(i)/79/2905/C/D (Pen/ser) dt. 08.8.86, MOD letter No.5 (1)/91/D(Pen/Ser) Dated 1.9.94 and its Corr. of even No. dt. 20.7.95
50	106, 107 & 108	Amplified vide Rule 4 of CCS (COP) Rules 1981 & MOD letter No. B/40323 /AG/PS4 (c)/ 2545 /A/D (Pen/ Sers) dt. 13.8.1985.
51	115(a) & (b), 116	On the basis of MOD letter No. 5621/AT -P (PC)/653/A/D (Pen/Sers) dated 6.5.83
52	--	New Regulation based Rule 7 of CCS (COP) Rules 1981
53	113	-----
54	--	New Regulation.
55	108(a) & (b), 116	--
56	108(d) & (f), 120	Modified based on MOD No. B/40323/AG/PS4(c)/1545/A/D(Pen/Sers) dated 13.8.85 & MOD No 1(12)/90/D(Pen/Ser) dated 12.4.1991
57	108 (c) and 119 (d)	--
58	--	New Regulation based on Rule 21 of CCS (COP) Rules, 1981
59	121	--
60	--	New Regulation based on Rule 24 of CCS

		(COP) Rules, 1981
61	109 & 122(a)	--
62	112 & 123	New Regulation based on Rule 27 of CCS (COP) Rules, 1981
63	118(c)	--
64	--	New Regulation AO 3/81 and MOD No. 10(1)/87/D(Pen-C) dt. 13.11.1987
65		New Regulation vide MOD letter No. 1(2)/97/D(Pen-C) dt. 7.2.2001 No. 1(2)/2002/D(Pen-C) dt. 1.9.2005 and Corrigendum dated 31.5.2006
66	--	New Regulation vide AHQ No B/40122/MA(P)/AG/PS5 dt. 20.7.2006
67	--	New Regulation vide AHQ No B/40122/MA(P)/AG/PS5 dt. 20.7.2006
68	2	--
69	--	New Regulation vide AHQ No B/40122/MA(P)/AG/PS5 dt. 20.7.2006
70	--	New Regulation vide AHQ No B/40122/MA(P)/AG/PS5 dt. 20.7.2006
71	--	New Regulation vide AHQ No B/40122/MA(P)/AG/PS5 dt. 20.7.2006
72	--	New Regulation vide AHQ No B/40122/MA(P)/AG/PS5 dt. 20.7.2006
73	51(a)	--
74	52	--
75	52-A	MOD No. A/20455/AG/PS4 (b)/3803/C/D (Pen/ Sers) dt. 27.7.1974 & MOD Corr. No. A/20455/AG/PS4 (b)/3803/C/D (Pen/ Sers) dt. 14.12.1983
76 (a)	65	--
76 (b)	72	--
77	53 (a)	--
78	66 (c), 66 (d) & 66 (e)	Modified vide MOD letter No. PC-PN/7994/431/B/D(Pen/Sers)/06 dt. 08.03.2006,
79	--	New Regn vide MOD letter No. B/39066/AG/PS4 (b)/2507/C/D (Pen/ Sers) dt. 16.8.1980
80	54 (a)	Modified vide MOD letter No. Air/HQ/24229/192/PP&R/ 5600/D (Pen/Sers) dt. 19.9.72, MOD letter No. A/20455/AG/ PS4(b)/5307/D (Pen/Sers) dt. 27.7.74 and its Corr. No. A/ 20455/PS4(b)/ 3803/C/D (Pen/ Sers) dt. 14.12.83, MOD letter No. B/39066/AG/PS4 (b)/2507/C/D (Pen/Sers) dt. 16.8.80. MOD No. PC/PN/7994/431/B/D/(Pen/Sers) dt. 08.03.06
81	67	--
82		New Regulation based on MOD letter No. 1(7)/95/(D)/(Pen/Sers) dt. 06.10.1999 & No. PC-5169/AT-P/PC/909/A/D(Pen/Sers) dt 06.10.2004
83		P&PW OM No. 45/73/97-P&PW (G) dt. 2.7.1999, MOD letter No. F 493/84/1872/C/D (Pen/Sers) dt. 1.8.1984, No. F (4)/03/D (Pen/Sers) dt. 16.4.08 read

