

**Most Immediate / Budget Matter**

**Controller General of Defence Accounts**

Ulan Batar Road, Palam, Delhi Cantt. -110 010

**No. AN/VII/7220/BE 2011-12**

**Dated 6.6.2011**

**To**

**The PCDA (Pensions)  
Allahabad**

**Sub: BE 2011-12 Allotment: Major Head-2052 - DAD.**

BE 2011-12 allotment under Grant No.20- MoD (Civil), Major Head-2052 - DAD, is hereby made to your organization as given in the Annexure-I and II (as applicable).

2. The allotment has been made keeping in view the actual expenditure during 2010-11, projections made by the PCsDA/CsDA and funds allotted by the Ministry under various Heads. The 'Demands for Grant 2011-12' have been voted by the Lok Sabha and the connected Appropriation Bill has also been assented by the President. Therefore, the PCsDA/CsDA and PCA (Fys) Kolkata may incur the full allocation under each relevant Head during 2011-12.

3. On implementation of 6<sup>th</sup> CPC recommendations, the Head 'Dearness Pay' has become inoperative. However, it is revealed through RDR Compilation for 04/2011 that expenditure is still compiled under Code Head '07/094/25'. It is, therefore, requested to review the compilation and make necessary adjustment in such a manner so that no amount is reflected under Head 'Dearness Pay (07/094/25)'.

4. The separate funds have been earmarked under Head 'Office Expenses' to the NADFM Pune, CsFA (Fys), CIA (Fys) Kolkata, RTCs, Area Accounts Offices, PAOs (ORs) and DPDOS as per prevalent practice in Annexure-II. The incurring of expenditure by them may be monitored by the PCsDA/CsDA as per prior instructions. The requirement of funds under Head 'Office Expenses' for the sub-offices like LAO's, RAO's, AAO GE's, BSO etc. may be earmarked out of funds allocated for Main Office and other sub-offices at your level.

5. **Office Expenses and Travel Expenses to IFAs (SAG level):** Separate allotment has also been made to IFAs (SAG level) through their co-located PCsDA/CsDA as per past practice in Annexure-II.

6. PCsDA/CsDA and PCA(Fys) Kolkata are requested to forward a 'Monthly Expenditure Report' under Head 'Office Expenses' showing category-wise expenditure in respect of each of the CsFA(Fys) / RTCs / Area Accounts Offices / PAOs (ORs) / DPDOS, and IFAs' office whichever is applicable. The report should reach to the HQ office by 20<sup>th</sup> of the ensuing month positively. The expenditure made for other sub-offices like LAO's, RAO's, AAO GE's, BSO etc. should also be shown in this report.

7. Item-wise allocation of funds under Heads 'Other Allowances' and 'Office Expenses' may be made at your level provided that total allocation under these Heads are kept within BE 2011-12 allotment. In this connection, if necessary, the PCsDA/CsDA may re-appropriate earmarked funds from one Sub-Head to another Sub-Head of the Heads 'Other Allowances' and 'Office Expenses' so that the requirement is met during 2011-12 within earmarked funds.

8. The Permanent Advance (Imprest) of Rs.2000/- and Rs.1000/- has already been sanctioned to IFAs headed by JAG and STS/JTS level officer respectively to carry out day-to-day functioning of their offices smoothly. In this regard, no separate funds will be allocated for this purpose and this requirement will be catered out of earmarked funds in BE 2011-12 under Head 'Office Expenses' to your organisation.

9. The PCsDA/CsDA are further advised to minimize the expenditure under Heads 'Office Expenses' and 'Travel Expenses' by following the instructions on 'austerity measures' issued from this HQ office from time to time.

10. The allocation under Head 'Other Admin Expenses' is meant for expenditure on 'Pay and Allowances' of the Departmental Wet Canteen Employees only. Therefore, the expenditure other than 'Pay and Allowances' requirement may not be catered out of this Head.

**11.** The PCsDA/CsDA are requested to review the BE 2011-12 allotment and the requirement of additional funds, if any, may be projected at RE 2011-12 stage only. The item-wise demands for additional funds before finalization of RE 2011-12 will not be entertained.

12. In adherence to the instructions issued by the Ministry of Finance, Deptt. of Expenditure from time to time to ensure even pace of expenditure during the FY 2011-12, it is requested to prepare a comprehensive plan to achieve the target of 50% utilization of allocated funds by September 2011 and 67% by December 2011.

**13.** Please ensure that the above instructions are strictly adhered to so that unnecessary correspondence is avoided.

  
(Susheel Koul)  
For CGDA  
☎ : 011-25665561

Annexure -I


Sub: Allotment of funds: BE 2011-12: Major Head-2052 - DAD.

**Organisation : The PCDA (Pensions) Allahabad**

*(Rs. in thousands)*

Sl. No.	Heads	Allotment
1.	Salary (Officers) (00/094/23)	73000
2.	Salary (Staff) (00/094/24)	184000
3.	Dearness Allowance (00/094/25)	143000
4.	Other Allowances ( 00/094/26)	67000
A	Total Salary (1 to 4)	467000
5.	Wages (00/094/27)	0
6.	Overtime Allowance (00/094/ 37)	100
7.	Medical Treatment (00/094/92)	7200
8.	Domestic Travel Expenses (00/094/28)	6600
9.	Office Expenses (00/094/30)	28800
10.	Foreign Travel Expenses (00/094/91)	0
11.	RRT (00/094/31)	500
12..	Other Admin Expenses (00/094/42)	1700
13.	Professional Services (00/094/35)	16000
	Grand Total (A to 13)	527900

**Note:** The effective allocation in respect of MO & other Sub-Offices, IFA offices (SAG level only), CsFA(Fys), RTCs, Area Accounts Offices, PAOs (ORs) and DPDOs under Head 'Office Expenses' and separate allocation to the IFAs (SAG level only) alongwith your organisation under Head 'Domestic Travel Expenses' has been shown separately in Annexure-II.

  
(Susheel Koul)  
For CGDA

**Annexure-II**

**PCDA (P) Allahabad**

**Office Expenses (00/094/30)**

(Rs. in thousand)

<b>Sl. No.</b>	<b>Offices</b>	<b>BE 2011-12 Allocation</b>
1	PCDA (P) Allahabad	28500
2	IFA HQ CAC Bamrauli	300
<b>Total</b>		<b>28800</b>

**Travel Expenses (00/094/28)**

(Rs. in thousand)

<b>Sl. No.</b>	<b>Offices</b>	<b>BE 2011-12 Allocation</b>
1	PCDA (P) Allahabad	6400
2	IFA HQ CAC Bamrauli	200
<b>Total</b>		<b>6600</b>



(Susheel Koul)

**Accounts Officer (Admin)**