		with Deptt of P&PW OM UO No. 41/42/2007/P&PW (G) dt. 3.4.2008
84	--	New Regulation based on, MOD No. 11(1)/74/D(Pen/Sers) dt 3.6.77
85		New Regulation based on MOD Letter No. 1(6)/98 /D(Pen/Sers) dt. 3.2.98 & NO. B/38207/AG/PS-4 (13)/931/B/D(Pen/Sers) dt. 26.08.1998 MOD letter No. 1(3)/99/D(Pen/Sers) dt. 24.11.99
86	57	Modified vide MOD No. A/01323/AG/PS4 (b)/10362/D (Pen/Sers) dt. 16.1.1971
87	--	New Regulation based on NO PC/MF/Air HQr/24229/283/FDH/PP&R- 3(i)/2678/D(Pen/Policy) dt. 26.10.07
88	58	MOD No. B/38218/AG/PS-4(b)/380/06/B/D(Pen/Sers) dt. 2.3.06 read with M of Fin OM No. 16011/141/98/CTR/R-360/2005-06/432-62 dt. 05.01.2006
89	86 & 91	Modified vide Rule 369 of Central Treasury Rules Vol. I and CGDA No. 5621/AT-P (PC) dt. 10.1.1990.
90	64,65,68,61, 68(b), 78(d), 78(e)	Modified vide Min. of Fin. Deptt. of Expenditure letter No. G-19011/5/90/ MF-CCA/567 dt. 11.2.1993. MOD letter No. 4(2)/84/868/B/ D (Pen/Sers) dt. 9.5.1984. Rule 370 read with Rule 283-C of the Central Treasury Rule
91		New Regulation based on Dept. P& PW OM No. 43/4/95- P & PW (G) dated 30.10.1995.
92	61	--
93	93 (a)	CGDA letter No. 6452/AT-II dt. 13.10.64 & 14.1.65
94	94	Read with Rule 72(6) of CCS (Pension) Rules, 1972.
95	95	Modified with MOD clarification vide ID No. 2 (1)/88/C/D (Pen/Sers) dt. 29.6.94.
96	96	Modified based on Regulation 177 FR Pt-I Vol.- I
97	97	---
98	100	--
99	101	--
100	77	--
101	82 & 82-A	Modified vide MOD letter No. 12(17)/86/D (Pen/Sers) dt. 29.9.88.
102	82 -B	--
103	76	
104	82-C	--
105	3-A	--

Appendix-I	--	New Appendix based on AO 56/2001
Appendix-II	18 & 22	New Appendix based on Table III and VI and MOD No. 4684/DIR (Pen)/2001 dt. 14.08.2001.
Appendix-III	Appendix-II	Regn 28 of PR Part-II (1961)
Appendix IV Annexure-I Annexure-II	---	New Appendix based on Regn 31 of PR Part-II (1961)
Appendix V Annexure-I  Annexure-II  Annexure-III	--	New Appendix based on hand book on Pay and Allowances (Officers) issued by CDA(O).  New Appendix based on hand book on Pay and Allowances (Officers) issued by CDA(O).  Appendix-A to AHQ No. 8(I&R) dt. 20.8.2002
Appendix VI Annexure-I Annexure-II Annexure-III Annexure-IV Annexure-V Annexure-VI	--	New Appendix based on AHQ No. B/40122/MA(P)/AG/PS-5 dt. 20.7.06
Appendix-VII Annexure-I Annexure-II	--	New Appendix based on MOD No. 1(7)/88/D(Pen-Sers) dt. 2.2.91 & 17.2.92
Appendix-VIII	--	New Appendix based on MOD No. 210729/72/Pen-C dt. 13.12.1973
Appendix-IX Annexure-I Annexure-II	--	New Appendix based on MOD No. 75106/AG/PS4(b)/83/Pen-C Dt.7-1-71.
Appendix-X Annexure-I Annexure-II	--	New Appendix based on MOD No. A/47266/AG/PS-4 (b)/2095/D (Pen/sers) dt. 03.08.1984
Appendix-XI	--	New Appendix based on MOD No. 12 (16)/86/D (Pen/sers) dt. 23.03.1992
Appendix-XII Annexure-I Annexure-II Annexure-III	Appendix-V	Based on Naval HQ Medical Directorate No. PN/3989 dt. 21.7.1978 & MOD No. 5021/AT-P(PC)/553/A/D(Pay-Sers) dt. 6.5.1983

Appendix-XIII	--	New Appendix based on Dept. of P& PW Notification No. 34(5)/83-Pension Unit dt. 17.4.1985
Appendix-XIV	--	New Appendix
Appendix-XV	--	New Appendix
Appendix-XVI	--	New Appendix based on AO 3/89.
Appendix-XVII Annexure-I Annexure-II Annexure-III Annexure-IV	Appendix-I	Revised and enlarged. MOD No. 2(1)/02-D(Pen/sers) dt. 19.04.2005 and No. 5169/AT-P (Pc)/2936/B/D/ (Pen/ser) dt. 07.01.2005
Appendix-XVIII	--	New Appendix based on MOD No. 11(1)/74/D(Pen/Sers) dt. 3.6.1977 and No. F 4(3)/84/1872/C/D (Pen/Sers) dt. 1.8.84, No. 1(6)/98/D(Pen/Sers) dt. 3.2.1998 & Dept. of P&PW OM No. 45/73/97-P&PW(G) dt. 2.7.1999 & No. 7(1)/95 (D) (Pen/ser) dt. 06.10.1999 and No. 7(1)/95/D (Pen/Sers) dt. 28.08.2000 read with CGDA No. 5101/AT-P dt. 14.12.2004
Appendix-XIX	--	New Appendix based on MOD No. Air HQ 24229/192/PP&R/5600/D(Pen/Sers) dt. 19.9.1972
Appendix-XX	--	New Appendix based on MOD No. PC. MF/Air HQ /24299/283/FPHC/PP&R(3) (1)/2678/D(Pen/Policy) dt. 26.10.07
Appendix-XXI Annexure-I Annexure-II	--	New Appendix based on MOD No.4(2)/84/868/B/D (Pen/Sers) dt. 9.5.1984

**Memo explanatory of the treatment accorded in the Pension Regulations for the Army, Part-II (1961) to each Regulation in Pension Regulations for the Army, Part-II (2008)**

No . of Regulation in Pension Regulations For the Army, Part-II (1961).	No. of corresponding Regulation in the Pension Regulations for the Army, Part-II (2008)	Explanatory remarks.
1	1	
2	2	
3		Omitted being obsolete
4	-	Shifted in Part-I as Regn 3(b)
5	Blank	
6	Blank	
7	Blank	
8	8	Modified.
9	9	Modified
10	--	Omitted being obsolete.
11	--	Shifted in Part-I as Regn 15.
12	9	
13	Blank	
14	Blank	
15	Blank	
16	30 to 35 Modified	Procedure and documents listed in Table 1
17		Omitted
18	8	
19	Blank	
20	36-46	Procedure and documents listed in Table IV modified
21		Omitted being obsolete
22	8	
23	Blank	
24	Blank	
25	Blank	
Table-I		Omitted being obsolete.
Table-II		Omitted being obsolete
Table-III	Appendix-II	
Table-IV		Omitted being obsolete.
Table-V		Omitted being obsolete.
Table-VI	Appendix-II	
26	-	Redundant
27	Blank	

28		12	Modified.	
29		13	Modified.	
30			Omitted being obsolete	
31		14-15	Modified.	
32		16		
33			Blank	--
34	Blank	--		
35	Blank	--		
36		--	Omitted being obsolete.	
37		--	Omitted being obsolete	
38	Blank	--		
39	Blank	--		
40	Blank	--		
41		17		
42(a)		20	Modified.	
42(b)		19		
43		19	Modified	
44(a)		20	Merged with other Regulations	
45		15	Modified	
46		21&26	Modified	
47				Omitted as merged with other Regulation
48		24&28	Modified	
49		29		
50	Blank			
51		73		
52		74		
52-A		75	Modified.	
53		77		
54		80	Modified.	
55		83	Modified.	
56	Blank			
57		86		
58		88	Modified.	
59		--	Omitted	
60	Blank			
61		92	Modified.	
62			Blank	--
63	Blank	--		
64		75	Modified.	
65		76	Modified	
66(c),(d) & (e)		78	Modified.	
67		81		

68		90	Modified.
69	Blank		
70	Blank		
71		75	
72		76	
73		78	Modified.
74	Blank		
75	Blank		
76	Blank		
77		--	Shifted in Part-I as Regn 91
78		90	Clauses (a) & (f) omitted.
79		-	Omitted being obsolete, see Regn 88.
80		-	Obsolete.
81		-	Omitted being obsolete.
82	Blank	--	
82-A		93	
82-B		94	
82-C		95	
83		10	Modified
84	Blank		
85		--	Omitted being obsolete.
86		89	Modified.
87	Blank		
88		10	Revised:
89		4	
90		11	
91		89	
92	Blank		
93		96	
94		97	
95		95	
96		96	Modified.
97		97	
98		106	
99	Blank		
100		98	
101		99	
102	Blank		
103	Blank		
104	Blank		
105	Blank		
106		--	Omitted being obsolete
107		51(a)	Modified
108(c)		57	Modified.
109		56	

110		Omitted being obsolete
111	--	
112	62	Modified
113	53	
114	--	Redundant
115	50(b)	
116	51(b)	Modified
117	56(b)	Modified.
118	54	
119(d)	57	
120	56(b)	
121	59	
122	61	
123	62	
124	53	
125	--	Redundant.
Appendix - I	XVII	Revised and enlarged.
Appendix-II	III	
Appendix-III		Omitted being obsolete.
Appendix-IV	Annexure I Appendix XII	
Appendix-V	Annexure I Appendix XII	

**REGISTER OF CORRECTION PASTED**

Number of correction slip	Regulation/ Regulations affected	Dated initial of person by whom pasted	Number of correction slip	Regulation/ Regulations affected	Dated initial of person by whom pasted